

TENNESSEE BOARD OF SOCIAL WORKER CERTIFICATION AND LICENSURE
MINUTES

DATE: February 7, 2008

TIME: 9:00 a.m., CST

LOCATION: Health Related Boards
Poplar Room, Ground Floor
227 French Landing, Suite 150
Heritage Place MetroCenter
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Vickie Fleming, CMSW, Chair
Beverly Esposito, LCSW, Secretary
Frances Mazzaferro, CMSW
Teresa Housteau, LCSW
Sheryl DeMott, CMSW
Pamela P. Sams, LCSW

STAFF

PRESENT: James Hill, Board Administrator
Barbara Maxwell, Administrative Director
Diona Layden, Advisory Attorney

Ms. Fleming, chair, called the meeting to order at 9:05 a.m. A sufficient number of Board members were present to constitute a quorum.

Conflict of Interest Policy Statement

Ms. Layden reviewed the conflict of interest policy statement with the Board asking all Board members to disclose any potential conflict of interest to determine if they should recuse themselves from any proceedings that come before the Board.

A. Winifred Holcomb Licensure Denial Appeal

Ms. Fleming turned the meeting over to Judge Safley, Administrative Law Judge, for the State of Tennessee.

Judge Joyce Safley stated she was here to preside over the Licensed Clinical Social Worker licensure denial appeal for A. Winifred Holcomb.

Judge Safley asked each Board member to identify themselves and acknowledge if they have a potential conflict of interest regarding the appeal.

The Board members introduced themselves and said they did not have a potential conflict of interest.

Judge Safley introduced William Shockley, attorney for Ms. Holcomb, and Ms. Layden, litigating attorney for the state.

Ms. Layden stated Ms. Holcomb was issued a CMSW certificate August 6, 2002 and applied for licensure as an LCSW July 12, 2007. Ms. Layden said in review of Ms. Holcomb's clinical supervised history it was noted that she was a sole proprietor agency and provided contract in-home counseling for at risk children by the Department of Children's Services.

Mr. Shockley stated Ms. Holcomb provided case worker services in the homes of at risk children for the past four years for the Department of Children's Services; however, when she received a letter from Mr. Hill stating her LCSW application was denied for working as a counselor without licensure, she immediately ceased doing in-home counseling.

Upon conclusion of the testimony from Ms. Holcomb, John Tracy, managing partner of Association for Sexual Assault Prevention; and Katherine Finney, employee of the Tennessee Department of Children's Services, the Board discussed the findings of facts.

Upon discussion, Ms. Housteau made a motion, seconded by Ms. Esposito, to accept the findings of facts one, two, three, four and eight as true. The motion carried.

Upon discussion, Ms. Housteau made a motion, seconded by Ms. Mazzaferro, to accept the findings of facts six, nine and eleven. The motion carried.

Upon discussion, Ms. Housteau made a motion, seconded by Ms. Esposito, to accept the findings of facts five. The motion carried.

Upon discussion, Ms. Mazzaferro made a motion, seconded by Ms. Housteau, to accept the findings of facts twelve. The motion carried.

Upon discussion, Ms. Housteau made a motion, seconded by Ms. Mazzaferro, to accept the findings of facts thirteen. The motion carried.

Upon discussion, Ms. Mazzaferro made a motion, seconded by Ms. Esposito, to accept the findings of facts fourteen. The motion carried.

Ms. Mazzaferro made a motion, seconded by Ms. Housteau, to allow Ms. Holcomb sit for the written examination. By a roll call vote of four to two, Ms. Holcomb is allowed to sit for the exam.

Ms. Housteau stated the policy statement was made to help protect the health, safety and welfare of the citizens of the state of Tennessee.

Review/Ratify November 1, 2007 Board Meeting Minutes

Upon review of the November 1, 2007 Board meeting minutes, Ms. Housteau made a motion, seconded by Ms. Esposito, to ratify the rules as written. The motion carried.

Rule Amendment

Ms. Layden discussed the rules in the Office of General Counsel which are under review and need a few changes. Ms. Layden said the rules have not been set for a rulemaking as there is legislation regarding new levels of licensure and, if passed, the rules would need additional amendments.

Upon discuss, Ms. Esposito made a motion, seconded by Ms. Housteau, to have Mr. Hill include the rule amendment and request for rulemaking hearing on the agenda for the next meeting. The motion carried.

Ms. Fleming asked Ms. McFadden her opinion on when the bill would be approved.

Ms. McFadden stated the Board is at the mercy of the legislation as to when the bill would be approved.

Ms. Layden reviewed SB2529 which extended the sunset date of the Board from June 30, 2008 to June 30, 2012.

Financial Report

Mr. Hill reviewed the financial report stating the Board has a cumulative carryover of \$247,108.85 from June 30, 2007.

Administrative Report

Mr. Hill reviewed the report with the Board stating there are 1668 active CMSW's and 1888 active LCSW's.

Mr. Hill said since the last Board meeting 32 CMSW's and 10 LCSW's have been licensed.

Mr. Hill encouraged all practitioners to access the internet for current rules, legislation, changes of address and license renewal.

Mr. Hill stated a continuing education audit will be conducted on a monthly basis based on five percent of the total renewals for each profession. Mr. Hill said the audit would be for 2004/2005.

The Board asked Mr. Hill to see if the audit dates could be changed to 2005/2006. Mr. Hill said he would discuss this with the audit coordinator, Mr. Agee, and report to the board at the next meeting.

Investigative Report

Ms. Stone reviewed the Investigative Report with the Board stating there are three LCSW complaints year to date. Ms. Stone said of the three complaints two have been closed with no action.

Ms. Stone said there are four CMSW complaints year to date. Ms. Stone said of the four complaints one has been closed with a letter of concern and one forwarded to OGC.

Disciplinary Report

Ms. Stone reviewed the Disciplinary Report with the Board which lists the LCSW's and CMSW's who are currently being monitored by investigations.

Status Report

Mr. Hill reviewed the Status Report which is the information he uses for his administrative report.

Ratify Newly Licensed LCSW/CMSW

Ms. Fleming stated the Board appreciates Ms. McFadden reviewing applications files for LCSW's and CMSW's.

Upon review, Ms. Housteau made a motion, seconded by Ms. DeMott, to ratify the following LCSW applications for licensure:

Licensed Clinical Social Workers

By Exam

1. Judith Pesch
2. Alice Brown
3. Lindee M. Vaught
4. Robin A. Cruise
5. Meghan S. Buckner
6. Rebecca J. Sevier
7. Edith M. Crumb
8. Virginia M. Ketschke
9. Kimberly D. Fink
10. Leanne E. Brooks
11. Mary C. Shulruff
12. Andrea N. Black

13. Arlene Hunter-Griffin
14. Trang Ann Wadsworth
15. Bruce Johnson
16. Susan L. Mayo
17. Meredith A. Lewis
18. Lindsey C. Hollowell
19. Georgana M. Novinger
20. Amy L Coldren
21. Melanie Rose Wharton
22. Diana T. Finlayson
23. Kathryn R. Delapp
24. Alison Burns
25. Kathryn B. McCaskill
26. Anna Sue VanEaton

Licensed Clinical Social Worker
By Reciprocity

1. Steve A. Duer
2. Lydia P. Roane
3. Alan D. Rivas
4. Jessica T. Ossman
5. Rebecca T. Flack
6. Dorinda V. Haddock

Review/Approve Applications

Upon review of the LCSW application for **Meredith Frances**, Ms. Housteau made a motion, seconded by Ms. DeMott, to send Ms. Frances a letter asking her to submit more detailed information regarding her clinical hours. The motion carried.

Upon review of the LCSW application for **Marilyn Bowman**, Ms. Esposito made a motion, seconded by Ms. Housteau, to allow Ms. Bowman to sit for the ASWB clinical exam. The motion carried. Ms. Sams recused herself from the voting.

Upon review of the LCSW application for **Jill Fields**, Ms. Mazzaferro made a motion, seconded by Ms. Esposito, to send Ms. Fields a letter asking how she is being paid and requesting a copy of her contract, W2 form and letter from her supervisor. The motion carried.

Upon review of the CMSW application for **Caroline Mariash**, Ms. Fleming made a motion seconded by Ms. Housteau, to approve Ms. Arish for licensure. The motion carried.

Upon review of the CMSW application for **Lea LaFluer**, Ms. Housteau made a motion, seconded by Ms. Esposito, to send Ms. LaFluer a letter asking how she is being paid, a copy of her contract and W2 form. The motion seconded.

Upon review of the CMSW application for **Sheila Brewington**, Ms. DeMott made a motion, seconded by Ms. Fleming, to approve Ms. Brewington for certification as a CMSW. The motion carried.

Upon review of the CMSW application for **Denetria Brooks-James**, in which the Board previously requested additional information at the last meeting, Ms. Fleming made a motion, seconded by Ms. DeMott, to approve Ms. Brooks-James for certification as a CMSW. The motion carried.

Upon review of the CMSW application for **Brenda Dawson**, Ms. Mazzaferro made a motion, seconded by Ms. Housteau, to request additional information. The motion carried.

Upon review of the CMSW application for **Kim Wilder**, Ms. Housteau made a motion, seconded by Ms. Esposito, to approve Ms. Wilder for certification. The motion carried.

Review/Ratify Licensed LCSW's and CMSW's

Upon review, Ms. Housteau made a motion, seconded by Ms. Mazzaferro, to ratify the following newly licensed LCSW's and CMSW's:

LCSW's

Renetta Albea
Dianne Bauer
Phillip Bridges
Frances Cartwright
Rita Clemons
Whitney Coulombe
Frances Daniels
Jody McHugh
Steven Duer
Rhonda Edwards
Dwight Ernst
Wendy Foster
Tonia Green
Nikeshia Hennings
Dixie Hosto
Carrie Jacobs
Mark Lovell
Elizabeth Mather
Cheryl Neal

Sarah Neudeck
Alan Rivas
Lycia Roane
Joy Tyree
Rebekah Zahurones

CMSW's

Julie Adams
Karen Baker
Brittany Bougard
Alesia Cozart
Megumi Britt
Nakicia Brown-Smith
Jenny Buckingham
Rebecca byrd
Dione Catron
Lakeisha Conway
Joel Cox
Lauren Davis
Pamela Davis
Debbie Dishman
Gretchen Dorman
Sandra Dupont
Leon Edwards
Karen Fleenor
Patricia Flowers
Shatonya Fort
Marsha Foster
Kimberly Fyke
Billie Goble
Melissa Green
Richard Hall
Vicki Hanna
Kimberly Higgs
Keemia Hurst
Carla Kimble
Kristina Kulesz
Juliana Langdon
Bethany Lee-Lane
Kim Lewis
Javier Lopez
Katrinna Matthews
Tanya Mazzei
Amy McLaughlin
Mellissa Mctizic

Linda Miras
Laura Mueller
Carol Nathaniel
Joshua Orlans
Briana Pitt
Cristina Ramirez
Kyria Ramsey
Jose Rivera
Judith Roitman
Joy Rudder
Mary Shulruff
Bruce Singletary
Samatha Slagle
Victoria Spearman
Cassandra Thomas
Stephanie Trantum
Tony Vernola
Virginia Wagner
Lisa Warren
Laurie Webb
Felicia Yarbrough

The motion carried.

Review/Ratify Reinstated LCSW's and CMSW's

Upon review, Ms. Housteau made a motion, seconded by Ms. Esposito, to ratify the following reinstated LCSW's and CMSW's:

LCSW

Linda K. Gardner

CMSW

Melanie Bell
Kathie Coates
Susan Fortner
Michelle Ghorashi
Mitzi Holcombe
India Johnson
Linda Kulik
Georgana Novinger
Grace Smith

The motion carried.

Review/Ratify Closed Files

Upon review, Ms. Fleming made a motion, seconded by Ms. Housteau, to ratify the following closed files:

CMSW

Lee Ann Higgins

LCSW

Ronald G. Knabel

The motion carried.

Review/Respond to Correspondence

The Board reviewed a letter from **Leonard Porter, CMSW**, requesting a waiver of his 2007 cont education as he was, and is currently, in active duty.

Upon discussion, Ms. Housteau made a motion, seconded by Ms. Mazzaferro, to waive Mr. Porter's continuing education requirements for 2007. The motion carried.

Schedule 2009 Board Meeting Dates

Mr. Hill asked the Board if a two day meeting is scheduled to hear cases can the Board cancel Thursday and meet on Friday if the case is continued. The Board said yes, to cancel Thursday and meet on Friday.

Mr. Hill stated that OGC has asked that no meetings be scheduled due to preparing bill analysis for legislation.

The Board scheduled the following dates for the 2009 Board meetings:

February 12-13, 2009 – Poplar Room

May 7-8, 2009 – Poplar Room

August 6-7, 2009 – Poplar Room

November 5-6, 2009 – Poplar Room

Review NASW and ASWB Standards for Technology and Social Work Practices

Ms. Layden asked Mr. Hill to add the review of NASW and ASWB standards for technology to the sunshine notice for the next meeting to discuss.
The board asked Mr. Hill to add discuss and amend the rules to define client and direct supervision to the sunshine notice for the next meeting.

Election of Officers

Ms. Mazzaferro made a motion, seconded by Ms. Esposito, to nominated Ms. Housteau for chair. The motion carried.

Ms. DeMott made a motion, seconded by Ms. Housteau, to nominate Ms. Esposito for secretary. The motion carried.

With no other board business to conduct, Ms. Mazzaferro made a motion, seconded by Ms. DeMott, to adjourn at 3:21 p.m. The motion carried.

Adopted by the Board of Social Worker Certification and Licensure on this the 1st day of May 2008.