

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS,
MARITAL & FAMILY THERAPISTS, AND
CLINICAL PASTORAL THERAPISTS MINUTES**

DATE: May 15, 2009

TIME: 9:00 A.M.

LOCATION: Health Related Boards Conference Center
Poplar Room, 227 French Landing
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Randall Phillips, LPC, LMFT, President
Susan Hammonds-White, LPC, Vice-President
Reverend Frank S. Gordon, Citizen, Secretary
Janet Scott, LPC, LPT
Sara Cawood, LMFT, Board Member

STAFF PRESENT: Sherry Owens, Board Administrator
Elizabeth Miller, Health Related Boards Director
Barbara Maxwell, Administrative Director
Alison Cleaves, Chief Deputy General Counsel

Dr. Phillips called the meeting to order at 9:05 a.m. All Board members were present.

Minutes

Dr. Hammonds-White made a motion, seconded by Reverend Gordon, to approve the February 20, 2009 minutes as corrected. The motion carried.

Conflict of Interest

Ms. Cleaves discussed the new Conflict of Interest Policy and asked all members to sign the form. Ms. Cleaves asked the Board members to disclose any potential conflict to determine if the member should leave the hearing room during the proceedings.

Office of General Counsel Report

Albert Partee, General Counsel for the Department of Health, introduced Ashley Carter to the Board. Ms. Carter will be supervising the Board Advisory Attorney, Christopher Larkin, who is absent from the meeting today.

Ms. Cleaves stated there are three (3) open cases in the Office of General Counsel.

Investigative Report

There are seven (7) complaints being investigated for LPC, four (4) for LMFT, and one (1) for CPT.

Disciplinary Report

The Disciplinary Coordinator is monitoring one (1) practitioner at this time.

Financial Report

The report for fiscal year 2008 indicated a surplus balance of \$39,412.18 as of June 30, 2008.

Administrative Report

Forty-five (45) LPC’s and five (5) LMFT’s were licensed since the last meeting. There are 989 Licensed Professional Counselors with Mental Health Service Provider Endorsement.

Health Related Boards is conducting a five percent audit of the Boards monthly renewals.

The continuing education audit report for audit period January 2008 thru December 2008 is as follows:

<u>LPC</u>	<u>CPC</u>	<u>LMFT</u>
123 Audited	27 Audited	67 Audited
97 Compliant	16 Compliant	52 Compliant
26 Non compliant	11 Non-compliant	15 Non-compliant
<u>CMFT</u>	<u>LCPT</u>	
3 Audited	8 Audited	
1 Compliant	6 Compliant	
2 Non-compliant	2 Non-compliant	

Jurisprudence Exam and CPT Oral Exam

The Board asked Dr. Scott to prepare a vignette (exam) for Clinical Pastoral Therapist and bring it to the August Board meeting for review. Ms. Owens stated that she will contact the Professional Examination Service to inquire about a review of Marital and Family Therapist law exam questions under the current no cost contract.

Rules

Ms. Cleaves advised the Board that it could interpret the rules regarding who can submit a letter of recommendation for an applicant. Susan Hammonds-White made a motion, seconded by Dr. Scott, to accept recommendation letters only from licensed mental health professionals. The motion carried.

The Board was asked to suggest changes to the rules at the next Board meeting on August 28, 2009.

Life Coach Discussion

Ms. Cleaves presented the Life Coach Policy Statement, attached hereto, to the Board. After discussion, Susan Hammonds-White made a motion, seconded by Rev. Gordon, to accept the policy statement as written. The motion carried.

Approve Oral Examination Results

Susan Hammonds-White made a motion, seconded by Dr. Scott, to approve the following candidates who passed the oral examination and are ready for licensure as Marital and Family Therapists:

LMFT

Ralph Cook
Leona LeMay
George Tvardy
Julie Smith
Nancy Wilkinson
Lisa Murray
Carolyn Lowery
Diane Marshall

The motion carried.

Approve Newly Licensed, Reinstated and Temporary Permits for Licensed Professional Counselors, Licensed Marital and Family Therapist

Susan Hammonds-White made a motion, seconded by Rev. Gordon, to approve the following newly licensed, reinstated and temporary licensed for LPC's and LMFT's:

LPC

Judy Andreoli
Joshua Beeler
Danielle Bowker
Kimberly Cabany
Linda Callahan
Stephen Clark
Timothy Cooke
Kathleen Douthat
Michelle Harper
Joseph Hart
Patricia Holding
Shirley Jennings
Jaclyn Lewinski
Marjorie Lloyd
Kelly Munier
Tammi Newton
Ralph Rogers
Brandon Santan
Sabine Scoggins
Rhonda Stempkovski
Veronica Wade-Brown
Valerie Waruszewski
Christopher Waters
Lisa Workman
Debora Yemane-Ghaim

MFT

Ashley Lewis

MFT Temp

Patricia Dean
Sunee Geddes
Linda Miller
David Pittman
Shelly Steel
Alice Strickland

LPC Temp

Jason Brooks
Brooke Foxworthy
Kelly Maxwell
Melissa Tull
Ann Wogan

LPC Reinstated

Melanie Driggs
Roy Hamley

MFT Reinstated

Sheila Talley

The motion carried.

Review Board Correspondence

The Board reviewed a letter from Katie Romley requesting approval of her supervision for LPC/MHSP license. Susan Hammonds-White made a motion, seconded by Rev. Gordon to approve Ms. Romley's supervision through Catholic Charities. The motion carried.

The Board reviewed a letter from Kenneth Corr requesting approval of supervision in a church setting. Rev. Gordon made a motion, seconded by Susan Hammonds-White to defer action on the matter in order to ask Mr. Corr how many supervisors are on staff and what are their credentials. The motion carried.

Agreed Citations

Susan Hammonds-White made a motion, seconded by Dr. Scott, to accept the Agreed Citations on the following licensees:

Mark Finton, LMFT; Brenda Berretta, LPC; Melody Stone, LMFT

The motion carried.

Board Consultants

Michael Sobowale, from the Office of Investigations, addressed the Board regarding consultants to review cases. Dr. Phillips recommended Dr. Michael Cravens, LPC and Dr. Stuart Bonnington, LMFT as consultants to the Board.

With no other Board business to conduct, Susan Hammonds-White made a motion seconded by Rev. Gordon to adjourn at 10:40 a.m. The motion carried.

Ratified by the Board of PC, MFT and CPT on August 28, 2009