

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS,  
MARITAL & FAMILY THERAPISTS, AND  
CLINICAL PASTORAL THERAPISTS MINUTES**

**DATE:** February 20, 2009

**TIME:** 9:00 A.M.

**LOCATION:** Health Related Boards Conference Center  
Iris Room, 227 French Landing  
Nashville, TN 37243

**BOARD MEMBERS**

**PRESENT:** Susan Hammonds-White, LPC, President  
Randall Phillips, LPC, LMFT, Vice President  
Reverend Frank S. Gordon, Citizen, Secretary  
Sara Cawood, LMFT, Board Member

**BOARD MEMBERS**

**ABSENT:** Janet Scott, LPC

**STAFF PRESENT:** Sherry Owens, Board Administrator  
Elizabeth Miller, Health Related Boards Director  
Barbara Maxwell, Administrative Director  
Chris Larkin, Advisory Attorney

Dr. Hammonds-White called the meeting to order at 9:07 a.m. All Board members were present.

**Minutes**

Dr. Phillips made a motion, seconded by Reverend Gordon, to approve the November 21, 2008 minutes as corrected. The motion carried.

**Conflict of Interest**

Mr. Larkin discussed the new Conflict of Interest Policy Statement and asked all members to sign the form. Mr. Larkin asked the Board members to disclose any potential conflict of interest to determine if a conflict exists and whether or not the member should leave the hearing room during the proceedings.

### **Consent Order**

Mr. Larkin presented a Consent Order to the Board for Sallyann Schwartz, LPC who abandoned her practice, and moved out of state, and failed to turn over patient files. The Consent Order stated that Ms. Schwartz agreed to have her license revoked and pay costs. Rev. Gordon made a motion, seconded by Dr. Phillips, to accept the order as written. The motion carried.

### **Office of General Counsel Report**

Mr. Larkin presented two (2) policy statements to the Board for adoption. Rev. Gordon made a motion, seconded by Dr. Phillips, to adopt the policy statements regarding lapsed licenses and letters of recommendation to be mental health professionals. The motion carried.

Mr. Larkin said the Board has four disciplinary cases in the Office of General Counsel.

### **Election of Officers**

Dr. Hammonds-White nominated Dr. Randall Phillips for president. Rev. Gordon seconded. The motion carried.

Dr. Phillips nominated Dr. Susan Hammonds-White for vice president. Rev. Gordon seconded. The motion carried.

Dr. Phillips nominated Rev. Frank Gordon for secretary. Dr. Hammonds-White seconded. The motion carried.

### **Investigative Report**

The Investigative Report shows that there are twelve (12) open cases for LPC's, four (4) open cases for LMFT's, and there is one (1) open case for CPT's.

### **Disciplinary Report**

Ms. Stone she is monitoring one (1) practitioner at this time.

### **Financial Report**

The report showed a surplus of \$315,630.36 as of June 30, 2008. A portion of the surplus was transferred to the state general fund. The adjusted balance is \$39,412.18.

## **Administrative Report**

Forty-six LPC's, eleven LMFT's and one LPT were licensed since the last meeting. There are 969 Licensed Professional Counselors with Mental Health Service Provider Endorsement.

Health Related Boards is conducting a five percent audit of the Boards monthly renewals.

The continuing education audit report as of this Board meeting is as follows:

<b><u>LPC</u></b>	<b><u>CPC</u></b>	<b><u>LMFT</u></b>
117 Audited	26 Audited	59 Audited
78 Compliant	16 Compliant	41 Compliant
39 Non compliant	10 Non-compliant	18 Non-compliant
<b><u>CMFT</u></b>	<b><u>LCPT</u></b>	
8 Audited	12 Audited	
6 Compliant	10 Compliant	
2 Non-compliant	2 Non-compliant	

## **Board Dates 2010**

The Board set the dates below for the 2010 Board meetings:

February 5, 2010  
Poplar Room

June 4, 2010  
Poplar Room

August 27, 2010  
Poplar Room

December 3, 2010  
Poplar Room

All meetings will be held in the Health Related Boards Conference Center starting at 9am central standard time, unless otherwise noted.

## **Jurisprudence Exam and CPT Oral Exam**

Dr. Phillips said Ms. Linda Oxford withdrew from the committee reviewing the jurisprudence exam questions for the Marital and Family Therapist and Dr. Edward Gray is taking her place on the committee.

Dr. Phillips stated that the questions for the Clinical Pastoral Therapist oral exam need to be addressed at the next Board meeting.

## **Rules**

Mr. Larkin presented new language to be added to the Board's following rules;

0450-01-.05 1(j)  
0450-01-.05 3(h)  
0450-02-.05 1(j)  
0450-02-.05 3(h)  
0450-03-.05 1 (j)  
0450-03-.05 2(g)  
0450-03-.05 3(f)

Mr. Larkin said the language will reflect that recommendations letters must be submitted from licensed mental health professionals.

A roll call vote was conducted and the motion carried to send the rule amendment to rulemaking hearing. Dr. Janet Scott, PhD was absent from the vote.

## **Life Coach Discussion**

The Board discussed the scope of practice of a life coach and requested a policy statement regarding persons who are engaged in unlicensed practice. The Board asked Mr. Larkin to prepare a policy statement for review and approval at the May 2009 Board meeting.

## **Review/Ratify Oral Examination Results**

Upon review Rev. Gordon made a motion, seconded by Dr. Phillips, to ratify the following candidates who passed the oral examination and are ready for licensure as Marital and Family Therapists and Clinical Pastoral Therapists:

### **LMFT**

Julie Barnes  
Carol O'Bryan  
Robb Miller  
Dunbar "Josh" Abston  
Ashley Lohr

The motion carried.

**Review/Ratify Newly Licensed, Reinstated and Temporary Permits for Licensed Professional Counselors, Licensed Marital and Family Therapist**

Upon review Dr. Phillips made a motion, seconded by Rev. Gordon, to ratify the following newly licensed, reinstated and temporary licensed for LPC's and LMFT's:

**LPC**

Jennifer Albright  
Michele Ames  
Ralph Bodkin  
Emily Bond  
Charles Boyd  
Theresa Boyd  
Christopher Byrnes  
Robert Cassman  
Stephanie Finch  
Michelle Foote-Pearce  
Alida Gage  
Melissa Greene  
Chasity Harris  
Stephen Herbes  
Jesse James  
Jusy Johnson  
Lloyd Johnson Jr  
Ashley Johnston  
John Kennedy  
Kimberly King  
Sherry Krickel  
Jason McDaniel  
Audra McDermott  
Flora Moodley  
Catheryne Nugent  
Hannah Pardue  
Julia Parker  
Gwendolyn Perry  
Kimberly Rogers  
Laura Rogers  
Cobie Sadler II  
Karey Sanders  
Samuel Scales  
Hope Seay  
Shelly Sexton  
Karen Shaw  
Kimberly Simpson  
Connie Sitz  
Tim Stambaugh

**MFT**

Dunbar Josh Abston III  
Julie Barnes  
Ashley Lohr  
Robb Miller  
Carolyn O'Bryan  
Josephine Oakley  
**LPC Temporary**  
Darleena Anderson  
Mary Berry  
Ruth Cohen  
Summer Decker  
Douglas Fox  
Annette Gallardo  
Melissa Hammel  
Paulette Jackson  
Jennifer Ladd  
Carol Tully  
Thomas Vertrees  
Jo Ellyn Webster

**MFT Temp**

Mary Davenport  
Amy Frew  
Thaddeus Heffner  
Marie McKinneOates  
Jeff Morgan  
Stephen Navyac  
Jennifer Vanorman

Michael Stempkovski  
Tammy Stone  
Jennifer Strickland  
Charles Sugar  
Allen Tacke  
Juanita Toney  
Holli Turriglio  
William Wilder III

The motion carried.

### **Review Board Correspondence**

The Board reviewed a letter from Johnnie Welch regarding COAMFTE accredited schools. The Board asked Ms. Owens to verify if the COAMFTE accreditation is recognized by the United States Department of Education, and to obtain more information from Mr. Welch. The Board voted to defer action on this matter until the May 15, 2009 Board meeting.

The Board reviewed a letter from Claire Young requesting approval of supervision by video conferencing. The Board approved subject to the supervision meeting the remaining requirements.

### **Review Applicant Files**

Upon review of the application for **Tammy Newton, LPC**, Rev Gordon made a motion, seconded by Dr. Phillips, to approve Ms. Newton for licensure. The motion carried.

With no other Board business to conduct, Dr. Phillips made a motion seconded by Rev. Gordon to adjourn. The motion carried. The Board adjourned at 12 noon.