



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

## **TENNESSEE DEPARTMENT OF HEALTH**

### **MEMORANDUM**

Date: **November 7, 2011**

To: **Andrea Turner, Media Relations Coordinator  
Stephania Willeby, Commissioner's Office  
Christy Allen, Assistant Commissioner, Bureau of Health Licensure and Regulation**

From: **Donna G. Tidwell, Director of Emergency Medical Services**

Name of Board: **Trauma Registry Subcommittee Meeting of the TRAUMA CARE ADVISORY COUNCIL for Emergency Medical Services**

Date of Meeting: **December 8, 2011**  
Time: **11:00am - 11:45am Central Time**  
Place: **Workforce and Development Building  
220 French Landing  
1<sup>st</sup> Floor, Side A, Volunteer Room  
Nashville, TN 37243-1200**

**Agenda:**

- I. Status of Trauma Registry Report**
- II. Standardization of Data Submission**