

**TENNESSEE BOARD OF SOCIAL WORKER CERTIFICATION AND LICENSURE
MINUTES**

DATE: May 3, 2007

TIME: 9:00 a.m., CST

LOCATION: Health Related Boards
Poplar Room, Ground Floor
227 French Landing, Suite 150
Heritage Place MetroCenter
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Vickie Fleming, CMSW
Beverly Esposito, LCSW
Frances Mazzaferro, CMSW
Teresa Housteau, LCSW
Sheryl DeMott, CMSW
Sheila Morris, Consumer Member

BOARD MEMBERS

ABSENT: Suzanne Vandiver, LCSW

STAFF

PRESENT: James Hill, Board Administrator
Barbara Maxwell, Administrative Director
Nicole Armstrong, Advisory Attorney
Lakita Taylor, AARBI

Ms. Fleming called the meeting to order at 9:10 a.m. A sufficient number of board members were present to constitute a quorum.

Ms. Fleming introduced the new board member, Sheryl DeMott, CMSW, and welcomed her to the Board.

Review February 1-2, 2007 and February 12, 2007 Teleconference Minutes

Upon review of the February 1-2, 2007 board meeting and February 12, 2007 teleconference minutes, Ms. Esposito made a motion, seconded by Ms. Mazzaferro, to approve the minutes as written. The motion carried.

Conflict of Interest Policy Statement

Ms. Armstrong reviewed the Conflict of Interest Policy with the board asking all board members to disclose any conflict of interest they may have prior to contested cases, legal proceedings or matters coming before the board to determine if there is a conflict of interest. Ms. Armstrong said if there is a potential conflict of interest the board member must recuse him/herself and leave the hearing room during the proceeding.

Office of General Counsel Report

Ms. Armstrong said rule amendments regarding refundable licensure fees, petitions for stay and reconsideration were sent to the Office of the Attorney General May 30, 2006 and became effective April 15, 2007.

Ms. Armstrong said the rule amendments regarding temporary certification and continuing education were sent to the Attorney General February 22, 2007 for review, where they remain.

Ms. Armstrong said the Office of General Counsel currently has three (3) open cases pertaining to the Tennessee Board of Social Worker Certification and Licensure.

Investigative Report

Mr. Hill reviewed the Investigative Report stating there are currently three (3) new complaints against LCSW's. Mr. Hill stated two (2) complaints have been closed; one (1) with no action; and one (1) with a letter of warning.

Mr. Hill stated there are currently two (2) new complaints against CMSW's. Mr. Hill stated two (2) complaints have been closed; one (1) with a letter of concern; and one (1) referred to OGC.

Disciplinary Report

Ms. Armstrong reviewed the Disciplinary Report which lists the names of all disciplined practitioners, their license number, date of action, expiration date, civil penalty costs, continuing education requirements, reporting, peer assistance, and comments. Ms. Armstrong stated the information in the disciplinary report is public information.

Financial Report

Mr. Hill stated the board has a cumulative carryover of \$248, 877. 67 as of June 30, 2006.

Ms. Bell stated an updated report will become available within the upcoming weeks and will be presented at the next board meeting.

Mr. Hill stated the report would include administrative fees, renewal fees, the move, and the new computer system.

Administrative Report

Mr. Hill stated as of December 31, 2006 there are currently 1528 active CMSW's, 2309 retired, 1419 failed to renew and 63 deceased.

Mr. Hill stated as of December 31, 2006 there are currently 1847 active LCSW's, 308 retired, 356 failed to renew and 49 deceased.

Mr. Hill said the benchmark for renewal processing is 10 days with CMSW's averaging 6.6 days and LCSW's averaging 5.58 days. Mr. Hill said the benchmark for application processing is 100 days with CMSW's averaging 59.3 days and LCSW's averaging 258.6 days. Mr. Hill said the application processing is high for LCSW's because applicants are allowed a year to pass the examination.

Mr. Hill stated the Board's internet website is an excellent location to place valuable Board information for applicants and licensees. Mr. Hill asked the Board to please visit the site and encourage colleagues to utilize the online services, including license renewal.

Mr. Hill stated all files for this profession have been imaged with the exception of new files which are imaged upon completion and board ratification.

Ratify Newly Licensed LCSW's and CMSW's

Upon review Ms. Mazzaferro made a motion, seconded by Ms. Housteau, to ratify the following newly licensed LCSW's and CMSW's:

LCSW

Lucia B. Alder
Maggie E. Bible
Erika Lynn Bodin
Heather Lu Rana Brush
Nita D. Byrne
Joshua M. Chestnut
Patricia M. Curry
Dorothy B. Daum
Sara L. DeYoung
Shawn B. Foster
Murff O. Galbreath
Joyce A. Kovacs
Andrea K. McCarter
Joyce A. Mink
Diana L. Nye
Merlanda Y. Powell
Stacy C. Schambach
Dabney T. Shurling

**Jonathan H. Smith
Walter O. Stockdale
Helen M. Tarleton
Gregory Washington
Margaret N. Weth**

CMSW

**Crystal N. Angelle
Elizabeth L. Asher
Dawn W. Bergstrom
Crestre M. Boddy
Ronda Brown-Byrd
Madison L. Brunswick
Margaret J. Calico-Thomas
Bobbie L. Carlin
Brandy N. Carraway
Teresa E. Cavanaugh
Penny A. Clark
Heather W. Corbitt
Kimberly C. Crider
Sheila J. Daniel
Cara J. Davis
Vidya Devi Dubbaka
Ellyn M. Dugan
Karen L. Ehlebracht
Shawn B. Foster
James Garnett, III
Ebony C. Gilbert
Ebony T. Glass
William J. Grove
Oona M. Houston
Tonya L. Hunter
Grace G. Johnson
Margret K. Lackey
Daniel Z. Laman
Tina A. Landy
Kimberly S. Lawrence
Jaclyn B. Levine-Perkins
Alisa M. Libonn
Denise L. Lloyd
Paula N. Locke
Keith A. Lowen
Christina F. Maclean
Holly B. McMillian
Kimberly N. Moore**

Sharon V. Morgan-Lamar
Sarah R. Moss
Mary Ann Murphy
Machanta E. Newson
Tevye M. Newson
Bharati M. Patel
James A. Pedrick
Alyssa J. Pica
Kajuana T. Pitts
Stephanie D. Ranson
Chinishe L. Ray
Heidi V. Rubey
Betina R. Scott
Mandy R. Scott
Shannon W. Thomas
Eileen D. Wallach
Alicia J. Weekes-Johnson
Sarah Whittington
Kristen L. Whittle
Lauren E. Wilson
Cynthia J. Wright

The motion carried.

Review/Approve LCSW Applications by Examination and Reciprocity

Upon review, Ms. Esposito made a motion, seconded by Ms. Fleming, to ratify the following LCSW's by examination:

Chase Spiegel
Theresa McCauley Riley
Melody Jones Carnes
Melissa J. Hash
Daniel A. Heim
Cheryl M. Neal
Kristen E. McColough
Daphne D. Crawford
Jennifer J. Roach
Sarah P. Weddington
Tara A. Downs
Charles D. Glover
Robert D. Greiman
Amanda L. Lucas
Scott Schuch

The motion carried.

Upon review, Ms. Esposito made a motion, seconded by Ms. Housteau, to ratify the following LCSW's by reciprocity:

Jill L. Garner
Joseph G. Hogan
Inger B. Blanton
Sandra L. Garcia
Jacqueline B. Schott
Kristine G. Emry

The motion carried.

Review/Approve LCSW and CMSW Applicant Files

Upon review of the application of **Mark Murphy**, requesting to use his ASWB scores from North Carolina, Ms. Esposito made a motion, seconded by Ms. Fleming, to accept Mr. Murphy's examination results for North Carolina. The motion carried.

Upon review of the application of **Deborah D. Smith-Eubanks**, indicating fraud, Ms. Esposito made a motion, seconded by Ms. DeMott, to approve Ms. Smith-Eubanks to sit for the examination. The motion carried.

Upon review of the application of **Wendy B. Foster**, indicating a misdemeanor, Ms. Fleming made a motion, seconded by Ms. Esposito, to approve Ms. Foster to sit for the examination. The motion carried.

Upon review of the application of **Mark Lovell**, indicating dismissed convictions, Ms. Housteau made a motion, seconded by Ms. Fleming, to approve Mr. Lovell to sit for the examination. The motion carried.

Upon review of the application of **Dwight D. Ernst**, indicating past convictions, Ms. Morris made a motion, seconded by Ms. Housteau, to approve Mr. Ernst to sit for the examination. The motion carried.

Upon review of the application of **Susan Hoefler**, indicating convictions in the process of being expunged, Ms. Mazzaferro made a motion, seconded by Ms. Esposito, to approve Ms. Hoefler to sit for the examination. The motion carried.

Upon review of the application of **Ilene McBride**, requesting the board to accept supervision from California, Ms. Housteau made a motion, seconded by Ms. Esposito, to approve Ms. McBride to sit for the examination. The motion carried.

Upon review of the application of **Pamela Jinks**, indicating a past conviction, Ms. Fleming made a motion, seconded by Ms. Esposito, to approve Ms. Jinks to sit for the examination. The motion carried.

Upon review of the application of **Laura Duckett**, indicating convictions in the process of being expunged, Ms. Housteau made a motion, seconded by Ms. Mazzaferro, to approve Ms. Duckett for licensure as a CMSW. The motion carried.

Upon review of the application of **Andrew Loomis**, indicating his medications do not inhibit his work ability, Ms. Esposito made a motion, seconded by Ms. Housteau, to approve Mr. Loomis for licensure as a CMSW. The motion carried.

Upon review of the application of **Roxie Moore**, indicating the use of medications, Ms. DeMott made a motion, seconded by Ms. Esposito, to approve Ms. Moore for licensure as a CMSW, pending receipt of a letter from Ms. Moore's physician. The motion carried.

Upon review of the application of **Uma Sharma**, indicating education from India, Ms. Housteau made a motion, seconded by Ms. Fleming, to delay approval for licensure as a CMSW, pending receipt of additional information regarding the Council of Social Work Education. The motion carried.

Upon review of the application of **Leonard Porter**, indicating past convictions, Ms. Mazzaferro made a motion, seconded by Ms. Housteau, to approve Mr. Porter for licensure as a CMSW. The motion carried.

Review/Approve Reinstated Applications

Upon review of the reinstated applications for LCSW's and CMSW's, Ms. Esposito made a motion, seconded by Ms. Morris, to approve the following practitioners for reinstatement:

LCSW

Patricia Y. Alverson
Jennifer Lynn Bellue

The motion carried.

Upon review, Ms. Mazzaferro made a motion, seconded by Ms. Esposito, to approve the following CMSW's for reinstatement:

CMSW

Teresa L. Fitzgerald
Linda F. Kincaid

The motion carried.

Ratify Closed Files

Upon review of the closed files, Ms. Housteau made a motion, seconded by Ms. Esposito, to approve the closed files for the following applicants:

Monica Ferelli-Lemmon
Randall Jackson
Tanya L. Gray
Brooke Hall Henderson
Vickie Mae Daugherty
Paula E. Thomason
Dawn McEntyre Puster
Shannon R. Pennington
Ester J. Lee
Eileen B. Kiniry
Tiffinea Michelle Reid Jones
Elizabeth L. Stivers
Frank R. Snyder
Clarence D. Hazlewood
Andridia Victoria Mapson

The motion carried.

Correspondence

Mr. Hill discussed findings of credential services for the ASWB. Mr. Hill stated fees would come from the applicant and are not covered by the board. Mr. Hill stated all information is sent to the ASWB and verified. Mr. Hill stated verified information includes transcripts, state verifications, test scores, and any disciplinary actions which are verified by there DARS systems. Mr. Hill said once all information is compiled, the applicant then applies to the board for licensure, at which time all information is then forwarded to the board for approval. Mr. Hill stated at this time the board would not benefit from these services as it does not have a large influx of applicants and it would put additional costs on the applicant. Upon discussion, the board decided the services of ASWB were not currently needed.

Upon review of a letter from **Grace Smith, CMSW**, indicating her license had went into a failed to renew status and felt the penalties regarding fees and continuing education requirements were unreasonable, the board discussed options for improving communication to licensees about requirements for maintaining licensure. Ms. Armstrong stated a letter of response will be sent to Ms. Smith informing her of the rule requirements regarding maintaining licensure.

Mr. Hill discussed with the board issuing go-to-work letters to allow applicants who have met all requirements by reciprocity for licensure the opportunity to begin working without a lapse between board meetings. Upon discussion, the board decided that go-to-work letters may be issued so that applicants would not have to wait until board meetings to begin working.

Set 2008 Board Meeting Dates

February 7-8, 2008

May 1-2, 2008

August 7-8, 2008

November 6-7, 2008

With no other board business to conduct, Ms. Fleming made a motion, seconded by Ms. Esposito to adjourn the meeting at 1:40 p.m. The motion carried.

Approved by the Board of Social Worker Certification and Licensure on August 2, 2007.