

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS,
MARITAL & FAMILY THERAPISTS, AND
CLINICAL PASTORAL THERAPISTS MINUTES**

DATE: February 5, 2010
TIME: 9:00 A.M.
LOCATION: Health Related Boards Conference Center
Poplar Room, 227 French Landing
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Randall Phillips, LPC, LMFT, President
Susan Hammonds-White, LPC, Vice-President
Reverend Frank S. Gordon, Citizen, Secretary
Sara Cawood, LMFT, Board Member

BOARD MEMBERS

ABSENT: Janet Scott, LPC, Board Member

STAFF PRESENT: Elizabeth Miller, Health Related Boards Director
Chris Larkin, Advisory Attorney
Barbara Maxwell, Administrative Director

Dr. Phillips called the meeting to order at 9:15 a.m. All Board members were present.

Minutes

Dr. Hammonds-White made a motion, seconded by Rev. Gordon, to approve the November 13, 2009 minutes with corrections. The motion carried.

Office of General Counsel Report

There are two (2) open cases in the Office of General Counsel. Rita Smith withdrew her lawsuit against the Tennessee Board of Licensed Professional Counselors, Licensed Marital and Family Therapists and Licensed Pastoral Therapists.

Investigative Report

There are fifteen (15) complaints being investigated for LPC's, four (4) for LMFT's, and two (2) for a CPT's.

Disciplinary Report

The Disciplinary Coordinator is currently monitoring three (3) practitioners at this time.

Administrative Report

Thirty (30) LPC's and eight (8) LMFT's were licensed since the November 13, 2009 meeting. There are 1002 Licensed Professional Counselors with Mental Health Service Provider Endorsement.

Fifteen (15) Certified Professional Counselors were audited and four (4) were compliant. One (1) Certified Marital and Family Therapist was audited and was not compliant. Five (5) Pastoral Therapists were audited and five (5) were compliant. Seventy-four (74) Licensed Professional Counselors were audited and forty-eight (48) were compliant. Twenty-four (24) Licensed Marital and Family Therapists were audited and sixteen (16) were compliant.

Rules

Mr. Larkin asked for clarification on the supervision rule. The Board discussed the Licensed Professional Counselors supervision Rule 0450-01-.10(2). Robin Lee and Kim Speakman, of the Tennessee Licensed Professional Counselor Association, recommended to the Board that an LPC be supervised by a supervisor with LPC designation and that an LPC/MHSP be supervised by a supervisor with LPC/MHSP designation; Every other year require three (3) continuing education hours in supervision instead of every year; Add that supervision can be by live video conferencing such as Skype. Dr. Hammonds-White suggested that the Board limit this type of supervision. Dr. Phillips questioned what would be appropriate distance for video conferencing and how many hours can video conferencing comprise. Dr. Hammonds-White asked the Board approve, based on hardship, prior to supervision by live video conference. Dr. Hammonds-White made a motion, seconded by Rev. Gordon to make the changes regarding video conferencing. The motion carried.

Ms. Lee requested that the Board clarify the definition of individual supervision, using the CACREP definition of supervision, which is one supervisor to one supervisee or triatic supervision, which is one supervisor to two supervisees, and requested a grandfathering period for such changes until July 1, 2011. Ms. Speakman requested that the Board require a multicultural class as part of the 60 hour requirement and a 600 hour clinical experience practicum and/or internship instead of 500 hours. Rev. Gordon asked why there is a need for multi-cultural class in the 60 hour requirement. Ms. Lee responded that CACREP added this course as a requirement and most institutions that are CACREP require this to graduate. This class also teaches how to work with different backgrounds and how to work with a diverse population. Dr. Hammonds-White made a motion, seconded by Rev. Gordon to approve the amendments as discussed. The motion carried.

Ms. Lee discussed with the Board the definition of clinical setting. The clinical setting for pre and post master's professional experience shall include public and private health and mental health institutions that have integrated programs for the delivery of clinical mental health counseling. The counseling shall include diagnosis, appraisal, assessment, treatment and treatment planning of a broad spectrum of client problems including, but not limited to, human growth and development, mental, emotional, family and DSM

disorders. There shall be established provisions to provide appropriate supervision and training experiences as defined by graduate counseling program expectations and/or pursuant to Rule 0450-01.10. There shall be adequate physical resources necessary to allow for supervision and appropriate service delivery. There shall not be ownership operation or management by the applicant, nor shall an applicant have ownership interest.

Dr. Hammonds-White said that an exclusive private practice setting is not an acceptable clinical setting. Dr. Phillips introduced an email from Dr. Janet Scott, who was not able to attend, which states that Dr. Scott is very strongly in favor of a private practice setting to be used as a clinical setting. Dr. Scott said that it provides individuals to be exposed to individuals, couples and family counseling. It gives an opportunity to expose an individual to different types of therapies and to learn how to run a business. Dr. Hammonds-White made a motion, seconded by Rev. Gordon, that the proposed language presented to the Board by TLPCA be adopted. The motion carried.

Licensure Application Revision

Any licensee that has the qualifications to supervise must fill out an application to be a supervisor. TLPCA presented a revised form that is already in the application regarding supervision. Dr. Hammonds-White suggested adding proof of verification of supervised experience, an accredited course in supervision and proof of continuing education be submitted with the verification form. Dr. Hammonds-White made a motion, seconded by Ms. Cawood, to adopt the verification form with changes.

Review and Ratify NBCC Contract

The Board reviewed the no-cost contract, non-competitive contract from the National Board for Certifying Counselors. Dr. Hammonds-White made a motion, seconded by Rev. Gordon, to accept the contract. The motion carried.

Review and Ratify PES Contract

The Board deferred action on the contract until the June 4, 2010 board meeting.

Approve Oral Examination Results

Dr. Hammonds-White made a motion, seconded by Ms. Cawood, to approve the following candidates who passed the oral examination and are ready for licensure as Marital and Family Therapists:

LMFT

Cynthia Ensmiger
Adam Horn
Sarah Nelson

The motion carried.

Approve Newly Licensed, Reinstated and Temporary Permits for Licensed Professional Counselors and Licensed Marital and Family Therapist

Dr. Hammonds-White made a motion, seconded by Rev. Gordon, to approve the following newly licensed, reinstated and temporary licensed LPC's and LMFT's:

LPC

Christopher Paugh
Candice Neill
Deaven McGuire
Holly Moses
Ann Woods
Jerry Martin
Debra Foster
Brandi Vann
Chari Balgenorth
John Barker
Amanda Blackburn
Hallie Bloom
Gregory Douglas
Jennifer Grady
Susan Ham
Latacha Hamilton
Darlene Karst
Mary Kirkley
Robert Lee Moore
Carrie Saxton
Laura Shearer
Deborah Taylor

MFT

Adam Horn
Sarah Nelson
Cynthia Ensminger
Julanne Gascay
Peter Geissler
David Scott
Samantha Troutt
Joyce Young

MFT Temp

Brenda Keck
Joyce Sharp
Luciana Silva
Debra Clements

LPC Temp

Rebecca Maddux
Raquel Shutze
Patricia Swan-Smith

LPC Reinstated

Lisa Dorn
Richard Jackson
Lisa Jarvis
Linda Mayes
Janet Turner

The motion carried.

Review Board Correspondence

The Board reviewed a letter from **Allison Tirjan**, Licensed Professional Counselor applicant, requesting that her hours at Father Ryan High School be approved to satisfy the supervision requirement. Ms. Cawood made a motion, seconded by Dr. Hammonds-White, to accept the letters regarding her supervision and duties. The motion carried.

The Board reviewed a letter from **Suzy Beverly**, Licensed Professional Counselor, regarding her agreed citation and continuing education. Dr. Hammonds-White made a motion, seconded by Rev. Gordon, to waive the civil penalty and agreed citation. The motion carried.

The Board reviewed a letter from **Virginia Runyan**, Licensed Professional Counselor applicant, is requesting an extension of the four (4) years to obtain her supervision. The Board asked administrative staff to send a letter to Ms. Runyan stating the Board has allowed extensions in the past for extenuating circumstances .

The Board reviewed a letter from **Alan Schwartz**, Licensed Professional Counselor, requesting a waiver of his 2007 and 2008 continuing education. Ms. Cawood made a motion, seconded by Dr. Hammonds-White to have Mr. Schwartz make up the hours by December 31, 2010, and to waive any penalties. The motion carried.

The Board reviewed a letter from **April Taylor**, Licensed Marital and Family Therapist applicant, regarding Marital and Family Therapist supervision. Ms. Cawood made a motion, seconded by Dr. Hammonds-White, to send a letter to Ms. Taylor regarding supervision of direct client contact hours. The motion carried.

Review Applicant Files

The Board reviewed the file regarding **Harland Clayton Harris, Licensed Professional Counselor**. Dr. Hammonds-White made a motion, seconded by Rev. Gordon to approve Mr. Harris for licensure. The motion carried.

Agreed Citations

The Board agreed to accept the Agreed Citations on the following licensees:

LPC

James Milner
Solomni Guinn

The motion carried.

Other Board Business

The Board set the dates for the year 2011 are as follows:

March 4, 2011

June 3, 2011

September 9, 2011

December 9, 2011

With no other Board business to conduct, Rev. Gordon made a motion seconded by Ms. Cawood, to adjourn at 12:26 p.m. The motion carried.

Ratified by the Board of Licensed Professional Counselors, Licensed Marital and Family Therapist and Licensed Pastoral Therapist on June 4, 2010