

TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS, MARITAL & FAMILY THERAPISTS AND CLINICAL PASTORAL THERAPISTS MINUTES

DATE: August 24, 2007
TIME: 9:00 a.m., CST
LOCATION: Health Related Boards Conference Center
Iris Room
227 French Landing, Ste 150
Heritage Place MetroCenter
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Janet Scott, LPC, President
Susan Hammonds-White, LPC, Vice President
Randal Phillips, Ph.D
Reverend Gordon, Citizen Member

BOARD MEMBERS

ABSENT: Dan Hammer, LMFT, Secretary

STAFF

PRESENT: Sherry Owens, Board Administrator
Barbara Maxwell, Administrative Director
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Rules Coordinator
Lakita Taylor, AARBI

Dr. Scott, President, called the meeting to order at 9:20 a.m. A sufficient number of Board members were present to constitute a quorum.

Ms. Owens welcomed new Board member Randal Phillips, Ph.D to the Board.

Review May 18, 2007 Minutes

Upon review of the May 18, 2007 board meeting minutes, Ms. Hammonds-White made a motion, seconded by Rev. Gordon, to approve the minutes as written. The motion carried.

Conflict of Interest Policy Statement

Ms. Armstrong reviewed the Conflict of Interest Policy Statement with the Board asking the Board members to disclose any conflict of interest they may have prior to contested cases or any other legal proceedings or matters to determine if there is a conflict of interest. Ms. Armstrong

stated if a Board member has a conflict of interest they must recuse him/herself and leave the hearing room during the proceeding. Ms. Armstrong asked new Board member, Dr. Phillips, to sign the Conflict of Interest Policy Statement and return to Ms. Owens at the end of the meeting.

Consent Order for Ted Hagen, II, LMFT

Mr. Larkin, Assistant General Counsel, presented a consent order for Dr. Ted Hagen, II, LMFT, to the Board. Mr. Larkin stated Dr. Hagen has held a license to practice as a Licensed Marital and Family Therapist, a Certified Marital and Family Therapist and a Clinical Pastoral Counselor in the state of Tennessee. Mr. Larkin said Dr. Hagen's psychology licenses were voluntarily surrendered in 2006 for having an inappropriate sexual relationship with a patient within two (2) years of terminating the therapeutic relationship. Mr. Larkin stated the present order attempts to have Dr. Hagen surrender his licenses issued by this Board. Mr. Larkin said Dr. Hagen would be eligible to reapply for licensure in one year, assessed one (1) Type C Civil Penalty in the amount of one hundred dollars (\$100.00) and court costs not to exceed three hundred dollars (\$300.00).

Upon discussion, Ms. Hammonds-White made a motion, seconded by Rev. Gordon, to accept the consent order of Dr. Ted Hagen, LMFT. The motion carried.

Office of General Counsel Report

Ms. Armstrong said the rule amendment pertaining to advertising, titles and screening panels were sent to the Attorney General on December 27, 2005 and became effective July 1, 2007.

Ms. Armstrong said the rule amendment pertaining to ethics and jurisprudence continuing education, refundable fees, supervision requirements and petitions for stays and reconsiderations were sent to the Attorney General on May 30, 2006 and became effective June 6, 2007.

Ms. Armstrong said the rule amendment pertaining to the jurisprudence exam was presented to the Board for consideration on August 18, 2006 and sent to the Attorney General on August 29, 2006 where it remains.

Ms. Armstrong stated there are three (3) open disciplinary cases pertaining to the Board for Professional Counselors, Marital and Family Therapists and Pastoral Counselors at the Office of General Counsel.

Investigative Report

Ms. Stone reviewed the Investigative Report stating there are currently five (5) complaints against LPC's, one (1) closed with no action, one (1) closed with a letter of concern, two (2) closed with a letter of warning and one (1) referred to OGC.

Ms. Stone stated there is currently one (1) complaint year to date against MFT's and no complaints against CPT's.

Disciplinary Report

Ms. Stone reviewed the Disciplinary Report stating there are two (2) practitioners currently being monitored.

Financial Report

Ms. Owens reviewed the Financial Report stating the Board has a cumulative carryover of \$272,899.83 as of June 30, 2007.

Administrative Report

Ms. Owens stated there are currently 1181 active, 181 retired and 188 failed to renew licensed professional counselors.

Ms. Owens stated there are currently 291 active, 73 retired and 47 failed to renew marital and family therapists.

Ms. Owens stated there are currently 35 active, 9 retired and 2 failed to renew clinical pastoral therapists.

Ms. Owens stated the benchmark for renewal processing time is ten (10) days with LPC's averaging 5.60, MFT's 5.80 and CPT's 5.86 days.

Ms. Owens stated the benchmark for application processing time is one hundred (100) days with LPC's averaging 218.7, MFT's 203.8 and CPT's 0 days.

Ms. Owens stated renewal processing time has decreased due to licensees utilizing the internet renewal system and submitting required documentation in a timely manner.

Ms. Owens stated between May 15, 2007 and August 16, 2007, twenty-four (24) LPC's, seven (7) MFT's and zero (0) CPT's renewed their license online.

Ms. Owens stated there are 840 licensed professional counselors with the Mental Health Service Provider endorsement.

Ms. Owens stated all requests for travel must be submitted 120 days prior to travel date for approval.

Discuss and Approve a Policy for Criminal Background Checks and Unreadable Prints

Upon discussion, Rev. Gordon made a motion, seconded by Dr. Phillips, to adopt the following policy regarding criminal background checks and unreadable prints:

The Board shall accept criminal background checks on an applicant's name, social security number and other vital statistics when an individual has unreadable prints.

The motion carried.

Report from Jerry Kosten, Regulations Manager

Mr. Kosten stated a rulemaking hearing was conducted July 25, 2007 to amend rules regarding professional counselor's post masters supervised experience requirements; treatment planning for licensure; clinical setting restrictions; waiver requests; extending deadlines for continuing education units; use of titles and imposition of conditions for disciplined licensees.

Upon discussion, Ms. Hammonds-White made a motion, seconded by Rev. Gordon, to adopt the rule amendments sent to rulemaking hearing. The motion carried. A roll call vote was conducted and all members answered in the affirmative.

Ratify Oral Examination Results

Upon review, Ms. Hammonds-White made a motion, seconded by Rev. Gordon, to ratify the following oral examination results:

LMFT's

**Suzanne Foster
Samuel Collier
Kevin Payne
Daniel Mansfield
Amber Nussbaum
Amanda Daly
LeAnne Braddock**

The motion carried.

Ratify Newly Licensed and Temporary Permits for LPC's and MFT's

Upon review, Rev. Gordon made a motion, seconded by Dr. Phillips, to ratify the following newly licensed and temporary permits for LPC's and MFT's:

Newly Licensed LPC's

**John M. Arias
Jo G. Bera
Jonathan A. Boye
Kimberly D. Bushore-Maki
Melanie M. Campbell
Phillip L. Carter
Brenda Coleman
Vannessa L. Collier
Jessica S. Conley**

Cynthia L. Crawford
Monica Douglas
Laura L. Finch
Gayden M. Fite
Melody A. Ford
Erin M. Frazier-Maskiell
Christopher P. Gertig
Rebecca K. Griffith
Janet L. Harrison
Ashley B. Harson
Linda B. Horn
Carl Jennings
Brooke C. Kocher
Amy L. Lipsey
Patricia M. Maynard
Harold Mizner
Julia W. Bethurum Murphy
Brandy N. Nakamura
Rachel Nunnally
Lyn R. Owen
Emily C. Poe
Denise A. Reding
Becky Russell
Brittney S. Smith
Mary E. Statum
Stacie A. Thaxton
Colleen K. Weems
Karen Whitmore-Jenkins
Patricia A. Wilson
Marlo C. Zarzaur

Temporary Licensed LPC's

Genorris L. Crawford-Clark
Carrie J. Dodd
Michelle L. Harper
Thurston H. Moore
Tammy Saffel
Karey L. Sanders
Rosemary G. Sarver
Karen M. Shaw
Angela M. Trapp
Lisa M. Wahnish-Kennedy

Newly Licensed MFT's

Melissa M. Canterbury
Manuel Gonzalez-Abreu
Heidi McKinney
Chandra J. McMullen

Temporary Licensed MFT's

Raven S. Chadwell
Marita B. Earle
John F. Kennedy
Andrea L. Punzalan
Emily E. Stone

The motion carried.

Ms. Owens stated there are no reinstatements or CPT's to ratify at this time.

Review Files

Upon review of the application of **George Tvardy, LMFT**, indicating an insufficient number of required courses from ETSU, Ms. Hammonds-White made a motion, seconded by Dr. Phillips, to delay a decision on Dr. Tvardy's application until the next board meeting pending receipt of proof showing completion of a required research course related to marriage and family therapy. The motion carried.

With no other Board business to conduct, Ms. Hammonds-White made a motion, seconded by Dr. Phillips, to adjourn the meeting at 11:01 a.m. The motion carried.

Ratified by the Board of Licensed Professional Counselors, Licensed Marital and Family Therapist and Licensed Pastoral Therapist on November 16, 2007.