



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: July 11, 2008
To: Andrea Turner, Media Relations Coordinator
From: LaTonya Shelton, Board Administrator
Name of Board: Polysomnography Professional Standards Committee
Date of Meeting: August 19, 2008
Time: 1:00 pm. Central Time
Place: Iris Board Room, Ground Floor
227 French Landing
Heritage Place Metro Center
Nashville, TN 37228

Major Item(s) on Agenda:

1. Review Conflict of Interest Statement
2. Election of Officers to include Chair and Secretary
3. Designation of Consultant (must be a polysomnographic technologist)
4. Refer Chapter of Rules for Rulemaking Hearing
5. Develop continuing medical education policy
6. Develop policy regarding criminal background checks

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

PH-1850 (REV. 3/79)

RDA N/A