

MEDICAL LABORATORY BOARD  
PERSONNEL AND EDUCATION COMMITTEE

MINUTES

**Date:** January 25, 2007

**Time:** 1:00 p.m., CST

**Location:** Bureau of Health, Licensure, & Regulation  
TN Dept. of Health  
Heritage Place  
Iris Room  
227 French Landing, Ground Floor  
Nashville, TN 37243

**Members Present:** Martha Duncan, MT, Committee Chairperson  
Thomasa Cooper, MT  
Norman Crowe, Independent Lab Management/Admin Representative  
Yvonne Davis, MT  
Linda Lahr, MT  
Alison McDonald-Spakes, CT  
John C. Neff, M.D.  
Trudy Papuchis, M.D.

**Members Absent:**

**Staff Present:** Lynda S. England, MT, Director  
Cheryl H. Thacker, MT, Consultant I, Administrator  
Robbie Bell, Director-Health Related Boards,  
Ex-Officio Board Member  
Nicole Armstrong, Advisory Attorney

**Presiding Officer:** Martha Duncan, MT

**Election of Committee Chairman:** Ms. Duncan agreed to let her name stand for re-election as Committee chair for the 2007 calendar year. Dr. Neff made a motion for Ms. Duncan's re-election and a second to that motion was provided by Ms. Lahr. The motion carried.

**Minutes:** Minutes from the personnel and education committee meeting are presented to the entire membership of the Board for approval.

**Proceedings and Action Taken:**

1. With a quorum present, Ms. Duncan called the meeting to order at 1:06 p.m., CST.

Minutes  
Personnel & Education Committee  
January 25, 2007

2. Review Correspondence:

- A. Tennessee Department of Health  
Laboratory Services Division  
Nashville, TN 37243  
Representative: Susan McCool, Training Coordinator

Ms. Rice made two (2) presentations to the committee.

Presentation #1: APHL/CDC Health Fellowship Program

The APHL (Association of Public Health Laboratories) and the CDC (Centers for Disease Control and Prevention) sponsor training fellowships for federal and state public health laboratories.

The training fellowships would involve pre-doctoral, post-doctoral or foreign fellow candidates. This training involves comprehensive health rotations through clinical departments which include bacteriology, immunology, special microbiology (parasitology, mycology, and mycobacteriology), molecular biology and newborn screening. Subsequent to their initial training in a specific section of the laboratory, Fellows would perform and report tests on clinical samples. The performance of these tests and the reporting of the results would be under the direct supervision of a licensed supervisor.

The discussion centered on Rules 1200-6-1, and compliance with these rules for these individuals to obtain a temporary training permit or a training license in order to work (train) in this sponsoring laboratory.

Review of Rules 1200-6-1 pertaining to Medical Laboratory Personnel and Rules 1200-6-2 Medical Laboratory Training Programs, offered no solution to this inquiry. Trainee permits are issued only to those individuals enrolled in certified training programs (Rule 1200-6-1-.14), and while this facility does operate a certified Program for Training of Public Health Clinic Laboratory Practitioners (Rule 1200-6-1-.07), the individuals involved in the APHL/CDC proposed project would not be subject to the issuance of a trainee permit. The approved curriculum for this program involves tests that were all placed in the “waived” category in January 2000.

Committee members decided to perform additional research on this matter and to discuss this item during the April 11, 2007 meeting.

Presentation #2: The committee was asked to permit qualified instructors at offsite locations (other than the “central” laboratory in Nashville), to establish a “trainer-to-trainer” program to instruct individuals (offsite) to perform and report the testing events described in Rule 1200-02.07. Certificates of attendance would be awarded to candidates that completed the program.

Individuals with a current Tennessee medical laboratory professional license, or a post doctoral degree in Science or a medical doctor would be the qualified instructors.

Minutes  
Personnel & Education  
January 25, 2007

*Rule 1200-6-2-.07(3) would be changed to read: All training will be performed by qualified instructors under the direction of the Training Section of the Tennessee Department of Health, Laboratory Services, 630 Hart Lane, Nashville, TN 37243 at the address above or at approved off-site locations.*

After discussion, the committee decided to revisit this issue during the April 11, 2007 meeting.

B. In October, Ms. Thacker received correspondence from a laboratory supervisor asking if Medical technologist licensed in microbiology could perform less complex tests than the high-complexity PCR test that the licensee is already approved to perform. The tests in question are EIA automated tests.

Following discussion regarding this subject, the Committee decided that more information was needed in order to make an informed decision. The Committee asked that Ms. Thacker contact the individual who asked the question and have her submit more information for their review in January 2007 meeting.

Ms Thacker stated she has not been able to get the information the committee requested. The committee decided if the information became available, discussion on this subject would resume during the April 2007 meeting.

#### C. Clinical Rotation Site Approval

Ms. Thacker informed the Committee that Tennessee State University/Meharry Medical College Nashville, TN is requesting the following clinical site to train their medical laboratory technology students. The rotations are limited to microbiology and immunology with additional training experience obtained at other hospital approved clinical sites.

TN Department of Health  
Laboratory Services  
630 Hart Lane  
Nashville, TN 37247

Motion: Dr. Neff  
Second: Ms. Lahr  
Approved,

Minutes  
Personnel & Education  
January 25, 2007

3. Review files for eligibility.

A. Rupal A. Brahmbhatt – Chattanooga, TN – Medical Laboratory Technologist

Ms. Thacker informed the Committee that Ms. Brahmbhatt was educated and clinically trained in India. The evaluation of her transcript by a United States agency indicated that she has the equivalent of three years of undergraduate study with one year of hospital study and training. The evaluation agency performed a course-by-course transcript evaluation indicating that Ms. Brahmbhatt completed the science requirements, but not the math requirement.

A second review of this file during this meeting revealed that the documentation concerning the math requirement was not a part of this file therefore the file is incomplete and will have to be reviewed at the April 2007 meeting **only** if the file is complete.

Motion: Ms. Lahr  
Second: Ms. McDonald-Spakes  
Approved.

B. Sarah J. Weddington – Memphis, TN – Medical Laboratory Technician

Ms. Thacker informed the Committee that Ms. Weddington is a new applicant who had a couple of criminal convictions between 2001 and 2003. The County Court Clerk only submitted one document regarding these convictions. Ms. Weddington was referred to TNPAP and, upon completion of her assessment; TNPAP recommended a monitoring agreement to ensure that she completes treatment to acquire appropriate coping and day-to-day problem-solving skills.

Ms. Weddington signed the monitoring agreement and TNPAP has notified this office that this individual remains in compliance with this advocacy agency. Ms. Weddington is nationally certified by ASCP and has met all academic requirements for licensure.

Motion to approve license: Mr. Crowe  
Second: Ms. Lahr  
Approved.

C. Lana J. Karram-Madison, TN-Medical Laboratory Technician

Ms. Karram is an applicant from Jordon. Her file is complete and she has been scheduled to challenge an approved national certification exam. The committee approved her for a temporary license and to upgrade to full licensure upon receipt of her passing exam score from the national certification agency.

Motion: Mr. Crowe  
Second: Ms. Lahr  
Approved.  
Minutes  
Personnel & Education Committee  
January 25, 2007

D. Beverly Dickerson-Joelton, TN-Medical Laboratory Technologist

Ms. Dickerson received her education in Great Brittan. Her transcript evaluation is comparable to a Bachelor of Science in Chemistry. She is nationally certified through ASCP as a Medical Technologist in Chemistry. Mr. Crowe made a motion to license Ms. Dickerson in that clinical category, pending a completed criminal background check that is affirmative. Ms. Lahr seconded the motion. The motion carried.

E. The following two (2) files were held over to the April 2007 meeting on a motion presented by Ms. Lahr, a second by Ms. McDonald Spakes and committee agreement:

Shaista A. Siddiqui-Germantown, TN-Medical Laboratory Technologist  
Elaine Coustan-Smith, Ph.D.-Memphis, TN-Special Analyst, Flow Cytometry.

F. Ashley M. Burnett-Crossville, TN-Medical Laboratory Technologist

Ms. Barnett received her education in Scotland and received her clinical training at the University of Tennessee in Knoxville. She possesses the equivalent of a Bachelor of Science Degree. She is ready to challenge the ASCP exam as a Medical Technologist-Generalist.

Ms. Thacker requested approval to grant this applicant a temporary license and to complete her licensure process upon satisfactory completion of her national examination.

Motion: Ms. Lahr  
Second: Ms. McDonald-Spakes  
Approved.

#### 4. Review and Ratification

##### A. New Licenses and Temporary Licenses (Attachment 1)

After Committee review, Mr. Crowe motioned to ratify the new licenses and temporary licenses from October 1, 2006 –December 31, 2006 with a second to the motion by Ms. Lahr. The motion carried.

##### B. Reinstatements (Attachment 2)

After Committee review, Mr. Crowe motioned to ratify the licensure reinstatements from October 1, 2006 – December 31, 2006, with a second to the motion by Ms. McDonald-Spakes.

The motion carried.

Minutes  
Personnel & Education Committee  
January 25, 2007

C. Closed Files (Attachment 3)

After review, Mr. Crowe motioned to ratify the closed files from October 1, 2006 – December 31, 2006 with a second to the motion by Ms. McDonald-Spakes.  
The motion carried.

5. Insufficient Funds

There were none to report at this time.

6. Rulemaking Update/ Jerry Kosten

There was no report at this time.

7. Other Business

There was no further business at this time.

**Statement of Next Meeting**

The next Committee meeting will be held on April 11, 2007 at 1 p.m., CDT at the Bureau of Health, Licensure, & Regulation-Iris Room, Heritage Place, 227 French Landing, Ground Floor Nashville TN 37243.

**Record of Adjournment:**

With no further business to discuss, the meeting was adjourned at 4:05 p.m.

Motion: Ms. McDonald-Spakes

Second: Ms. Davis

Approved.

Signature: \_\_\_\_\_

Martha Duncan, MT  
Chairperson

Date: \_\_\_\_\_

**Attachment 1**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>City</b>	<b>Category</b>
21845	Al Saadi	Abdul	Brentwood, TN	Director - Cytogenetics
21797	Baird	Julie A.	Ringgold, GA	Technologist - General
21691	Best	Dana Jo	Tellico Plains, TN	Technician - General
21771	Bing	Eric G.	Troy, TN	Technician - General
21791	Blankenship	Ashley N.	Greenback, TN	S.A. - Cytotechnologist
21732	Densford	Susan M.	Collierville, TN	Supervisor - General
21769	Dones	Charita A.	Hickman, KY	S.A. - Cytotechnologist
21801	Drwinga	Helen L.	Apopka, FL	Director - Cytogenetics
21846	Fletcher	Holly N.	Shreveport, LA	Technologist - General
21725	Forrest	Elizabeth N.	Memphis, TN	Technician - General
21848	Francoeur	Linda L.	East Otis, MA	Supervisor - General
20894	Graham	Linda F.	Ringgold, GA	Technician - General
21821	Harris	Misti D.	Hickory, MS	Technologist - General
21770	Hollingsworth	David B.	Trenton, TN	Technician - General
21772	Hong	Rath D.	Memphis, TN	Technologist - General
18041	Jadol	Perlita P.	Collierville, TN	Supervisor - General
21552	Jenkins	Jeremy E.	Medina, TN	Technologist - General
21789	Lewis	Jennifer E.	Wiggins, MS	Technician - General
21759	Love	Katherine A.	Germantown, TN	S.A. - Cytotechnologist
21779	Mallonee	Erica J.	Union City, TN	Technician - General
21844	Miller	Amanda E.	Olive Branch, MS	Technologist - General
14329	Mills	Danny R.	Ooltewah, TN	Supervisor - General
21483	Patel	Bhumika	Murfreesboro, TN	Technician - General
19507	Patel	Ila	Dickson, TN	Technician - General
21842	Ramsey	Kristin D.	Corinth, MS	Technician - General
21766	Ratchford	Scott T.	Franklin, TN	Supervisor - General
21762	Reecer	Christopher P.	Cookeville, TN	Technician - General
21812	Sanford	Lee A.	Antioch, TN	Technologist - General
21723	Sibbitt	Camille J.	Marion, AR	Supervisor - General
21773	Smith	Julia M.	Portland, TN	S.A. - Cytotechnologist
20780	Twark	Lisa M.	Rogersville, TN	Supervisor - General
21597	Yusupova	Elena A.	Smiths Grove, KY	Technologist - General
14916	Arjmandi	Parvin	Brentwood, TN	Supervisor - General
21806	Baggett	Christopher B.	Clarksville, TN	Technologist - General
21837	Brown	Nichelle A.	Nashville, TN	Technologist - General
20428	Caban	John	Manila, AR	Supervisor - General

21675	Canter	Ruth E.	Elizabethton, TN	Technician - General
21858	Cliff	Barbara J.	Mt. Juliet, TN	Technician - General
20757	Dominguez	Karen Menes	Union City, TN	Supervisor - General
21255	Edwards	Jeanne M.	Collierville, TN	Supervisor - General
20233	Embrey	Christy C.	Southaven, MS	Supervisor - General
21852	Ford	Belma	Macon, GA	Technologist - General
21775	Harrison	Debra A.	Brentwood, TN	S.A.- Cytogenetics
21875	Hassan	Saheed K.	Madison, TN	Technician - General
10636	Hensley	Timothy S.	Carthage, TN	Supervisor - General
21807	Hillman	Elizabeth M.	Morrisville, TN	Technologist - General
21727	Human	April D.	Grimsley, TN	Technician - General
21849	Lawson	Bruce W.	Fairfax, VA	Technologist - General
21830	McAnly	Laura K.	Hillsboro, TN	Technologist - General
21796	McWhorter	Shannon L.	Clarksville, TN	Technologist - General
9975	Morton	Rhonda A.	Germantown, TN	Supervisor - General
21755	Mosley	Starla J.	Smithville, TN	Technician - General
21853	Nadzam	Janice L.	Rockwood, TN	Technician - General
21866	Phillipy	Linda D.	Oakland, TN	Technician - General
21827	Pinson	Melissa D.	Greenbrier, TN	Technologist - General
21847	Poole	Deborah A.	Murfreesboro, TN	Technician - General
21710	Powell	Linda D.	Chattanooga, TN	Technician - General
21783	Powell	Rochelle	Memphis, TN	Technologist - General
21843	Pregill	Nanette T.	Nashville, TN	Technologist - General
21793	Price	Sherry R.	Kenner, LA	Technologist - General
21860	Purdy	Victoria L.	Harrogate, TN	Technician - General
18769	Russell	Brandon C.	Memphis, TN	Supervisor - General
21840	Sawyer	Misty A.	Clarksville, TN	Technician - General
21828	Singer	Katherine B.	Nashville, TN	Technologist - General
21184	Smith	Selena R.	Pooler, GA	Supervisor - General
21735	Southard	Jaime R.	Rock Island, TN	Technician - General
21799	Spaulding	Rebecca K.	Corinth, MS	Technician - General
21751	Thompson	Heather E.	Antioch, TN	Technician - General
21832	Vanderhoef	Jeff T.	Franklin, TN	Technologist - General
21836	Winters	Kellie A.	Telford, TN	Technologist - General
21868	Beggs	Elena N.	Abingdon, VA	Technician - General
21814	Bishop	Emily C.	Nashville, TN	Technologist - General
21878	Burgess	Kim D.	Prospect, TN	Technician - General
14452	Campbell	Linda M.	Louisville, TN	Supervisor - General
21879	Coffman	Angelika S.	Chattanooga, TN	Technician - General
21768	Dean	Jessica R.	Harrogate, TN	Technologist - General
21863	Dindial	Pamela M.	Tullahoma, TN	Technologist -
21850	Earl	Joseph M.	Chickamauga, GA	Hematology
21892	Edgeworth	Sheryl V.	Brentwood, TN	Technologist - General
21817	Goodwin	April J.	Blountville, TN	Technologist - General
21888	Gorospe	Michael Bruce D.	Collegedale, TN	Technologist - General

20445	Henson	Michele L.	Arlington, TN	Supervisor - General
21290	Holman	Anita D.	Bellevue, TN	Technologist - General
21883	Jackson	June P.	Lawrenceburg, TN	Technician - General
21757	Key	Holly R.	Lexington, TN	Technician - General
19992	Massengale	Crystal G.	Pioneer, TN	Technologist - General
21782	McHugh	Kevin R.	Germantown, TN	Technologist - General
21803	Moore	Brandi L.	Michie, TN	Technician - General
21718	Moore	Tina L.	Memphis, TN	Technician - General
21760	Nelson	Tangie R.	Memphis, TN	S.A. - Cytotechnologist
8015	Parker	Dawn F.	Bowling Green, KY	Supervisor - General
21621	Phillips	Tracie N.	Sparta, TN	Technician - General
21859	Plummer	Jennifer R.	Flintstone, GA	Technologist - General
21826	Reid	Michael W.	Lafayette, TN	Technician - General
21894	Snow	Valerie N.	Holly Springs, MS	Technologist - General
21865	Streff	Lori A.	Tullahoma, TN	Technician - General
21833	Warren	Claire A.	Clarksville, TN	Technologist - General
21106	Windsor	Robert D.	Asheville, NC	Supervisor - General
21764	Yeary	Natasha R.	Harrogate, TN	Technologist - General

**TOTAL NEW LICENSES 3RD QTR 2006: 98**

**TEMPORARY LICENSES**

21806	Baggett	Christopher B.	Clarksville, TN	Technologist - General
21805	Nesbit	Amanda S.	Memphis, TN	Technologist - General
21822	Hook	Valinda C.	Clarksville, TN	Technologist - General
21774	Crawford	Vickie L.	Memphis, TN	S.A. - Cytotechnologist
21727	Human	April D.	Grimsley, TN	Technician - General
21835	Moore	Christina R.	Clarksville, TN	Technologist - General
21760	Nelson	Tangie R.	Memphis, TN	S.A. - Cytotechnologist
21787	Reedy	Monique D.	Rockvale, TN	Technologist - General
21838	Mercado	Lymarie	Nashville, TN	Technologist - General
21851	Ealey	Pamela D.	Memphis, TN	Technologist - General
21798	Combs	Allison R.	Hermitage, TN	Technologist - General
21826	Reid	Michael W.	Lafayette, TN	Technician - General
21814	Bishop	Emily C.	Nashville, TN	Technologist - General
21862	King	Charles E.	Hernando, MS	Technologist - General
21819	Grooms	Jill R.	Nashville, TN	Technologist - General
21809	Sills	Sarah A.	Gallatin, TN	Technician - General
21872	Garner	Jennifer D.	Spring Hill, TN	S.A. - Cytogenetics
21889	Swank	Tracy M.	Nashville, TN	Technologist - General
21871	Gusman	David T.	Murfreesboro, TN	S.A. - Cytogenetics
21820	Hammox	Brett D.	Franklin, TN	Technician - General

21877	Murry	Nichele N.	Nashville, TN	S.A. - Cytogenetics
21808	Schoof	Christine P.	Horn Lake, MS	Technician - General
21823	Hernandez	Julia A.	Clarksville, TN	Technologist - General
21855	Powell	Leah A.	Murfreesboro, TN	Technician - General
21887	Billups	Norkeshia M.	Tuscaloosa, AL	Technologist - General
21867	Gunvant	Payal P.	Memphis, TN	Technologist - General

**TOTAL TEMPORARY LICENSES**      **3RD QTR 2006:**  
**26**

**Attachment 2**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>City</b>	<b>Category</b>
13766	Fleck	Catherine A.	Bartlett, TN	Technician - General
19112	France	Tammy A.	McMinnville, TN	Technician - General
5384	Key	Virginia L.	Rocky Face, GA	Technician - General
*21162	Oliver	Christina M.	Johnson City, TN	Technician - General
1866	Colvert	Louise G.	Carolina Beach, NC	Supervisor - General
*2055	Grimes	Audrey S.	Sewanee, TN	Technologist - General
*2795	Jones	Cynthia A.	Fort Collins, CO	Technologist - General
20448	Nolan	Angela	Dyer, TN	Technician - General
9095	Peach	Linda D.	Chattanooga, TN	Technician - General
2727	Robinson	Wanda M.	Butler, TN	Supervisor - General
19800	Webster	Luanda R.	Memphis, TN	Technician - General
6401	Yates	Johnny D.	Springfield, TN	Technician - General
*5836	Burcham	Nancy J.	Almo, KY	Technologist - General
*7948	Hulsey	Lauren L.	Hendersonville, TN	Technologist - General
20576	Nash	L'Our Rique	Pennington Gap, VA	Technologist - General
19816	Williams	Williams	Trenton, GA	Technician - General

	<b>* REACTIVATED</b>	<b>VOLUNTARY</b>	<b>RETIRED</b>
<b>TOTAL</b>	<b>REINSTATEMENTS</b>	<b>3RD QUARTER</b>	<b>2006:16</b>

**Attachment 3**

<b>File Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>City</b>	<b>Category</b>
21744	Alexander	Shanna D.	Readyville, TN	Technician - General
21683	Childs	Stephanie E.	Nashville, TN	Technologist - General
21599	George	Shawnte' C.	Murfreesboro, TN	Technologist - General

		<b>3RD QTR.2006:</b>
<b>TOTAL</b>	<b>CLOSED FILES</b>	<b>3</b>