

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS,  
MARITAL AND FAMILY THERAPISTS  
AND CLINICAL PASTORAL THERAPISTS MINUTES**

**DATE:** February 29, 2008

**TIME:** 9:00 a.m.

**LOCATION:** Health Related Boards Conference Center  
Poplar Room  
227 French Landing, Suite 150  
Heritage Place, Metro Center  
Nashville, TN 27432

**BOARD MEMBERS**

**PRESENT:** Janet Scott, LPC, President  
Susan Hammonds-White, LPC, Vice-President  
Dan Hammer, LMFT, Secretary  
Randal Phillips, Ph.D.  
Reverend Gordon, Citizen Member

**STAFF**

**PRESENT:** Sherry Owens, Board Administrator  
Diona Layden, Advisory Attorney  
Barbara Maxwell, Administrative Director

Dr. Scott, President, called the meeting to order at 9:05 a.m. All Board members were present to constitute a quorum.

**Reviews/Ratify November 16, 2007 Board Meeting Minutes**

Upon review of the November 16, 2007 minutes, Dr. Hammer made a motion, seconded by Dr. Phillips, to ratify the minutes as written. The motion carried.

**Conflict of Interest Policy Statement**

Ms. Layden reviewed the conflict of interest policy statement with the Board members stating if any Board member had a potential conflict of interest to discuss the matter with Ms. Layden to determine if the Board member should recuse him/her self from the proceedings.

**Election of Officers**

Dr. Scott made a motion, seconded by Dr. Phillips, to elect Dr. Hammonds-White for president. The motion carried.

Dr. Scott made a motion, seconded by Dr. Hammonds-White, to elect Dr. Phillips for vice-president. The motion carried.

Dr. Scott made a motion, seconded by Dr. Phillips, to elect Reverend Gordon, for secretary. The motion carried.

### **Office of General Counsel Report**

Ms. Layden reviewed legislation pertaining to the Board. Ms. Layden said there is legislation regarding Art Therapy that may affect the Board or if a separate Board would be organized. Ms. Layden said that this is pending legislation and she would let the Board know if and when this would take effect.

Ms. Layden discussed the LPC sunset law which allows the Board to continue to operate beyond its current termination date of June 30, 2008 until June 30, 2012.

Dr. Hammer asked if the Board Chair or Board staff in the past had to attend these meetings and Ms. Layden said that if anyone was needed from the Board office Barbara Maxwell or Sherry Owens would be advised.

Ms. Layden said a rulemaking hearing was conducted July 18, 2006 to eliminate the oral examination requirement for licensure as a marital and family therapist and certified pastoral therapists and require applicants to pass a jurisprudence examination. Ms. Layden said the Board voted to withdraw this rule.

Ms. Layden said there were four amendments in that rulemaking hearing that were still valid and would be sent to the Secretary of States Office for filing.

Ms. Layden discussed the rule pertaining to the increase of hours for post-masters supervision for LPC and voted to delay the effective date to July 1, 2009. Ms. Layden said she is in the process of revising that rule to reflect the effective date of July 1, 2009 and at the next Board meeting she will present it to the Board for another roll call vote.

Ms. Layden said there are three (3) open cases in Office of General Counsel pertaining to this Board.

### **Investigative Report**

Ms. Juanita Stone, Disciplinary Coordinator, reviewed the Investigative Report with the Board stating there are six (6) open cases for LPC's; one (1) for a LMFT and three (3) for CPT's.

Ms. Stone reviewed the allegations for the complaints stating once complaint had some criminal charges pending which may take some time.

### **Monitored Practitioners Report**

Ms. Stone reviewed the list of practitioners that are currently being monitored. With no questions from the Board, Ms. Stone concluded her report.

### **Financial Report**

Ms. Owens reviewed the Financial Report stating the Board has a cumulative carryover of \$261,582.11.

### **Administrative Report**

Ms. Owens reviewed the Administrative Report stating there are currently 1212 licensed professional counselors, 304 marital and family therapists and 35 clinical pastoral therapists. Ms. Owens said that 865 Licensed Professional Counselors have the Mental Health Service Provider endorsement.

Ms. Owens said the continuing education audit is being conducted each month with everyone being audited that renews in the current month. With no other questions or comments from the Board, Ms. Owens concluded her report.

### **Discuss Costs to Search and Validate Examinations with the Bureau of Health Licensure and Regulations**

Ms. Owens said the Board asked Ms. Lisa Tittle from Bureau of Health and Licensure Regulation to attend the meeting to discuss this matter; however, Ms. Tittle will not be attending today's meeting and asked to continue this discussion at the next meeting.

### **Discuss Vignette for MFT Oral Examination**

Upon a brief discussion of a vignette for the Marital and Family Therapist oral examination, Ms. Hammonds-White requested this topic be tabled to the next Board meeting.

### **Discuss Law Examination from Other Tennessee Boards**

Ms. Owens said the Optometry Boards and Podiatry Boards send out their jurisprudence examinations with the application. Ms. Owens said she has copies of the exams for the Boards review.

Upon review of the exams, Ms. Hammonds-White said we are doing this because no outside agencies are not interested because of the costs. Ms. Maxwell stated the Board of Psychology gives a monitored exam in the office and applicant must provide identification.

Ms. Hammonds-White asked if they could come up with the exam and have an agency review the exam for validity. Ms. Layden said they could check into this.

Ms. Hammonds-White asked if they could have a task force to meeting and come up with some questions for the exam. Ms. Hammonds-White asked Dr. Phillips if he would contact persons from academic programs such as ETSU to get advice or feedback for the law examination. Dr. Phillips agreed.

Ms. Hammonds-White made a motion, seconded by Dr. Hammer, to appoint Dr. Phillips to head up the task force. The motion carried.

Ms. Layden asked the Board if they wanted a task force to come up with some questions to discuss with Ms. Tittle to make sure the exam is psychometrically sound. The Board said yes they would.

Ms. Owens said the Board may want a different CPT exam since their scope of practice is different. Dr. Hammer made a motion, seconded by Dr. Phillips, to appoint a task force made up of licensed CPT's and MFT's to create an open book jurisprudence exam for CPT and MFT. The motion carried.

### **Review/Ratify Oral Examination results**

Upon review Dr. Hammer made a motion, seconded by Dr. Phillips, to close the file of Pam Lytle, LMFT candidate, due to failing the oral exam for the third time. The motion carried.

Upon review Dr. Hammer made a motion, seconded by Dr. Phillips, to schedule Donna Purnell, LMFT candidate, to retake the oral exam. The motion carried.

The following candidates passed the oral examination and are ready to be licensed as Marital and Family Therapist. Upon review Dr. Hammer made a motion, seconded by Dr. Scott to ratify the following candidates who passed the oral examination and are ready for licensure.

**Carla Chamberlain**  
**Elizabeth Kitzmiller**  
**Maggie Jones**  
**David Morgan**

The motion carried.

### **Review/Ratify Newly Licensed, Reinstated**

Upon review Dr. Hammer made a motion, seconded by Dr. Phillips, to ratify the following newly licensed and temporarily licensed LPC's and MFT's. The motion carried.

LPC

**Jonathan Billingham**

**David Blakenship**

**Ida Boatman**

**Terry Brenner**

**Christine Browning**

**Dianne Casabona**

**Leslie Crowder**

**John Deloache**

**Jennifer Dillehay**

**Brenda Gilman**

**Joyce Goodwin**

**Donald Graves**

**Jennifer Harris**

**Stephanie Hickerson**

**Quianda Holloman**

**Abigail Houtchens**

**Teresa Kelly**

**Elizabeth Kitzmiller**

**Regena Kressenberg**

**Christine Lee**

**Adam Levin**

**Karen Miller**

**Jaynie Moore**

**Hayley Osborne**

**Belinda Pratcher**

**Angela Rector**

**Christy Robinson**

**Constance Simpson**

**Traci Skinner**

**David Smith**

**Matthew Speer**

**Miriam Tate**

**Robert Taylor**

**Bruce Theobald**

**James Thomas II**

**Rosalind Thompson**

**Rebecca Hill**

**Lisa Jarvis**

Temporary License LPC

**Jennifer Armstrong**

**Caroline Beavers**

**Timothy Cooke**

**John Deloache**

**Lori Dickson  
Sandra Harrison  
Tammy Stone  
Charles Sugar**

MFT

**Roberta Brownlee  
Karla Chamberlain  
Diane Kapp  
Sean Ridge  
Sheila Vamplin**

Temporary License LMFT

**Althea Bakke-Lysaker  
Emma Finan**

The motion carried.

**Review/Discuss Correspondence**

Dr. Phillips said he has been contacted by supervisors and applicants asking if they can have more than one clinical supervisor at one time. Dr. Phillips posed this question to AAMFT who said our law does not address that issue. Ms. Layden suggested this be sunshined for the next meeting so she can research the issue thoroughly.

**Review Application Files**

Upon review of the application of **Nicole Hawker**, MFT temporary license applicant, which contained information in her criminal background check requiring review by the Board, Dr. Hammer made a motion, seconded by Dr. Phillips, to approve Ms. Hawker for MFT temporary licensure. The motion carried.

Upon review of the application of **Stephanie Vaughn**, LPC applicant, which contained information in her criminal background check requiring review by the Board, Ms. Hammonds-White made a motion, seconded by Dr. Phillips, to delay Ms. Vaughn's application pending additional information. The motion carried.

**Christopher Larkin, Office of General Counsel, Consent Order for Ted Hagan**

Christopher Larkin, Office of General Counsel, presented a consent order for Ted Hagan, LPC, CMFT and CPT in August of 2007 which was ratified by the Board. Mr. Larkin said in his negotiation with Mr. Hagan's attorney he is presenting an amended consent order for the Board's review and consideration. Dr. Hammer recused himself from the vote and left the meeting room.

Upon review of the amended consent order, Dr. Scott made a motion, seconded by Dr. Phillips, to accept the consent order as amended. The motion carried.

**Schedule 2009 Board Meeting Dates**

The Board scheduled the following dates for the 2009 Board Meetings.

February 20

May 1

August 28

November 13

Ms. Owens said the meetings will be in the Poplar Room unless otherwise noted.

With no other Board business to conduct, Dr. Hammer made a motion, seconded by Dr. Phillips to adjourn at 10:26 a.m.

The motion carried.

**Ratified by the Board of Licensed Professional Counselors, Licensed Marital and Family Therapist and Licensed Pastoral Therapist on May 9, 2008**