

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES**

DATE: June 1, 2009

TIME: 9:00 a.m. C.D.T

LOCATION: 227 French Landing Dr
Heritage Place, Metro Center
Ground Floor, Iris Conference Room
Nashville, TN 37243

MEMBERS PRESENT: Harold Walker, NHA, Chair
Norma Lester, RN, NHA, Secretary
Stephen J. D'Amico, MD
Craig Laman, NHA
Vickie Harris, NHA
Jimmy Johnston, Consumer Member

MEMBERS ABSENT: Mark Davis, NHA, Vice Chair
Kathryn Wilhoit, RN, NHA

STAFF PRESENT: Marva Swann, Board Director
Mary V. Webb, Board Administrator
Ernie Sykes, Advisory Attorney
Libby Miller, HRB Director
Juanita Stone, BIV Disciplinary Coordinator

GUEST: Richard Russell, Legal Counsel, Tennessee Health Care
Association, (THCA)

With a quorum being present, Mr. Walker called the meeting to order at 9:12 a. m.

Conflict of Interest

Ernie Sykes instructed the members of their responsibility under the Conflict of Interest Policy.

Office of General Counsel Report

Ernie Sykes presented the following OGC report:

Rules:

- Increase Licensure Requirements, Eligibility, for Exams, Conditions, Titles [120-1.07, .10, .15, .16] –(07-1323). The rulemaking hearing was held on August 20, 2007, and was approved by the Board for filing on November 5, 2007. The rules were reviewed by the Assistant General Counsel and forwarded to supervising attorneys on January 25, 2008. These rules are still awaiting final approval by OGC.

Litigation:

- There are six (6) cases in OGC pertaining to the Board of Nursing Home Administrators.

Minutes

Mr. Laman made a motion seconded by Ms. Lester to approve the minutes for the March 2, 2009 meeting as presented. The motion carried.

Investigative/Disciplinary Reports

Juanita Stone, Disciplinary Coordinator for the Office of Investigations, presented the investigative and disciplinary reports. There are currently five (5) open cases in investigations all of which are awaiting a second review.

There are five (5) practitioners currently being monitored after Board disciplinary action.

Applicant Interviews/File Reviews

- A. **Cathy Dennis**—Ms. Dennis appeared before the Board to request that her AIT be shortened to six months. She had been given two-thirds credit for managerial experience. After discussion of the additional management experience presented to the Board by Ms. Dennis, Ms. Harris made a motion seconded by Dr. D’Amico to keep her AIT at one year. Mr. Laman opposed. The motion carried.
- B. **Joanna Edds**—Ms. Edds’ application for AIT was approved for one year. She submitted additional managerial experience and requested that her AIT be shortened to six months. After review and discussion by the Board, Mr. Laman made a motion seconded by Dr. D’Amico to keep her AIT at one year. The motion carried.
- C. **Linda Pettway**—Ms. Pettway appeared before the Board to discuss her managerial experience. She is seeking licensure by reciprocity. Mr. Walker recused himself. Ms. Pettway was licensed in Alabama and Georgia as a nursing home administrator but had never practiced in either state, and she has not completed an AIT program in either state. She has served as the director of a home health agency. After interview and discussion, the Board determined that

Ms. Pettway did not meet the requirements to be licensed in Tennessee by reciprocity pursuant to Rule 1020-1-.07 Qualifications for Licensure (8) (a) or (b). Ms. Harris made a motion seconded by Mr. Laman to grant Ms. Pettway's application for a six (6) month AIT program. The motion carried.

- D. **Deborah Plaster**—Ms. Plaster requested that she be approved to take the NAB exam once she has completed her internship at Austin Peay State University. Ms. Harris made a motion seconded by Ms. Lester to approve Ms. Plaster to take the NAB exam once she has completed the forty (40) hours needed for her internship at APSU, with written documentation of completion to be submitted to the Board's administrative staff within ninety (90) days of today's meeting. The motion carried.

Board Reports

Administrator's Report

There are 767 active nursing home administrators as of May 1, 2009.

The following is an account of Board activity from February 28, 2009 through May 27, 2009:

- New licenses—13
- Retired licenses—6
- Renewals—66

Continuing Education Audit January 2008 through December 31, 2009:

- Number Audited—47
- Number Compliant—41
- Number Non-Compliant—6

All six (6) licensees who were non-compliant have been mailed Agreed Citations.

Board Members

All positions are currently filled with the exception of the Ex Officio.

Financial Report

The Board operated at a deficit for FY 2008. The Board discussed raising licensure fees as a way to raise revenue. Ms. Swann presented a chart of how much revenue could be generated when fees were raised by various increments. The Board chose to table a discussion of a fee increase until the next meeting and asked that the administrative office research fee structures of other jurisdictions.

Ratifications

Ms. Harris made a motion seconded by Ms. Lester to approve the following list of initial determinations for **new licenses**. The motion carried.

Nicky Alan Banks
Lori Roachell Cooper
Gregg Eugene Hanson
Mary Deborah Hubbard

Lynda Y. Miller
Shelley Morgan
Darlene Taylor

Ms. Lester made a motion seconded by Mr. Laman to approve the following initial determinations for **reinstatement** of licensure. The motion carried.

Cynthia R. Bruton
Gerald Wayne Dutton
Mary Lu Flory

Wendell R. Stidger
Dan Stockdale

Ms. Harris made a motion seconded by Ms. Lester to approve the following applicants as **preceptors**. The motion carried. All applicants have attended the THCA continuing education course and have had a recent facility survey in good standing.

Steven Maddox
Tammy Norris
Brandon Whiteside
James Wright
Lisa Marbury

Interviewed by Mark Davis
Interviewed by Harold Walker
Interviewed by Craig Laman
Interviewed by Mark Davis
Interviewed by Mark Davis

Ms. Lester made a motion seconded by Ms. Harris to approve the following list of **AIT** applicants recommended by the Board consultant. The motion carried.

Luis Reyes
Malcolm Clint Hall
Darren Wayne Hulgán
Deborah Lewis

Brandon Scott Vincent
Monica Meece

Ms. Lester made a motion seconded by Mr. Laman to approve **Bobby Grindstaff** to take the **NAB examination**. The motion carried.

Board Meeting Dates 2010

March 1, 2010
June 7, 2010
August 2, 2010
November 1, 2010

Adjournment

There being no further business, the meeting adjourned at 12:00 p.m.

These minutes were ratified at the August 3, 2009 meeting.