

**TENNESSEE BOARD OF EXAMINERS IN PSYCHOLOGY
MINUTES**

DATE: August 29-30, 2007

TIME: 9:00 a.m., CST

LOCATION: Health Related Boards
Iris Room
227 French Landing, Suite 150
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Carl Gilleylen, Psy.D., Chair
Robert Kores, Ph.D., Vice Chair
Patrick Lavin, Ph.D.
Janice Martin, Ph.D.
Susan Strickler, Ph.D.
Mark Sigler, Ph.D., Sr. PE
Evelyn Kemp, Psy.D.
Brenda Hunter, Consumer Member

BOARD MEMBERS

ABSENT: David Caye, MS, Sr. PE

STAFF PRESENT:

Melody Spitznas, Board Administrator
Barbara Maxwell, Administrative Director
Nicole Armstrong, Advisory Attorney
Lakita Taylor, AARB1

Dr. Gilleylen, Chair, called the meeting to order at 9:13 a.m. A significant number of members were present to constitute a quorum.

Review/Ratify April 25, 2007 Board Meeting Minutes

Upon review of the April 25, 2007 Board meeting minutes, Dr. Kores made a motion, seconded by Dr. Martin, to approve the minutes with revisions. The motion carried.

Conflict of Interest Policy Statement

Ms. Armstrong reviewed the conflict of interest policy with the Board which requires all Board members to disclose any conflict of interest they may have, whether existing or potential, which could affect the performance of their duties as Board members. Ms.

Armstrong stated that if a Board member has a conflict of interest they must recuse him/herself from the proceedings and leave the room during the hearing.

Office of General Counsel Report

Ms. Armstrong reviewed the OGC report stating the rule amendments regarding ethics and jurisprudence exam administration, retake fee, petitions for stay and reconsideration, deletion of obsolete Psychological Examiner licensure process language became effective June 6, 2007.

Ms. Armstrong stated the Office of General Counsel, Tennessee Department of Health, currently has five (5) open files pertaining to the Board of Examiners in Psychology.

Consent Order of Marilyn Graves, Ph.D.

Mr. Bozarth, Assistant General Counsel, presented the consent order of Marilyn Graves, Ph.D., to the Board. Mr. Bozarth stated Dr. Graves admits to a suicide attempt during the time of actively practicing psychology, which resulted in her license going into a failure to renew status.

Mr. Bozarth said Dr. Graves has agreed to the suspension of her license to practice as a psychological examiner in the State of Tennessee for at least six (6) months; not working in any counseling or therapeutic profession or provide any form of therapy or counseling while her license is suspended; undergo an evaluation from a psychologist or senior psychological examiner approved by the Board verifying her as mentally and physically able to practice safely; and the assessment of all court costs.

Upon discussion, Dr. Martin made a motion, seconded by Dr. Kores, to accept the consent order of Dr. Graves. The motion carried.

Administrative Report

Ms. Spitznas reviewed the Administrative Report stating there are currently 1287 active psychologists, 586 retired, 419 failed to renew and 86 deceased.

Ms. Spitznas said there are currently 595 active psychological examiners and senior psychological examiners, 515 retired, 921 failed to renew and 58 deceased.

Ms. Spitznas said there are currently 6 active psychological assistants.

Ms. Spitznas said the benchmark for renewal processing is ten (10) days with psychologists averaging 3.0 days and psychological examiners averaging 10.8 days. Ms. Spitznas said the benchmark for application processing is one hundred (100) days with psychologists averaging 423 days, psychological examiners averaging 619 days and certified psychological assistants averaging 60 days.

Ms. Spitznas said the application processing time has increased slightly and benchmarks are not being met in a timely manner due to applicants being under a provisional or temporary license or waiting to sit for exam(s). Ms. Spitznas stated once the jurisprudence examination is the only examination administered by the Board the numbers should decrease significantly.

Ms. Spitznas stated between April 16, 2007 and August 20, 2007, 221 psychologists renewed their license, of which 58 renewed online. Ms. Spitznas said between April 16, 2007 and August 20, 2007, 119 psychological/senior psychological examiners renewed their license, of which 26 renewed online. Ms. Spitznas asked Board members to encourage their colleagues to utilize the online renewal system.

Ms. Spitznas said there is no longer a restriction on travel. Ms. Spitznas stated in order to obtain approval, requests for travel must be submitted to the Board Administrator at least sixty (60) days in advance of the scheduled conference.

Office of Health Licensure and Regulations Report

Ms. Spitznas reviewed the Financial Report stating the Board has a cumulative carryover as of June 30, 2007 of 255,761.19.

Investigative Report

Ms. Stone reviewed the Investigative Report stating there are currently twenty-four (24) complaints against psychologists. Ms. Stone said seven (7) complaints have been closed; five (5) with no action, one (1) with a letter of concern and one (1) with a letter of warning.

Ms. Stone stated there are currently five (5) complaints against psychological examiners. Ms. Stone said three (3) have been closed; two (2) with no action and one (1) referred to OGC.

Ms. Stone stated there currently zero (0) complaints against certified psychological assistants.

Disciplinary Report

Ms. Stone reviewed the Disciplinary Report stating there are eleven (11) psychologists being monitored.

Status Report

Upon review of the lists of newly licensed Psychologists with health service provider designation, Dr. Kores made a motion, seconded by Dr. Sigler, to approve the following applicants for licensure:

Jessica L. Allin, Ph.D.
Jull D. Baker, Ph.D.
Natalie G. Ballash, Ph.D.
Mona E. Bennett, Ph.D.
Carrie S. Booher, Ph.D.
Robyn L. Branca, Ph.D.
Deborah A. Carter, Ph.D.
Ruth C. Chao, Ph.D.
Roger G. Clark, Psy.D.
Robert E. Cochrane, Psy.D.
Valerie M. Crabtree, Ph.D.
John H. Denning, Ph.D.
Bruce W. Jasper, Ph.D.
Jacob J. Levy, Ph.D.
Arnold S. Presley, Psy.D
David N. Sacks, Ph.D.
Sarah K. Steele, Psy.D
Christina M. Warner, Ph.D
Janet B. Winn
Lisa L. Oglesby, Ph.D.
Katherine Powers, Ph.D.
Mary C. Champion, Ph.D.

The motion carried.

Upon review of the list of newly licensed psychological examiners, Dr. Martin made a motion, seconded by Dr. Sigler, to approve the following applicant(s) for licensure:

Debra J. Esterline

The motion carried.

Upon review of the list of newly licensed certified psychological assistants, Dr. Sigler made a motion, seconded by Dr. Kores, to approve the following applicant(s) for licensure:

Benjamin P. Birdwell

The motion carried.

Upon review of the list of reinstated psychologists, Dr. Martin made a motion, seconded by Dr. Lavin, to approve the following for reinstatement:

Todd D. Eaton
Owen R. Lightsey, Jr., Ph.D.
Randy E. Schnell, Ph.D.

The motion carried.

Review/Ratify EPPP Examination Results

Upon review, Dr. Martin made a motion, seconded by Dr. Kores, to ratify the following EPPP examination results:

Christopher Dula, Ph.D.	Pass
Bruce Jasper, Ph.D.	Pass
David Sacks, Ph.D.	Pass
Arnold Presley, Psy.D.	Pass
Deborah A. Carter, Ph.D.	Pass
Julie D. Baker, Ph.D.	Pass
Ruth C. Chao, Ph.D.	Pass
Christina Warner, Ph.D.	Pass
Jacob J. Levy, Ph.D.	Pass
Natalie G. Ballash, Ph.D.	Pass
Mary C. Champion, Ph.D.	Pass
LaShonda Hughes, Psy.D.	Pass
Lori J. Vehring, Psy.D.	Pass
Melissa R. Porter, Psy.D.	Pass
Brian D. Spillman, Ph.D.	Pass
Julia A. McAninch, Psy.D.	Fail
Maki Mehta, Psy.D.	Fail
Chad Buck, Ph.D.	Fail

The motion carried.

Review/Ratify Oral Examination Results and Licensure

Upon review of the oral examination results, Dr. Kores made a motion, seconded by Dr. Strickler, to ratify the passing scores for the following candidates:

Mona E. Bennett, Ph.D.
Janet B. Winn, Ph.D.
Nilufer Barbour, Ph.D.
A. Scott Presley, Psy.D.
Deborah A. Carter, Ph.D.
Christopher Dula, Ph.D.
Debra Esterline, Ph.D.

The motion carried.

Ratify Closure of Abandoned/Incomplete Files

Upon review, Dr. Martin made a motion, seconded by Dr. Lavin, to ratify closure of the following files:

Psychologists

Allen Berger, Ph.D./HSP
Madeline Grantham, Ph.D./HSP
Sadonya Meadows-Allen, Ph.D./HSP
Lloyd E. Clark, Ph.D./HSP
Charles M. Douthey, Ph.D./HSP
Daniel R. Strunk, Ph.D./HSP
Christine M. Givens, Ph.D./HSP
Daniel Wick, Psy.D./HSP
Michael J. Breus, Ph.D./HSP
Eric D. Manley, Ph.D./HSP
Sandra L. Brindamour, Ph.D./HSP
Steven A. Fultz, Ph.D./HSP
Ronke L. Tapp, Ph.D./HSP

Psychological Examiners

W. Aaron Kelley
Courtney Crutchfield
Myra J. Bennett
Brooke Foxworthy
Donna L. Fridgant
Mary A. Pryor
Sheila Hampton-Robb
Heather Hatcher-DeMith
Katherine E. Haynes
Kimberly M. Hennessee
Ivy Jeffries
Kristy Leigh Leach
Karen M. McClane
Mary L. McSwiney
Cynthia M. Melhorn
Brenda A. Menzies
Cynthia J. Powell
Elisa A. Shinabarger
Carrie Tucker
Julie O'Digie
Kristal Hurst
Linda W. Dunn

The motion carried.

Review/Ratify Initial Determinations/Recommendations by Board Members

Upon review, Dr. Kores made a motion, seconded by Dr. Martin, to approve the initial recommendations by Board members for the following candidates:

John H. Denning, Ph.D./HSP
Roger G. Clark, Psy.D./HSP
Jenaan Khaleeli, Psy.D./HSP
Joy E. Beck, Ph.D./HSP
Clark A. Stevens, Ph.D./HSP
Katherine V. Powers, Ph.D./HSP
Christine H. King, Ph.D./HSP
William T. Dalton, III, Ph.D./HSP
William L. Farmer, Ph.D.
Lisa N. Schum, Ph.D./HSP

The motion carried.

Review/Ratify Ethics and Jurisprudence Examination Results

Upon review of the ethics and jurisprudence examination results, Dr. Martin made a motion, seconded by Dr. Kores, to ratify the scores for the following candidates:

Robert Cochrane, Psy.D.
Bruce W. Jasper, Ph.D.
Valerie Crabtree, Ph.D.
John Denning, Ph.D.
Jill D. Baker, Ph.D.
Sarah K. Steele, Psy.D.
Christina Warner, Ph.D.
Roger G. Clark, Psy.D.
Natalie G. Ballash, Ph.D.
Ruth C. Chao, Ph.D.
David N. Sacks, Ph.D.
Erin L. Patel, Psy.D.
Mary C. Champion, Ph.D.
Lori A. Vehring, Psy.D.
Lisa L. Oglesby, Ph.D.
Katherine Powers, Ph.D.

The motion carried.

Review/Respond to Correspondence

Ann Steiner, an attorney in Nashville, appeared before the Board on behalf of Nancy A. Didriksen, licensed psychologist in the State of Texas. Dr. Didriksen is requesting approval to practice in Tennessee on a temporary authorization, pursuant to Board rule 1180-2-.05(f). Upon discussion, the board decided to approve Dr. Didriksen for temporary authorization to practice psychology in the State of Tennessee for the purposes of giving depositions in a court case and issue a letter stating approval by the Board.

Upon review of a letter from **Erin L. Patel, Psy.D.**, requesting clarification regarding post-doctoral experience completed in Florida, the Board decided to address Dr. Patel by letter advising her to apply for a provisional license.

Upon review of a letter from **Todd M. Moore, Ph.D.**, requesting an extension to complete the EPPP examination, the Board decided to address Dr. Moore by letter advising him to apply for a temporary license once his provisional license expires.

Upon review of a letter from **Ileana Freeman-Gutierrez, Ph.D.**, requesting if she applied for licensure in Tennessee, could she have more than one year to complete the required post-doctoral supervised hours. The Board decided to deny Dr. Freeman-Gutierrez's request and have Ms. Armstrong address her by letter explaining the Board's decision based on the rules.

Upon review of an email from **Patricia Garvie, Ph.D.**, requesting clarification of the rules of this Board as they pertain to obtaining licensure, the Board decided to have Ms. Armstrong address Dr. Garvie by letter informing her of APPIC standards as they relate to post-doctoral training and applying for licensure.

Upon review of a letter from **Dr. David Strahley**, requesting to provide supervision on a retired license, the Board decided to deny Dr. Strahley's request and have Ms. Armstrong address him by letter advising him to take the ethic and jurisprudence exam and reinstate his license.

Upon review of a letter from **Denise Cox, Sr. PE**, requesting a reinstatement of a lapsed license due to an unsuccessful attempt at renewing online, Dr. Martin made a motion, seconded by Dr. Sigler, to approve Dr. Cox for reinstatement and allow her to complete twenty (20) continuing education hours by December 2007. The motion carried.

Review Applications

Upon review of the application of **Rodney Berger, Psy.D.**, requesting a provisional license until accreditation of his graduate program is complete, Dr. Martin made a motion, seconded by Dr. Strickler, to deny Dr. Berger for a provisional license. The motion carried.

Upon review of the application of **Bunmi Olatunji, Ph.D.**, requesting a provisional license, Dr. Martin made a motion, seconded by Dr. Sigler, to approve Dr. Olatunji for a provisional license and to sit for the written exam.

Upon review of the application of **Sara McCane-Bowling, Ph.D.**, requesting a provisional license, Dr. Martin made a motion, seconded by Dr. Sigler, to approve Dr. McCane-Bowling for a provisional license and to sit for the written exam. The motion carried.

Upon review of the reinstatement application of **Mark Hector, Ph.D.**, indicating incompleteness of continuing education hours, Dr. Strickler made a motion, seconded by Dr. Lavin, to deny Dr. Hector's reinstatement of licensure pending receipt of completed continuing education requirements. The motion carried.

Upon review of the application of **Angela Sallie, Psy.D.**, indicating missing recommendations and health service provider designation endorsements, Dr. Strickler made a motion, seconded by Dr. Sigler, to delay approval of Dr. Sallie's licensure pending receipt of additional required documents. The motion carried.

Upon review of the application of **Heather Willis, Ph.D.**, requesting a provisional license, Dr. Strickler made a motion, seconded by Dr. Kores, to approve Dr. Willis for a provisional license and to sit for the written exam. The motion carried.

Upon review of the application of **Bradley Haynes, Psy.D.**, requesting a provisional license, Dr. Strickler made a motion, seconded by Dr. Lavin, to approve Dr. Haynes for a provisional license and to sit for the written exam. The motion carried.

Upon review of the application of **Joann Spadafore, Ph.D.**, requesting a provisional license, Dr. Kores made a motion, seconded by Dr. Sigler, to approve Dr. Spadafore for a provisional license and to sit for the written exam. The motion carried.

Upon review of the application of **Brett Shapiro, Ph.D.**, indicating incompleteness of a criminal background check, Dr. Kores made a motion, seconded by Dr. Sigler, to approve Dr. Shapiro for a provisional license pending receipt of a criminal background check without indications. The motion carried.

Upon review of the application of **Jennifer Keller, Psy.D.**, indicating missing transcripts and health service provider designation endorsement, Dr. Lavin made a motion, seconded by Dr. Strickler, to delay approval of Dr. Keller's application pending receipt of missing documents. The motion carried.

Upon review of the application of **Naoko Kinoshita, Ph.D.**, indicating incompleteness of a criminal background check and missing health service provider designation endorsement, Dr. Lavin made a motion, seconded by Dr. Kores, to delay approval of Dr. Kinoshita's application pending receipt of missing documents. The motion carried.

Upon review of the application of **Bryan Bushman, Ph.D.**, requesting a provisional license with health service provider designation, Dr. Kemp made a motion, seconded by Dr. Martin, to approve Dr. Bushman for a provisional license and to sit for the written exam. The motion carried.

Upon review of the application of **Courtney P. Burnette, Ph.D.**, requesting a provisional license with health service provider designation, Dr. Kemp made a motion, seconded by Dr. Martin, to approve Dr. Burnette for a provisional license and to sit for the written exam. The motion carried.

Upon review of the application of **Martha Morelock**, requesting certification as a psychological assistant, Dr. Sigler made a motion, seconded by Dr. Martin, to approve Ms. Morelock for licensure as a certified psychological assistant. The motion carried.

Upon review of the application of **Lisa Patterson**, requesting an upgrade to senior psychological examiner, Dr. Sigler made a motion, seconded by Dr. Martin, to approve Ms. Patterson's upgrade. The motion carried.

Upon review of the application of **Leah Thackston Hawkins**, requesting an upgrade to senior psychological examiner, Dr. Sigler made a motion, seconded by Dr. Martin, to approve Ms. Hawkins's upgrade. The motion carried.

Upon review of the application of **Lucinda M. Pincince**, requesting an upgrade to senior psychological examiner, Dr. Sigler made a motion, seconded by Dr. Kores, to approve Ms. Pincince's upgrade. The motion carried.

Upon review of the application of **Bobby J. Hand**, requesting an upgrade to senior psychological examiner, Dr. Sigler made a motion, seconded by Dr. Lavin, to approve Ms. Hand's upgrade. The motion carried.

Upon review of the application of **Bertin Glennon**, requesting an upgrade to senior psychological examiner, Dr. Sigler made a motion, seconded by Dr. Kores, to approve Mr. Glennon's upgrade. The motion carried.

Upon review of the application of **Katherine Calvert**, requesting an upgrade to senior psychological examiner, Dr. Sigler made a motion, seconded by Dr. Sigler to approve Ms. Calvert's upgrade. The motion carried.

Upon review of the application of **Amy L. Plunk**, requesting an upgrade to senior psychological examiner; however, missing two (2) hours of required continuing education, Dr. Sigler made a motion, seconded by Dr. Martin, to approve Ms. Plunk's upgrade pending receipt of additional continuing education hours. The motion carried.

Upon review of the application of **Amanda Harrell, Psy.D.**, indicating incompleteness of a criminal background check, Dr. Martin made a motion, seconded by Dr. Sigler, to

approve Dr. Harrell for licensure in psychology with health service provider designation pending receipt of a criminal background check with no indications. The motion carried.

Upon review of the application of **Susan E. Hickman, Psy.D.**, indicating incompleteness of required supervised hours, Dr. Martin made a motion, seconded by Dr. Sigler, to approve Dr. Hickman for a provisional license and to sit for the written exam pending receipt of proof of completed supervised hours. The motion carried.

Upon review of the application of **Marie Crawford, Ph.D.**, indicating an internship that is not APA approved, Dr. Martin made a motion, seconded by Dr. Sigler, to delay Dr. Crawford approval and request additional information regarding internship. The motion carried.

Upon review of the application of **Louisa Branscomb, Ph.D.**, indicating a Georgia license without any supervised hours, Dr. Martin made a motion, seconded by Dr. Strickler, to delay approval and request additional information regarding supervised hours and/or clarification of type of licensure sought. The motion carried.

Upon review of the application of **Ann Kelley, Ph.D.**, indicating completion of an APA equivalent internship, Dr. Martin made a motion, seconded by Dr. Kores, to approve Dr. Kelley for licensure. The motion carried.

Upon review of the application of **Elizabeth Bragg-Bowling, Ph.D.**, indicating incompleteness of a criminal background check, Dr. Martin made a motion, seconded by Dr. Sigler, to approve Dr. Bragg-Bowling for a provisional license and to sit for the written exam pending of a criminal background check with no indications. The motion carried.

Upon review of the application of **Deborah Vaughn**, requesting certification as a psychological assistant and indicating evidence of possible practice without a license, Dr. Martin made a motion, seconded by Dr. Lavin, to approve Ms. Vaughn certification as psychological assistant and forward file to investigations. The motion carried.

Select Grantee for Peer Assistance Program

Mark Phillips, Ph.D., Vice President, TPA, appeared before the Board to discuss the proposal for a peer assistance program. Dr. Phillips stated TPA strongly supports the proposal of the Tennessee Colleague Assistance Foundation (TCAF). Dr. Phillips said TPA has secured a grant to help launch the TCAF program and over the following three (3) years, TPA plans to host silent auctions and all contributions will be donated to TCAF.

Dr. Thomas, TCAF, addressed the Board regarding questions the Board had pertaining to the proposal given by Dr. Wind at the April meeting. Dr. Thomas discussed referrals, budget issues and education, prevention and treatment.

Dr. Lavin addressed his appreciation of the proposals presented before the Board, stating in the past, Board members have expressed genuine interest in having a program that will assist the Board in protecting the public and equipping colleagues with the ability to be the best professional possible.

Dr. Phillips extended an invitation to the Board members to attend TPA's Board of Directors meeting which will be in conjunction with the TPA convention in October. Upon discussion, Dr. Kores made a motion, seconded by Dr. Martin, to accept the grantee proposal of TCAF. The motion carried.

Ms. Armstrong stated a letter should be addressed specifically identifying portions of the contract the Board will and/or will not accept. The Board expressed concern with possible fees for training of new licensees and costs pertaining to travel. Ms. Armstrong said the letter should also address conflict the Board has regarding budget and fee requirements.

Ms. Armstrong stated the grant contract only sets up parameters. Ms. Armstrong stated the Board will receive progress reports regarding compliance or noncompliance; however, detailed information will not be reported on individuals.

Dr. Lavin stated it would be helpful for the Board to have representation and show joined efforts with the Tennessee Psychological Association (TPA) in support for the Tennessee Colleague Assistance Foundation (TCAF) at the TPA conference and the presentation of the Tennessee Colleague Assistance Foundation.

Ms. Armstrong stated she would inform the division that a Board member would be attending the TPA conference.

Feedback and Test Data Regarding Ethics and Jurisprudence Examination

The Board discussed feedback and test data regarding the ethics and jurisprudence examination. Ms. Spitznas stated there are two (2) versions of the exam randomly administered and if an applicant fails one version, they are given the other version for retest.

Upon discussion the Board found questions #42 and #49 on version B of the exam needed revisions. Dr. Gilleylen said both versions reflect overall passing scores and additional changes were not necessary at this time. Dr. Gilleylen stated the Board will continue to collect data on both versions of the test.

Discuss/Approve a Policy for Criminal Background Checks and Unreadable Prints

Upon discussion, Dr. Martin made a motion, seconded by Ms. Hunter, to adopt the following policy regarding Criminal Background Checks and unreadable prints:

The Board shall accept criminal background checks on an applicant's name, social security number and other vital statistics when an individual has unreadable prints.

The motion carried.

Consider Position Statement regarding the Use of Billing Codes

The Board discussed adopting a policy statement regarding the use of billing codes. Upon discussion, Dr. Kores made a motion, seconded by Dr. Lavin to adopt the following policy:

The use of a NPI (National Provider Identification) under the category of "Psychologist" by a Senior Psychological Examiner or Psychological Examiner for the purposes of insurance reimbursement will not constitute advertising or use of title in violation of the Board's law or rules.

The motion carried.

With no other Board business to conduct, the Board adjourned at 12:07 p.m. The motion carried.

Ratified by the Tennessee Board of Examiners in Psychology on November 15, 2007.