

**TENNESSEE BOARD OF NURSING
UNLICENSED PERSONNEL TASK FORCE
227 FRENCH LANDING SUITE 300
HERITAGE PLACE METROCENTER
NASHVILLE, TN 37243**

November 20, 2006

MINUTES

Call to Order	Cheryl Stegbauer, Chairman, called the meeting to order at 1:00 p.m. on Monday, November 20, 2006.
Roll Call/Declaration of a Quorum	The Chairman declared a quorum present.
Members Present	Cheryl Stegbauer, R.N., Chairman Robbie Bell, Director, HRB Terri Bowman, L.P.N. Board Member Judy Eads, Assistant Commissioner Ann Duncan, Exec. Director, TCN Marian Stewart, R.N. Board Member Laura Beth Brown, TNA President Elect Patti Scott, School Nurses Deborah Heeney, THCA (for Richard Russell)
Staff Present	Elizabeth Lund, Executive Director Martha Barr, Assoc. Exec. Director Madeline Coleman, Nurse Consultant
Introduction of Staff	E. Lund introduced the staff present.
Recognition and Welcome to Visitors	C. Stegbauer recognized and welcomed the following guests: Wilhelmina Davis, TNA Lobbyist Gwen Hamer, TDMHDD Estie Harris, TAMHO Lobbyist Laura Savage, THCA
Charge to Committee	Cheryl Stegbauer explained the charge of the UAP task force: <ol style="list-style-type: none">1. Look at current practice2. Consider history3. Determine what the task force believes what needs to occur

4. Make recommendations for best practice.

The underlying principle is to protect the public. The time line is action prior to potential 2007 legislation.

History

Robbie Bell spoke to the history of unlicensed personnel administering medication in Tennessee. The chairman requested the staff to further update the history/timeline.

Report of Data from Mental Retardation Services

The chairman reported on the information obtained for the task force's consideration:

1. Qualifications for CMA
2. Cumulative # of Unlicensed Personnel Trained to Administer Medications under NPA Exemption
 - a. Trained- 34,628
 - b. Failed Exam=1,542
 - c. Recertified=3,335
 - d. Failed Recertification Exam=333
3. Medication Administration for Unlicensed Personnel -test does not match manual, too challenging/inappropriate for level, may provide a false sense of security
4. Department of Children's Services- "borrowed" MR manual to use – removed from web site at request of BON
5. Letter sent to Deputy Commissioner of Mental Retardation requesting data.

Delegation

Delegation-nurses are concerned with their responsibility for delegation under NPA exemption

School Health

Patti Scott reported that school nurses have broad guidelines, but there are inconsistencies in implementation and

oversight.

Scope of Concern of Task Force

1. State of the practice in Tennessee
2. National models-OR, NCSBN, IA, NB (TCN will assist with putting data in a usable format)
3. Delivery of service for the future
4. Regulation—an affirmative response by the board to an issue

Upcoming Legislation

1. Diastat rectal valium for seizures in school
2. Insulin for children that cannot self administer
3. THCA-unlicensed personnel to administer medication in LTC
4. TAMHO-community mental health, unlicensed personnel to assist with oral meds for patients capable of self administration.
5. MHDD-keep an open mind relative to self administration training

For Next Meeting

Define:

1. medication administration
2. assistance with self administration
3. self administration

Summarize three plans adopted by Oregon, IA and NB. Consider:

1. Who does it cover?
2. How many certified?
3. How does it work?
4. What would they do differently?
5. What kind of monitoring/error rate?
6. What is the board impact (financial, staff)?

Gather information on bills to be dropped-consider: collaborative agreements?

Follow-up on data from Mental Retardation Services.

Next Meeting

December 7, 2006 (Thursday) 2-5 p.m.

Adjournment

4:00 p.m.

Cheryl Stegbauer, Ph.D., RN
Chairman

Date

Elizabeth J. Lund, MSN, RN
Executive Director

Date