

Provisional Provisional Provisional

State ID:	00000	Facility Name:	0
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TENNESSEE DEPARTMENT OF HEALTH
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JOINT ANNUAL REPORT OF HOSPICE 2011

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Schedule A - Identification

According to the Department of Health rules and regulations section 1200-8-27-.11(1) and 1200-8-15-.11(1), "a yearly statistical report, the 'Joint Annual Report,'...shall be submitted to the Department." Report data for the year noted on the first page. Please read all information carefully before completing your Joint Annual Report. Please complete all items on the Joint Annual Report. Use 0 (zero) when appropriate. Check all computations, especially where a total is required. Please check all checkboxes. Any items which appear to be inconsistent will be queried. **Facilities will be reported to the Board for Licensing Health Care Facilities for both failure to file forms and failure to respond to queries.** A section for comments relating to the unique aspect of your agency is available at the end of each schedule.

Facility	State ID					
	Hospice Name					
	Did the facility name change during the reporting period?				Yes/No	-
	If Yes, Prior Name					
	Street Address					
	Mailing Address					
	City		County			
	State		Zip Code			
Preparer	Name		Phone			
	Title					
	E-Mail					
Ownership	Individual	-	Race of the individual owner		-	
	Partnership	-	If owned by corporation or partnership, give the number of board members by race	White	Black	Other
	Corporation	-				
	Name					
	Street Address					
	City		Phone			
	State		Zip Code			
Reporting Period	In the event that a reporting period other than July 1 through June 30 is used for statistical information, please report data for the last day of your reporting period when information is requested for June 30. If you are reporting for less than 365 days, utilization and financial data should be presented for days reported only. The reporting period for the nursing home JAR report does not need to match the reporting period for an affiliated hospital.					
	Is the reporting period July 1 - June 30 of the year specified above?				Yes/No	-
	If unable to report based on above dates, provide beginning and ending dates (used for all utilization and financial data):			Beginning (mm/dd/yyyy)	7/1/2010	
				Ending (mm/dd/yyyy)	6/30/2011	
Administration	Administrator's Name					

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Schedule B - Classification			
The type of legal entity, except proprietorship, general partnerships and government entities, can be confirmed by entering the legal entity's name into a search at the Secretary of State web site: http://www.tennesseeanytime.org/soscorp/ .			
Owner Type	For Profit	-	Proprietorship - a business owned by one person.
		-	General Partnership - an association of two or more persons to carry on as co-owners of a business or other undertaking for profit formed under § 61-1-202, predecessor law, or comparable law of another jurisdiction. TCA Title 61 Chapter 1
		-	Limited Partnership (LP) - a partnership formed by two or more persons under the laws of the state of Tennessee, and having one or more general partners and one or more limited partners. TCA Title 61 Chapter 2
		-	Limited Liability Partnership (LLP) - governed by TCA § 61-1-106 (c). The law of this state governs relations among the partners and between the partners and the partnership and the liability of partners for an obligation of a limited liability partnership that has filed an application as a limited liability partnership in this state.
		-	Limited Liability Company (LLC) - established by the "The Tennessee Limited Liability Company Act" found in the Tennessee Code Annotated, § 48-201-101 through § 48-248-606.
		-	Corporation - defined by the "Tennessee Business Corporation Act" codified in TCA Title 48 Chapters 11-27.
	Not for Profit	-	Non-Religious Corporation or Association - defined by the "Tennessee Nonprofit Corporation Act" codified in TCA Title 48 Chapters 51-68.
		-	Religious Corporation or Association - either a corporation or association that is organized and operated primarily or exclusively for religious purposes. Most of the provisions of the Tennessee Nonprofit Corporation Act apply to a religious corporation. Exceptions are specified in TCA § 48-67-102.
		-	Limited Liability Company (LLC) - a company that is disregarded as an entity for federal income tax purposes, and whose sole member is a nonprofit corporation, foreign or domestic, incorporated under or subject to the provisions of the Tennessee Nonprofit Corporation Act and who is exempt from franchise and excise tax as not-for-profit as defined in TCA § 67-4-1004(15).
	Government	-	City
		-	County
		-	State
		-	Federal
		-	Other Government, Specify
	Structure	Type	
-		Hospital Based	
-		Nursing Home Based	
-		Home Health Agency Based	
-		Free-Standing	

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Schedule C - Accreditations and Approvals			
Accreditation	Yes/No	-	Joint Commission on Accreditation of Healthcare Organizations (JCAHO)
	Yes/No	-	National League of Nursing (NLN)
	Yes/No	-	Community Health Accreditation Program (CHAP)
	Yes/No	-	National Hospice and Palliative Care Organization (NHPCO)
	Yes/No	-	Tennessee Hospice Organization (THO)
	Yes/No	-	Tennessee Association for Home Care (TAHC)
	Yes/No	-	THA Home Care Alliance
	Yes/No	-	Other 1, specify
	Yes/No	-	Other 2, specify
	Yes/No	-	Other 3, specify
Payor Participation	Yes/No	-	TRICARE/CHAMPUS
	Yes/No	-	Medicare
	Yes/No	-	TennCare

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Schedule D - Finances			
Please note: This reporting period should be consistent with the reporting period listed in Schedule A of this report.			
Net Revenue by Revenue Source	Enter the amount of net revenue (total charges minus adjustments such as contractual adjustments and bad debt) that your organization received from each of the sources listed during the reporting period. TennCare – Tennessee’s Medicaid program that is a joint federal and state program that helps with medical costs for some people with low incomes and limited resources. Medicare – the federal health insurance program for: people 65 years of age or older, certain younger people with disabilities, and people with End-Stage Renal Disease (permanent kidney failure with dialysis or a transplant, sometimes called ESRD). TRICARE/CHAMPUS – the health care program for active duty members of the military, military retirees, and their eligible dependents. Private Pay – payment coming from consumers. Other Pay Source – payment coming from sources not included in this specific list of sources.		
	Revenue Source		Amount
	TennCare (include funds for nursing home room and board)		
	Medicare		
	TRICARE/CHAMPUS		
	Private Pay		
	Other Pay Source		
	(System Calculation)		Net Revenue Total
Charity Care	Charity Care: Report as a positive number. Do not include other adjustment to gross revenue such as contractual allowances (e.g. discounts) or bad debt (e.g. not receiving expected payments).		
	Charity Care – services provided to medically needy persons for which the agency does not expect payment. These persons have insufficient income and/or assets with which to pay for their care. “Insufficient income” is defined as an amount not to exceed one hundred percent (100%) of the federal poverty guidelines. They are not eligible for Medicaid or other state or federal programs, or benefits of these programs have been exhausted. The patient has no insurance or has a very limited insurance policy.		
Costs	Total program costs for reporting period (include payment for TennCare nursing home room and board, if applicable)		
Medicare Per Diem Rates	Medicare Per Diem Rates By Level of Care: (amount Medicare reimburses for one day at these levels of care)		
	Routine Hospice Care		
	Continuous Hospice Care		
	General Inpatient		
	Respite Inpatient		

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Schedule E - Availability and Utilization of Services					
Referrals	Total number of referrals admitted to organization				
	Total number of referrals not appropriate for admission				
Patients Served	Unduplicated number of patients served during the reporting period (Number of patients receiving services on day one of reporting period plus number of admissions during the reporting period)				
Services through other facility	Does your agency provide services to patients located at another type of healthcare facility? If yes, please provide information:			Yes/No	-
	Hospital Services Provided	Were services provided to patients located in a hospital?		Yes/No	-
		If yes, number of patients that received services located in a hospital.			
		If yes, which hospital(s)			
	Nursing Home Services Provided	Were services provided to patients located in a nursing home?		Yes/No	-
		If yes, number of patients that received services located in a nursing home.			
		If yes, which nursing home(s)			

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Schedule E - Availability and Utilization of Services

Services through other Facility (continued)	Assisted Care Living Facility Services Provided	Were services provided to patients located in an assisted-care living facility (ACLF)?		Yes/No	-	
		If yes, number of patients that received services located in an assisted-care living facility.				
		If yes, which ACLF(s)				

Do not enter zero. Blank fields will represent zero discharges.

Discharges	List the number of discharges by reason during reporting period. Total Patient Days should be calculated from date of admission to date of discharge.		
	Reason for Discharge	Number Discharged	Total Patient Days
	Physician order (Unplanned)		
	Death		
	Patient Request		
	Transfer out of service area		
	Revoked hospice benefit		
	Patient no longer met payor's hospice qualifications for eligibility/coverage criteria		
	Other		
	(System Calculation)	Total Discharges	0

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Schedule E - Availability and Utilization of Services

Do not enter zero. Blank fields will represent zero discharges.

Patients Served	Please specify the total number of patients served who received the services below and the number of days or visits provided to those patients. For per diem payors, exclude number of visits.					
	Payor Discipline		TennCare			
			Per Diem Patients	Days	Per Visit Patients	Visits
		Routine Hospice Care				
		General Inpatient Care				
		Continuous Care				
		Respite Inpatient Care				
		(System Calculation) Total	0	0	0	0
	Payor Discipline		Medicare			
			Patients	Days		
		Routine Hospice Care				
		General Inpatient Care				
		Continuous Care				
		Respite Inpatient Care				
		(System Calculation) Total	0	0		
	Payor Discipline		TRICARE/CHAMPUS			
			Per Diem Patients	Days	Per Visit Patients	Visits
		Routine Hospice Care				
		General Inpatient Care				
		Continuous Care				
		Respite Inpatient Care				
		(System Calculation) Total	0	0	0	0
	Payor Discipline		Private Pay			
			Patients	Days		
		Routine Hospice Care				
		General Inpatient Care				
		Continuous Care				
		Respite Inpatient Care				
	(System Calculation) Total	0	0			
Payor Discipline		Other Pay Source				
		Per Diem Patients	Days	Per Visit Patients	Visits	
	Routine Hospice Care					
	General Inpatient Care					
	Continuous Care					
	Respite Inpatient Care					
	(System Calculation) Total	0	0	0	0	

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Schedule E - Availability and Utilization of Services

Do not enter zero. Blank fields will represent zero discharges.

	Payor Discipline	Charity		
		Patients	Days	
Patients Served (Continued)	Routine Hospice Care			
	General Inpatient Care			
	Continuous Care			
	Respite Inpatient Care			
	(System Calculation) Total	0	0	
	Average Length of Service (ALOS)	All patients ALOS in days		
		Medicare patients ALOS in days		
	Number of Visits by Discipline	RN/LPN		
		Social Worker		
		Chaplain		
		Hospice Aide		
		Therapies (PT, ST, OT, RT)		
		Nutritionist/Dietician		
		Volunteer Coordinator		
Bereavement Coordinator				
Other, Specify				
Other, Specify				
Other, Specify				
(System Calculation) Total			0	
Bereavement	Total number bereavement cases hospice followed during reporting period			
	Bereavement services offered (check all that are available)			
	-	Group Support		
	-	Children's Day Camp		
	-	Mailings		
	-	Individual Follow-up		
	-	Bereavement Visits		
	-	Funeral Visitation		
	-	Remembrance Items		
	-	Other, Specify		
-	Other, Specify			
-	Other, Specify			

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Schedule F - Patient Utilization

- 1) Check the box beside each county this hospice is licensed to operate in regardless of whether any residents from that county received services.
- 2) Indicate by resident county the number of patients who received hospice services by age groups (0-17 years, 18-64 years, 65-74 years, and 75+ years) and by race (White, Black, and Other; Other includes American Indian, Alaska Native, Asian, Native Hawaiian, and Other Pacific Islander) and Total Patients.
- 3) Indicate the total number of days of service provided by county.

Do not enter zero. Blank fields will represent zero residents.

Check the counties you are licensed to serve	Number of Patients Served				Total Patients (System Calculation)	Number of Days	Number of Patients Served		
	Age (in years)						Race		
	0-17	18-64	65-74	75 +			White	Black	Other
-	01 Anderson				0				
-	02 Bedford				0				
-	03 Benton				0				
-	04 Bledsoe				0				
-	05 Blount				0				
-	06 Bradley				0				
-	07 Campbell				0				
-	08 Cannon				0				
-	09 Carroll				0				
-	10 Carter				0				
-	11 Cheatham				0				
-	12 Chester				0				
-	13 Claiborne				0				
-	14 Clay				0				
-	15 Cocke				0				
-	16 Coffee				0				
-	17 Crockett				0				
-	18 Cumberland				0				
-	19 Davidson				0				
-	20 Decatur				0				
-	21 DeKalb				0				
-	22 Dickson				0				
-	23 Dyer				0				
-	24 Fayette				0				
-	25 Fentress				0				
-	26 Franklin				0				
-	27 Gibson				0				
-	28 Giles				0				
-	29 Grainger				0				
-	30 Greene				0				
-	31 Grundy				0				

Patient Origin
TN Counties

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Schedule F - Patient Utilization (Continued)

Do not enter zero. Blank fields will represent zero residents.

Check the counties you are licensed to serve	Number of Patients Served				Total Patients (System Calculation)	Number of Days	Number of Patients Served		
	Age (in years)						Race		
	0-17	18-64	65-74	75 +			White	Black	Other
- 32 Hamblen					0				
- 33 Hamilton					0				
- 34 Hancock					0				
- 35 Hardeman					0				
- 36 Hardin					0				
- 37 Hawkins					0				
- 38 Haywood					0				
- 39 Henderson					0				
- 40 Henry					0				
- 41 Hickman					0				
- 42 Houston					0				
- 43 Humphreys					0				
- 44 Jackson					0				
- 45 Jefferson					0				
- 46 Johnson					0				
- 47 Knox					0				
- 48 Lake					0				
- 49 Lauderdale					0				
- 50 Lawrence					0				
- 51 Lewis					0				
- 52 Lincoln					0				
- 53 Loudon					0				
- 54 McMinn					0				
- 55 McNairy					0				
- 56 Macon					0				
- 57 Madison					0				
- 58 Marion					0				
- 59 Marshall					0				
- 60 Maury					0				
- 61 Meigs					0				
- 62 Monroe					0				
- 63 Montgomery					0				
- 64 Moore					0				
- 65 Morgan					0				
- 66 Obion					0				
- 67 Overton					0				

Patient Origin
TN Counties

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Schedule F - Patient Utilization (Continued)											
Do not enter zero. Blank fields will represent zero residents.											
Check the counties you are licensed to serve	Number of Patients Served					Total Patients (System Calculation)	Number of Days	Number of Patients Served			
	Age (in years)							Race			
	0-17	18-64	65-74	75 +	White			Black	Other		
-	68 Perry					0					
-	69 Pickett					0					
-	70 Polk					0					
-	71 Putnam					0					
-	72 Rhea					0					
-	73 Roane					0					
-	74 Robertson					0					
-	75 Rutherford					0					
-	76 Scott					0					
-	77 Sequatchie					0					
-	78 Sevier					0					
-	79 Shelby					0					
-	80 Smith					0					
-	81 Stewart					0					
-	82 Sullivan					0					
-	83 Sumner					0					
-	84 Tipton					0					
-	85 Trousdale					0					
-	86 Unicoi					0					
-	87 Union					0					
-	88 Van Buren					0					
-	89 Warren					0					
-	90 Washington					0					
-	91 Wayne					0					
-	92 Weakley					0					
-	93 White					0					
-	94 Williamson					0					
-	95 Wilson					0					
-	96 Unknown					0					
(System calculation) Tennessee Total		0	0	0	0	0	0	0	0	0	

Patient Origin
TN Counties (Cont)

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Schedule F - Patient Utilization (Continued)										
Do not enter zero. Blank fields will represent zero residents.										
		Number of Patients Served				Total Patients (System Calculation)	Number of Days	Number of Patients Served		
		Age (in years)						Race		
		0-17	18-64	65-74	75 +			White	Black	Other
Patient Origin Out of State	01 Alabama					0				
	04 Arkansas					0				
	11 Georgia					0				
	18 Kentucky					0				
	25 Mississippi					0				
	26 Missouri					0				
	34 North Carolina					0				
	47 Virginia					0				
	55 Other States/ Countries					0				
	(System calculation) Non-Tennessee Total	0	0	0	0	0	0	0	0	0
(System Calculation) Tennessee & Non-Tennessee Total	0	0	0	0	0	0	0	0	0	
Patients by Diagnosis	Number of Patients with Diagnoses of the following:									
	Cancer									
	AIDS									
	Other									
	Total (System Calculation)								0	

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Schedule G - Personnel

Please indicate the number of paid personnel as of the last day of the reporting period. Do not include a type of personnel for which you do not provide that type of service. For example, do not include Physical Therapists unless you provide Physical Therapy services. Record zero where appropriate. Leave the item blank if the value is unknown. Full Time Equivalent (FTE) = Number of hours worked by part-time employees per week/40 hours per week. For example, three Registered Nurses, each working 20 hours a week, the FTE would be (3x20)/40=1.5. Additional examples of FTEs: 40 hours = 1 FTE; 30 hours = .75 FTE; 20 hours = .5 FTE; 10 hours = .25 FTE. For the purposes of this calculation, if your agency reimburses employees per visit rather than per hour worked, one visit equals one hour in FTE. The sum of full-time personnel plus part time personnel (in full-time equivalents) added together equal the total number of full-time equivalents.

Type of Personnel by Service	Type	Number of Personnel by type			
		Employee		Contract	
		Full-Time	Part-Time In FTE	Full-Time	Part-Time In FTE
	Administrators and Assistant Administrators				
	Clinical Directors/Assistant Directors				
	Other Administrative Personnel				
	Nurse Practitioner				
	Direct Nursing Services - RNs				
	Direct Nursing Services - LPNs				
	Physical Therapy Services				
	Occupational Therapy Services				
	Speech/Language Pathology Services				
	Social Workers				
	Respiratory Therapists				
	Hospice Aides				
	Homemakers				
	Office Personnel (Clerical)				
	Financial/Billing Personnel				
	Medical Director				
	Bereavement Counselor				
	Other Counselors				
	Nutritionists/Dieticians				
	Chaplains				
	Volunteer Coordinator				
	Other, Specify				
	Other, Specify				
	Other, Specify				
	(System Calculation) Total	0	0.00	0	0.00
Volunteer	Number of Volunteers (unpaid personnel of any type through out the year)				
	Number of Volunteer Hours (hours of service by volunteers through out the year)				
	Number of Volunteer Visits (visits by volunteers through out the year)				

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Schedule H - Alternate Sites

Other Sites	Do you have alternate sites in other locations?			Yes/No	-
	If yes, please provide names and addresses of up to 12 alternate sites:				
	Site 1	Name			
		Street			
		City		County	
		State		Zip Code	
	Site 2	Name			
		Street			
		City		County	
		State		Zip Code	
	Site 3	Name			
		Street			
		City		County	
		State		Zip Code	
	Site 4	Name			
		Street			
		City		County	
		State		Zip Code	
	Site 5	Name			
		Street			
		City		County	
		State		Zip Code	
	Site 6	Name			
		Street			
City			County		
State			Zip Code		

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Schedule H - Alternate Sites								
Other Sites (Continued)	Site 7	Name						
		Street						
		City				County		
		State				Zip Code		
	Site 8	Name						
		Street						
		City				County		
		State				Zip Code		
	Site 9	Name						
		Street						
		City				County		
		State				Zip Code		
	Site 10	Name						
		Street						
		City				County		
		State				Zip Code		
	Site 11	Name						
		Street						
		City				County		
		State				Zip Code		
	Site 12	Name						
		Street						
		City				County		
		State				Zip Code		

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Schedule Adm Dec - Administrator's Declaration			
Administrator's Declaration	-	I, the administrator, declare that I have examined this report and to the best of my knowledge and belief, it is true, correct, and complete.	
Date (mm/dd/yyyy) (use slashes)			