

**MINUTES OF
TENNESSEE MASSAGE LICENSURE BOARD**

Date: April 2, 3, 2007

Time: 9:00 a.m. C.S.T.

Location: 227 French Landing
1st Floor, Iris Room
Nashville TN 37228

April 2, 2007

Members Present: Kirsten VandeBerg, LMT, Chairperson
Juliana Glasgow-Trotman, LMT, Secretary
Beverly Chumbley, RN, LMT
Phyllis Salyers, LMT
Marilyn Field, Citizen Member
Robbie Bell, Ex-Officio Member

Members Absent: Rebecca Eichel, LMT

Vacant Position: Citizen Member

Staff Present: Dianne Birkner, Board Manager
Dale Hill, Board Administrator
Ernest Sykes, Advisory Attorney
Bob Kraemer, Advisory Attorney

A quorum being present, the Board meeting was called to order by Ms. VandeBerg at 9:08 a.m.

Conduct Election of Officers

Ms. Field made a motion to nominate Kirsten VandeBerg as Chairperson and moved by acclamation. Ms. Chumbley seconded the motion. The motion carried. A motion was then made by Ms. Chumbley and seconded by Ms. Field by acclamation, to nominate Juliana Glasgow-Trotman as Secretary/Treasurer. The motion carried.

Establish guidelines for implementing rules pertaining to massage therapy programs

After a lengthy work session, the Board decided to require the educational programs to submit an application for licensure with fees, receive a license, and to renew once a year paying a renewal fee. All program Directors will be invited to attend the October meeting. Staff will work

together to draft an application and speak with Ms. Tittle regarding the fees to be set. This information will be brought back to the Board in May. The Board also made some revisions to the educational program rules. Mr. Sykes will draft the changes and a remedial plan. Each will be forwarded to the members prior to the May meeting.

Revise rules pertaining to licensure, enforcement and inspections of massage establishments

The Board spent the remainder of the afternoon reviewing current rules pertaining to massage establishments and discussing revisions.

The Board recessed at 6:00 p.m.

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A quorum being present, the meeting reconvened at 8:13 a.m.

The Board began the meeting discussing pass/fail rates and reviewing the pass rates Ms. Birkner obtained from the National Certification Board of Therapeutic Massage and Bodywork (NCBTMB). It was brought to the Board's attention that the information provided by NCBTMB may be incorrect on some schools. The Board instructed Ms. Birkner and Mr. Sykes to send a letter to each school, along with a copy of the report from the NCBTMB. If the Director feels the report is incorrect they are to contact NCBTMB, have it corrected and forward the corrected information from the NCBTMB to the Board office. Staff will include a date by which the information is to be returned; after which the pass rates will be posted on the Board's web site.

The Board made several changes to the establishment rules. A draft copy of the changes is attached as part of the minutes. The Board also revised the inspection form to ensure the inspectors are inspecting the establishment and not the practice of massage.

Consider requiring schools/educational programs to submit continuing education courses for approval

A discussion was held to decide whether the Board wanted to require approved schools to submit continuing education courses for approval. It was the consensus of the Board that schools be required to submit continuing education courses for approval if the courses are not part of a formal education course or if the schools are not a pre-approved provider by the NCBTMB.

There being no further business, Ms. Salyers made a motion to adjourn. Ms. Glasgow-Trotman seconded the motion. The motion carried and the meeting adjourned at 12:30 p.m.

Juliana Glasgow-Trotman, LMT, Secretary