

BOARD OF ELECTROLYSIS EXAMINERS

MINUTES

DATE: June 15, 2007
TIME: 10:00 AM

LOCATION: 227 French Landing, Poplar Room
Heritage Place, Metro Center
Nashville, TN 37243

MEMBERS PRESENT: Eldon Pippin, Electrologist, Chair
Dorothy Goode, Electrologist
John C. Frist, Jr., Physician
Richard Collier, Educator

MEMBERS ABSENT: Kara Covington, Secretary

STAFF PRESENT: Pamela Pitts, Board Administrator
Marva Swann, Unit Director
Jerry Kosten, Regulations Manager
Juanita Presley, Advisory Attorney

GUEST PRESENT: Carol Warren, Board Consultant
Deborah Ball, Instructor, Lifetime Cosmetics
Jennifer Lytle, Instructor

With a quorum being present the meeting was called to order by Mr. Pippin at 10:05 AM.

Conflict of Interest

Ms. Presley reviewed the Conflict of Interest Policy with the Board and reminded them of their responsibilities. She requested those members who had not already done so to sign the Policy and submit to Ms. Pitts.

Office of General Counsel

Ms. Presley informed the board there are currently no legal matters to be discussed at this meeting.

Minutes

A motion was made by Ms. Goode and seconded by Dr. Frist to approve the January 25, 2007 Board meeting minutes. The motion carried.

Discussion by Lisa Tittle, Director of Administrative Services regarding fees

Ms. Tittle, informed the Board that they have been in a deficit for several years; and they should be self sufficient. Ms. Tittle, stated the Board should examine all options to become self sufficient including a fee increase. She recommends an increase of renewal fees to \$1,200.00 in order to see a significant improvement for the next fiscal year. Ms. Jennifer Lytle, Instructor of Electrolysis asked the Board to consider going under another profession such as the Board of Nursing or the Board of Medical Examiners. Ms. Lytle stated the fee increase is too harsh and that it will eventually cause more of the licensees to retire their license. Ms. Carol Warren, Board Consultant stated that increasing the fees would stop individuals from becoming an Electrolysis in the future. Ms. Deborah Ball, Instructor of Electrolysis stated that she would rather see the Board go under the jurisdiction of Nursing, with hopes of keeping the same by-laws. Attorney, Juanita Presley, informed the Board that it would take a statute change before they could go under another Board. Mr. Collier and Dr. Frist, stated they would like to see the Board's name change to Electrolysis Examiners and Hair Removal. Mr. Collier was interested in knowing what the process would be to become a Registry. Ms. Presley informed the Board any type of changes such as the above would take a statute change. Mr. Collier recommends a task force be established to seek solutions including other states guidelines. A motion was made by Mr. Collier and seconded by Ms. Goode that a four member task force committee be established and report back to the Board at its next meeting with a recommendation. The motion passed. Members of the task force are Rickard Collier, Andrea Ross, Carol Warren, and Jennifer Lytle.

Consider Authorizing a Rule Making Hearing

Mr. Kosten asked the Board to consider authorizing a rulemaking hearing regarding a fee increase and the use of titles. Mr. Kosten reviewed the economic impact on small businesses with the Board to make sure they concurred prior to the vote. A motion was made by Mr. Collier and seconded by Ms. Goode for the use of titles. The motion passed. A motion was made Mr. Collier and seconded by Dr. Frist to increase all the fees 50%. The motion passed.

Disseussion regarding practical exam standardized evaluation form

Mr. Collier presented a standardized evaluation form to be used for the practical exam for the Boards consideration. The Board members asked Mr. Collier to make some revisions to the form and create additional exam evaluation forms for the instructors, and schools.

The Board took a 20 minute recess at 11:20 AM and reconvened at 11:40 AM.

2008 Board Meeting Dates

A motion was made by Mr. Collier and seconded by Ms. Goode to approve Board Meeting dates for October 11, 2007, January 17, 2008 and June 19, 2008. The motion carried.

Discuss changing the rule regarding the infection control standards to CDC and/or AEA

Currently, the Board utilizes the American Electrology Association infection control standards. Mr. Pippin asked the Board to consider changing the infection control standards to the Centers for Disease Control. The Board decided to keep the requirements as they are.

Disciplinary Status and Investigation Report

Marva Swann informed the Board that currently no one is being monitored. The Investigations Department has received one complaint year to date for unprofessional conduct which was closed by referral to OGC. There are no open cases at this time.

Administrative Report

Ms. Pitts presented the following Administrative statistical information:

Electrologists	Electrologists
Active Licensees – 54	Reinstated Licensees - 1
Retired Licensees – 2	Revoked Licensees - 1
Failed to Renew – 50	
Deceased - 7	
Active Electrology Schools - 2	

Ms. Pitts reported the status counts from October 16, 2006 thru January 18, 2007. There have been two new applicants since the last meeting. There have been a total of eleven (11) licensees renewed since the last meeting; none were on line.

File Review

Karen Rubenstein – Ms. Rubenstein’s file was presented to the Board requesting that her license be reinstated through additional c.e.’s rather than a civil penalty payment. The Board reviewed Ms. Rubenstein’s file and concluded that her file would be complete for reinstatement upon the payment of civil penalties. Ms. Rubenstein must submit \$1,700.00 dollars in civil penalties. The Board agreed to allow Ms. Rubenstein six months to pay the civil penalties pursuant to Tenn. Code Ann. § 63-1-134. A motion was made by Mr. Pippin and seconded by Ms. Goode to reinstate Ms. Rubenstein’s license once she pays all fees. The motion passed.

Pamela Bowman – Ms. Bowman’s file was reviewed before the Board because of a disclosure on her application of a violation other than a minor traffic accident. Ms. Bowman was present. After an oral examination by the Board a motion was made by Ms. Goode and seconded by Dr. Frist to approve Ms. Bowman to take the Practical Exam. Mr. Collier abstained. The motion carried.

Practical Exam

A motion was made by Ms. Goode and seconded by Dr. Frist to approve Pamela Bowman to take the Practical Exam. Mr. Collier abstained. The motion carried with all other members voting yes. A motion was made by Mr. Pippin and seconded by Ms. Goode to approve Pamela Gosnell to take the Practical Exam. The motion carried.

Ratificaions

A motion was made by Ms. Goode and seconded by Mr. Collier to approve applicants Pamela Gosnell and Pamela Bowman for a license. The motion carried.

Adjournment

All business was concluded and the meeting was adjourned at 3:30 PM.

These minutes were ratified at the October 11, 2007 meeting.