

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES**

DATE: November 7, 2011

TIME: 9:00 a.m. C.D.T

LOCATION: 227 French Landing Dr
Heritage Place, Metro Center
Ground Floor, Iris Conference Room
Nashville, TN 37243

MEMBERS PRESENT: Harold Walker, NHA, Chair
Kathryn Wilhoit, RN, NHA, Vice Chair
Craig Laman, NHA
Diana Miller, NHA
Stephen J. D'Amico, MD
Brandy Franks, RN, NHA
P. Elayne Wheeler-Poston, NHA

MEMBER ABSENT Emily Beaty, Consumer Member

STAFF PRESENT: Marva Swann, Board Director
Mary V. Webb, Board Administrator
Diona Layden, Assistant General Counsel

With a quorum being present, Mr. Walker called the meeting to order at 9:14 a.m.

Office of General Counsel Report

Litigation

There are five (5) cases open for further review at the Office of General Counsel.

Rules

The proposed rule amendments for Rule 1020-01-.06, Rule 1020-01-.07, Rule 1020-01.08, and Rule 1020-01-.11 are still being reviewed.

Other Matters

The Board was asked for additional names of licensees who may be interested in serving as a Board consultant. Currently, there is only one consultant to review complaints submitted to the Office of Investigations.

Consent Order

Ms. Layden presented a Consent Order for Charlotte M. Wilson, NHA license #1651. Ms. Wilson's license to practice as a nursing home administrator in Virginia was suspended for one (1) year due to her failure to investigate allegations of abuse and failure to notify the Department of Health Professions of a licensed practical nurse's violation of the Virginia Nurse Practice Act. Ms. Wilson agreed to the Tennessee Board of Nursing Home Examiners placing her license on probation for a period of one (1) year with the added requirement of completing eight (8) hours of continuing education in adult protection and reporting procedures. After review and discussion, Ms. Miller made a motion seconded by Ms. Poston to approve the Consent Order as presented. The motion carried.

Order of Compliance

Ms. Layden presented an Order of Compliance for Jason Steen, NHA #3152, attesting that Mr Steen has fulfilled the conditions of the August 2, 2010 Consent Order, placing his license on probation for a period of one (1) year, coupled with a requirement to successfully complete a minimum of six (6) hours of continuing education regarding resident safety. Mr. Laman made a motion seconded by Ms. Poston to approve the Order of Compliance. The motion carried.

Minutes

Ms. Wilhoit made a motion seconded by Ms. Diana Miller to approve the minutes of August 1, 2011 meeting as amended. The motion carried.

Investigative/Disciplinary Reports

There are four (4) open complaints in investigations as of September 30, 2011. Two (2) practitioners are currently being monitored after Board disciplinary action.

Consultant File Reviews

Ms. Poston made a motion seconded by Ms. Wilhoit to approve the following applicants for a six month AIT. The motion carried.

JENNIFER LOW
JOHN SHEEHAN

BENJAMIN ZANI
KATIE DENTON

- A. **Christopher Loga** appeared before the Board to be licensed by reciprocity. Mr. Loga has worked for three years as a nursing home administrator in Georgia. Georgia did not require an AIT prior to licensure. He is currently working in Tennessee as an assistant nursing home administrator and activities director at Vanguard Health Care Services in Memphis. After interview and discussion, Ms. Wilhoit made a motion seconded by Ms. Poston to deny Mr. Loga's application for licensure. A roll call vote was taken with Ms. Wilhoit, Ms. Poston, Ms. Miller voting to approve the motion and Mr. Laman, Ms.

Franks, Dr. D'Amico, and Mr. Walker voting to deny the motion. The motion failed. Mr. Laman made a motion seconded by Dr. D'Amico to approve Mr. Loga for licensure with the requirement of a three month AIT. The motion carried.

- B. Ms. Miller made a motion seconded by Mr. Laman to approve **Jonathan Ladehoff** for licensure by reciprocity. The motion carried.
- C. Ms. Wilhoit made a motion seconded by Ms. Poston to approve **Ashley Lee** for licensure by reciprocity. The motion carried.
- D. Mr. Laman made a motion seconded by Ms. Wilhoit to approve **Devin Shelby** for licensure by reciprocity. The motion carried.
- E. Ms. Miller made a motion seconded by Mr. Laman to approve **Michael Garrard** to sit for the NAB exam. The motion carried.
- F. Mr. Laman made a motion seconded by Ms. Miller to approve **Vakeshia Somerville** for a six month AIT. The motion carried.
- G. Mr. Laman made a motion seconded by Ms. Poston to approve **Kristine Aibangbee** for a six month AIT. Mr. Walker recused himself. The motion carried.
- H. Ms. Miller made a motion seconded by Ms. Poston to approve **Sherry Norvell** for a six month AIT. Mr. Laman recused himself. The motion carried.

Applicant Interviews/File Reviews/Correspondence

- A. **Clayton Craig**—Mr. Craig appeared before the Board with his preceptor, Joe Lemay, after failing the NAB exam twice. After interview and discussion, Mr. Laman made a motion seconded by Ms. Wilhoit to approve Mr. Craig to retake the NAB. The motion carried.
- B. **Charles Moore**—Mr. Moore appeared before the Board with his preceptor, Joe Lewis, after failing the NAB exam twice. After interview and discussion, Ms. Wilhoit made a motion seconded by Ms. Poston to approve Mr. Moore to retake the NAB exam. The motion carried.
- C. **Stephen Nee**—Mr. Nee submitted a request to be allowed to start his AIT on 1/2/12. The Board approved the request with the stipulation that his AIT be completed within the original one-year timeframe.
- D. **Charlotte Webb**—Ms. Webb and preceptor Beverly Montgomery submitted a request to allow the remainder of Ms. Webb's AIT take place at Northbrooke Healthcare. Ms. Wilhoit made a motion seconded by Mr. Laman to approve the request. Ms. Franks recused herself. The motion carried.

- E. **Heather Giles**—Ms. Giles submitted a request to allow Joe LeMay of Dyersburg Manor to precept David Keeling. Mr. Laman made a motion seconded by Ms. Wilhoit to approve the request. The motion carried.

- F. **Lisa Cawood-Gray**—Ms. Gray submitted her resume’ for review by the Board to determine her qualification for the AIT program. After review, Ms. Poston made a motion seconded by Ms. Wilhoit that Ms. Gray’s qualifications do not meet the requirements for the AIT program. The motion carried.

Administrator’s Report

There are 791 active nursing home administrators as of October 31, 2011.

The following is an account of Board activity from July 29, 2011 through October 31, 2011.

- New licenses—17
- Retired licenses—5
- Renewals—101 (40 renewed online)

Board Members

All positions are currently filled. Ms. Brandy Franks, RN has replaced Ms. Norma Lester and Ms. Emily Beaty has replaced Mr. Jimmy Johnston as the consumer member. The Board thanked Ms. Lester and Mr. Johnston for their dedicated service during their tenure.

Financial Report

As of March 31, 2011 the direct expenditures were \$33, 958.64 and revenue of \$69,885.25. The indirect expenditures had not been calculated.

Ratifications

Ms. Wilhoit made a motion seconded by Ms. Poston to approve the following list of **new licensees**. The motion carried.

DONNA ELAINE ABLES
 DONNA GAIL ADAMS
 KAREN LEE BOWMAN
 BETTY DRIVER CARTER
 MELISSA ANN CHRISTIAN
 KARL VICTOR ECK
 ALAN A HALL
 HELEN YELENA IONASHKU

MISTY GINGER KEY
 JOANNA LEONARD KLUCK
 ERICA ELIZABETH LOMBARDO
 JOHN ALEN MCDANIEL
 RAY D PETREE
 ANDREW BRENT SNDLER
 PAULETTA RENE SHARP

Mr. Laman made a motion seconded by Ms. Diana Miller to approve the following applicants for **reinstatement** of license. The motion carried.

MARVIN LEE ELLIOTT II
VICKIE W HARRIS

Ms. Poston made a motion seconded by Mr. Laman to approve the following applicant as a **preceptor**. The motion carried.

MARTIN YEOMANS

Election of Officers

The Board elected the following officers:

Harold Walker—Chair
Kathryn Wilhoit—Vice Chair
Elaine Poston—Secretary

Adjournment

There being no further business, the meeting adjourned at 11:50 a.m.

These minutes were ratified at the March 5, 2012 meeting.