

**TRAUMA CARE ADVISORY COUNCIL
MINUTES**

Date: March 31, 2011

VOTING MEMBERS PRESENT	(1) Don Barker, MD (2) Mike Carr, MD (3) Martin Croce, MD (4) Paula Denslow (5) Yvette DeVaughn (6) Trey Eubanks, MD (7) Roger Forgey (8) Oscar Guillamondegui, MD (9) Beth Jordan, RN (10) Chris Kauffman, MD	(11) Stan Kurek, MD (12) John Marshall (13) Niki Rasnake (14) Benji Scharfstein, MD (15) Barbara Shultz, RN (16) Cory Siffring, MD (17) Sullivan Smith, MD (18) Ben Zarzaur, MD	
VOTING MEMBERS ABSENT	(1) Angie Bowen, RN (2) Clairborne County: unfilled		
GUESTS/ TCOT Members	(1) Lucy Bond (2) Jennifer Bonsor (3) Linda Booker (4) Aubrie Booth (5) Rose Boyd (6) Beth Brewster (7) Angela Brown (8) Devin Carr (9) Kelly Collins (10) Joel Dishroon	(11) Allen Goodwin (12) Susan Hillman (13) Sharon Littleton, RN (14) Purnima Unni (15) Rhonda Phillippi, RN (16) Jennifer Radtke, RN (17) Ann Reed, RN (18) Rob Seesholtz, RN (19) Stephanie Sermasi (20) Lynn Stinson	(21) Beverly Tester (22) Becky Thompson (23) Donna Tidwell (24) Nikki VanBuren, RN (25) Mary Layne Van Cleave (26) Jackie Wilkerson (27) Adrice Williams (28) Jean Young
NEXT MEETING DATES:	2011 Saturday July 30, Memphis TBA Thursday December 8, Nashville 12 N CST		

TOPIC	SPEAKER	SUMMARY/DECISIONS	RECOMMENDATIONS/ ACTION	RESPONSIBLE PARTY	FOLLOW UP DATE
<p>Statute Rules</p> <p>I. Approval of Minutes</p> <p>II. Old Business a. Trauma Fund</p>	<p>J. Dunn</p> <p>R. Seesholtz</p>	<p>Required to have majority voting members present to have a quorum</p> <p>Dr. Dunn handed the responsibilities of chair of the TCAC to Dr. Zarzaur. Introductions of new members.</p> <p>Dr. M Croce will represent the Med and Dr. Kaufmann will represent Johnson City on the TCAC</p> <p>Approved</p> <p>Available amount for 2nd quarter is \$2,102,765.58. This should be disbursed around March 15th and the next disbursement around June 15th. We do not have individual facility amounts yet, but they will be forwarded to the trauma centers as soon as they are released.</p> <p>Dr. Siffring discussed concerns regarding the lack of legislation for the utilization of the funding by the trauma centers, so the hospitals are able to use the funding for anything. Most trauma departments don't even know where the funds are allocated. Dr. Dunn suggests</p>	<p>Role call</p>		

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III. EMS Report	D. Tidwell	<p>the finance committee meet regarding the funding formula and rules. Dr Croce recommends the site visit team taking on the task of enforcing this during the designation process</p> <p>EMITS data is now available and will begin reporting nationally this week</p> <p>New Assistant Director of EMS – Jackie Wilkerson</p>			
IV. Trauma Center Rules	J. Dunn	<p>These are in the Attorney General’s office with no expected time frame for completion</p>			
V. Subcommittee / Ad Hoc Committee Reports	B. Zarzaur	<p>Dr. Zarzaur requests a list of members be submitted to R. Seesholtz for each committee including the number of voting vs. non-voting members for each.</p>	<p>Send list of committee members to R. Seesholtz</p>	<p>Committee Leaders</p>	<p>2 weeks</p>
a. Registry	L. Bond	<p>Data Release Policy – data sent to state becomes public record and therefore subject to the Open Records Act. This committee does not have any authority over release of this data. Dr. Dunn points out the committee is charged with making recommendations to the state regarding this policy, and suggests L. Bond meet with this committee regarding those recommendations. The</p>	<p>Submit the current data release policy draft to the registry subcommittee for review and recommendations</p> <p>Research the recent Supreme Court ruling regarding the use of data for PI purposes</p>	<p>L. Bond</p> <p>L. Bond</p>	<p>6 weeks</p> <p>6 weeks</p>

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b. IP / Surveillance	L. Booker	<p>Office of General Counsel has approved the legal data release policy, the guidelines of which are in accordance with the Open Records Act. This policy allows TCAC members and trauma centers can request specific data from the registry because they are involved in the system improvement, but the public can only de-identified aggregate data. Requests for data to be used for research must go through the state IRB. Dr. Croce asks about the recent Supreme Court ruling regarding the use of data for PI purposes. L. Bond and D. Tidwell are not aware of this, but will research its effect on the data release policy for the registry. Dr. Siffring requests this policy be submitted to the registry subcommittee for review and recommendations.</p>	Send list of facility specific data completion issues to the individual facilities	L. Booker	2 weeks
	B. Zarzaur / R. Boyd	<p>Registry disparities – there are several data fields in the registry submissions with less than 90% completion. Discussion regarding whether this is a problem with the individual registries or the submission process to the state registry</p> <p>Rose has transferred under the Maternal and Child Health Department. New</p>			

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c. PI / Outcomes	R. Phillippi	<p>strategic plan has been approved and Rose presented some new data regarding the relationships between injury related deaths, hospitalizations, and ED visits as well as intentionality data. TN is one of only 20 states with access to ED data. Currently developing Oasis Calendar with funding provided by Americhoice. Rose and Linda will be going to the Safe States meeting and presenting a poster. April is Public Health Awareness Week with an emphasis on injury prevention.</p>			
	D. Zarzaur	<p>Rhonda reviewed the Commissioners Council on Injury Prevention public policy process flow chart.</p>			
	Guillamondegui	<p>Dr. Zarzaur challenges every trauma center to develop an IP program that can be taken across the state. Each facility IPC will be the point person for this effort over the next year.</p>			
	B. Zarzaur	<p>This will become a subcommittee of the TCOT rather than a TCAC subcommittee. Dr. Guillamondegui will continue to lead this committee</p>			
d. Research		<p>This will become a subcommittee of the TCOT rather than a TCAC</p>			

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e. Finance	M. Croce	<p>subcommittee.</p> <p>New member list – Croce, Guillamondegui, Kaufmann, Jean Young, Siffring...remove Enderson and D. Neiger.</p> <p>Make recommendations regarding funding formula modifications</p>			
f. Legislative Issues	R. Phillipi	<p>Initiative to develop a flow process for addressing public policy. D. Tidwell reminds members that TCAC cannot lobby or propose legislation, only support proposed legislation.</p> <p>Need volunteers for this committee – R. Phillipi, Eubanks, Raeanna Adams, Dunn, P. Unni</p>			
g. Interfacility Transfers	B. Zarzaur	<p>Need to develop process to create transfer agreements between trauma centers and non trauma centers.</p> <p>Discussion regarding the definition of a transfer agreement and its enforcement / usefulness. Need to establish minimal recommendations for trauma centers or table the issue. Committee decides to table the issue.</p>			
h. Prehospital		No report			

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<p>i. Pediatric</p> <p>j. Rehab</p> <p>k. Disaster Preparedness</p> <p>l. System Development / Outreach</p>	R. Phillippi	<p>Dr. Zarzaur recommends we continue to allow COPEC to handle this arm and report to this committee.</p> <p>Star of Life – asks members to make notes throughout the year regarding nominations</p> <p>No report</p> <p>No report</p> <p>No report</p>			
VI. New Business	R. Seesholtz	<p>TN trauma LISTSERV, includes TPM's and Registrars (13)</p> <p>Central Site Server – benefits include automatic submission upon file closing creating a more streamlined process. Cost is \$18,000; half of which would come from a NHTSA grant, and the other half to be covered by TCAC. There is also an annual maintenance fee of \$7500. How is the committee going to pay for half initial and then annual maintenance fees?</p>	Investigate the possibility of using trauma funding monies vs. other grant monies to pay for the upgrade	R. Seesholtz	

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		<p>Trauma website – is there any need to continue maintenance on the tntrauma.org website? R. Seesholtz is developing a trauma tab on the state of TN website.</p> <p>Clayborn Co. has expressed interest in level 3 trauma center designation. Since then, R. Seesholtz has been unable to contact them. J. Radtke will forward contact info for their new CNO.</p> <p>Trauma centers inspected in October will receive reports in the next week.</p> <p>Request a volunteer to serve as secretary to take minutes for this meeting – no volunteers. Dr. Dunn and Croce recommend asking the state to send a staff secretary to the meetings for this purpose.</p>			

