

**MINUTES**  
**TENNESSEE BOARD OF MEDICAL EXAMINERS'**  
**IMPROVE COMMITTEE MEETING**  
**NOVEMBER 17, 2008**

The meeting of the Board of Medical Examiners' Improvement Committee was called to order at 6:10 p.m. CST at 227 French Landing, Heritage Place Metro Center, Ground Floor, Iris Room, Nashville, TN 37243 by Chair, Charles White, Sr., M.D. Committee members in attendance were: Mitchell Mutter, M.D. and Subhi Ali, M.D. Committee member absent was Mark A. Brown, J.D.

Staff present included: Rosemarie A. Otto, Executive Director, Larry Arnold, M.D., Medical Director and Matthew Scanlan, J.D., Deputy General Counsel and Advisory Attorney.

Denise Moran, Director of the Office of Investigations was present to discuss issues in her office. She indicated that she was down several positions due to the state's hiring freeze and this was impacting the efficiency of the office.

The Committee offered to assist with lobbying the General Assembly if they could show that the loss of positions directly impacted their ability to protect the public.

Ms. Moran elaborated on her particular problem in retaining consultants to assist Dr. Arnold in case review for those matters in which he feels he needs to recuse himself or simply lacks very specialized knowledge. The Committee members indicated that they or other board members could assist by reviewing special files themselves. Problems with recusal should the matter go to a contested case was discussed. Additionally, they could assist in developing a list of consultants to assist her and her office with complaint review. They asked Ms. Moran to return to the next meeting with a list of the specialties she was looking for. Dr. Ali provided a name of a cardiologist at the meeting who would also be available to assist.

They also asked to take a look at disciplinary guidelines the next time.

The Committee asked if benchmarks could be developed for the Office of Investigations and asked that its director, Denise Moran come to the next meeting to discuss the possibility.

The Committee adjourned at 6:30 p.m.

These minutes were ratified November 18, 2008 at the Board's November 18, 2008 meeting.