

**Minutes**  
**EMS BOARD MEETING**  
**March 30, 2011**

The meeting of the Emergency Medical Services Board opened at 9:03 a.m. in the Iris Room at 227 French Landing Drive, Heritage Place Metro Center, Nashville, Tennessee.

**CALL TO ORDER/ROLL CALL**

**Members of the Board present:**

Chairman Larry Griffin opened the meeting and took roll call. Timothy Bell, Susan Breeden, Jeff Davis, Richard Holliday, Kevin Mitchell, Dennis Parker, James E. Ross, Dr. Sullivan Smith, Robert W. Thurman, Jr., and Robert Webb were present. Eleven members were in attendants for the opening of the meeting. Dr. Julie Dunn was late arriving at 9:27am..

**Also present:**

Lucille F. Bond, Assistant General Counsel  
Teddy Wilkens, Paralegal with OGC  
Donna G. Tidwell, Director of Emergency Medical Services  
Joseph Holley, M.D., EMS State Medical Director  
Judy Lee Keown, Administrative Assistant R.B. 2

**Guest present:**

Judge Marion Wall, State of Tennessee Administrative Law Judge  
Tracy Foley, Court Reporter  
Mike Harkreader, Director of Tennessee Professional Assistance Program  
Martin Sir, Attorney, Knoxville, TN  
Jennifer A. Hanket, License Clinical Psychologist  
Mr. McCallan, friend of Ms. Fulghum  
Mr. Scott McPherson, Paramedic/Firefighter  
Melissa Fulghum, wife of Dale Fulghum  
Darci Alexander, Professional Landscaper Designer & Contractor

Chairman Griffin spoke on the death of Carmen I. Burnette, Paramedic on February 15, 2011 from complication from surgery from a work related injury. Chairman Griffin asked Dr. Sullivan Smith to comment regarding Ms. Burnette.

Dr. Smith stated that he knew her personally and that she a well respected paramedics in the state. Ms. Burnette was one of the first “Star of Life” recipients. She was responsible for teaching/instructing 12,784 persons in CPR Program. Ms. Burnette left behind her husband and two sons. Dr. Smith stated that she will be missed by all of those who knew her.

Chairman Griffin asked for a moment of silence in honor of Ms. Burnette.

Chairman Griffin welcomed the students from Cookeville’s Tennessee Technological University, Dyersburg State Community College, and Jackson State Community College. He asked the students to stand and Cookeville had the largest group.

### **Approval of Minutes:**

Susan Breeden asked to correct the section on Johnny C. Sexton hearing. The error was she and Jeff Davis were recused from the hearing not Tim Bell. Tim Bell asked that the Ad HOC committee report is incorrect and needed to be corrected. That the minutes of the November 30, 2010 meeting needs to reflected the request for Ms. Tidwell and Mr. Wilkerson. This request was to complete a survey of the Volunteer Services.

A motion to approve the minutes with Ms. Keown making the corrections noted was made by Kevin Mitchell and seconded by Mr. Ross. A voice vote was taken. Motion passed unanimously.

### **Report from Tennessee Professional Assistance Program**

Mike Harkreader asked for the board to review the report under Tab 11. The report show the data was from July 1, 2010 through March 23, 2011. Mr. Harkreader answered a few questions of the Board Members. Mr. Ross requested that Mr. Harkreader submit at the June 2011 Board Meeting a report on a three (3) year trend in the TNPAP program. Mr. Harkreader stated that he would have that information at the June meeting. Chairman Griffin thanked him for the report.

### **Report from the Office of General Counsel:**

Lucy Bond reviewed the Conflict of Interest Policy with the Board Members. Ms. Bond also told the members of a training class. That Board Administrative Law Judge, Judge Stovall has offered to come conduct training on contested cases for all Board members of the various Boards who are interested in attending. It is estimate that the training would take about 2 hours. The training will be April 4th at 10 a.m. in the Iris Room. Please, RSVP as to your interested and if you would be attending.

### **Advisory Attorney Report**

Ms. Bond reported on Legislation that has occurred in the past couple of weeks. The Sunset Law HB-0250/SB-0164 was passed in the House, if approved in Committee and then in the Senate. Hopefully, it will be extended until June 30, 2016. Ms. Bond reviewed with the Board several of the eleven (11) bills that refer to EMS. Ms. Bond stated that a bill will be looked at by the Senate regarding Trauma Centers next week. Ms. Bond stated that all of rules new and old rules are being reviewed by the Governor's legal staff over the next couple of months.

### **AGREED ORDERS:**

#### **Allen O. Mason, II, Paramedic 14695, Lancaster, TN 38569**

Ms. Bond read the Agreed Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statues or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent on January 14, 2010 pled guilty in the Criminal Court for Sumner County, Tennessee, to one count of Obtaining Drugs by Fraud, two counts of Theft Under \$500.00, two (2) counts of Forgery and one (1) count of Official Misconduct.

Ms. Bond stated that the Respondent for the purpose of avoiding further administrative action with respect to this cause, the Respondent agrees to the **SUSPENSION** of his license for **six (6) months** and **PROBATION** for **three (3) years** beginning from the effective with the removal of the Suspension of his license pending resolution of the underlying criminal proceedings in this matter.

A motion to **DENY** the Agreed Order was made by Mr. Davis and seconded by Mr. Webb. A roll call vote was taken. The motion passed unanimously to **DENY**.

**Adrian L. Scott, EMT 23748, Nashville, TN 37214**

Robert Thurman recused himself from the hearing.

Ms. Bond read the Agreed Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent was found guilty by jury verdict in Criminal/Circuit Court of Davidson County of three (3) counts of assault, and one (1) count of attempted sexual battery by an authority figure, and one (1) count of attempted sexual battery.

Ms. Bond stated that the Respondent for the purpose of avoiding further administrative action with respect to this cause, the Respondent agrees to the **SUSPENSION** of his license to engage in the practice of emergency medical services in the State of Tennessee pending resolution of the underlying criminal proceedings in this matter, effective immediately upon entry of the Order with the Administrative Procedures Division.

A motion to approve a one (1) year **SUSPENSION** was made by Mr. Davis and seconded by Mr. Dr. Dunn. A roll call vote was taken. Motion passed unanimously.

#### **CONSENT ORDERS:**

**Laura M. Acres, EMT-IV 29524, Knoxville, TN 37918**

Robert Thurman was absent from the hearing.

Ms. Bond read the Consent Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent formerly was certified as a Pharmacy Technician. On or about October 8, 2009, a Final Agreed Order was entered with the Administrative Procedures Division revoking the

Respondents Pharmacy Technician certification. The Respondent's certification was revoked for taking Hydrocodone from her workplace, CVS Pharmacy without a prescription from an authorized prescriber. On or about December 1, 2010 the Respondent entered into a monitoring agreement with TNPAP.

Ms. Bond stated that the Consent Order is asking for her EMT-IV license to be placed on **PROBATION**, for no less than **three (3) years** to run concurrent with her TNPAP contract.

A motion to **DENY** was made by Dr. Smith and seconded by Dr. Dunn. A roll call vote was taken. The motion to **DENY** passed with 10 voting Yea, 1 no, and 1 absent.

### **Rome R. Gregory, EMT-IV 28692, Memphis, TN 38109**

Robert Thurman was absent and Richard Holliday was recused from the hearing.

Ms. Bond read the Consent Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent was employed by the Memphis Fire Department. On or about October 31, 2008 was involved in an accident at Station 20 as a result the Respondent was taken for Post-Accident testing. The Respondent's test result showed positive for marijuana. The Respondent entered the City of Memphis Follow Up Drug Testing Program resulted in a positive test on or about November 13, 2008. The Respondent was terminated from his employment on or about December 14, 2009.

Ms. Bond stated that the Respondent for the purpose of avoiding further administrative action has agreed to have his **EMT-IV** license to be **SUSPENDED**. The Respondent agrees to under go an evaluation recommend a contract with **TNPAP**, agrees to sign a contract with **TNPAP** at which time the Respondent's license will be placed on **PROBATION** for no less that **three (3) years** to run concurrent with the **TNPAP** contract. Should the **TNPAP** contract be extended so would the **PROBATION**.

A motion to accept the Consent Order was made by Mr. Parker and seconded by Dr. Dunn. A roll call vote was taken. Motion passed unanimously.

### **Betty A. Hamilton, Paramedic 14402, Columbia, TN 38401**

Robert Thurman was absent from the hearing.

Ms. Bond read the Consent Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent on or about March 5, 2009 responded to a 911 complaint of shortness of breath. Upon arrival at patient's residence, the patient was assessed, oxygen was administered via

cannula, and a breathing treatment was initiated by the Respondent. After treatment, no change in the patient's condition was noted.

The patient was not placed at rest, but he walked with assistance to the stretcher outside the home and transport began at Maury Regional Medical Center. During transport the patient's condition deteriorated and another unit was called to assist with care. When the second unit arrived, the patient was intubated and the paramedic from the second unit confirmed breath sounds were present in both lungs. No ETCO<sub>2</sub> monitor was used on the patients. Respondent delayed use of aggressive airway treatment with this patient. The Respondent failed to accurately document procedures used and failed to identify through documentation, the paramedic who arrived with the second unit and assisted with the intubation.

Ms. Bond stated that the Respondent agreed to have her **Paramedic** license placed on **PROBATION** for a period for **one (1) year** and should enroll in and successfully complete a **three (3) hour** course in airway management and skills lab. The Respondent shall submit proof a successful completion to the Board staff before the probation is lifted.

A motion to accept the Consent Order was made by Mr. Parker and seconded by Mr. Webb. A roll call vote was taken. Motion passed unanimously.

**David Allen Howard, EMT-IV 32424, Dunlap, TN 37327**

Robert Thurman was absent from the hearing.

Ms. Bond read the Consent Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent in or about April 2010 falsified his CPR card to show that it was current when it was not. On or about April 29, 2010 the Respondent admitted having falsified the date on his CPR card.

Ms. Bond stated that the Respondent for the purpose of avoiding further administrative action has agreed to have his **EMT-IV** license to be placed on **PROBATION** for a period of **one (1) year** and agrees to pay a **Civil Penalty** in the amount of **one hundred dollars (\$100.00)**.

A motion to accept the Consent Order as written was made by Mr. Ross and seconded by Mr. Davis. A roll call vote was taken. Motion passed with 10 voting Yea and 1 voted No.

**ICare Ambulance Service, 10119, Ducktown, TN 37326**

Robert Thurman was absent and Robert Webb was recused from the hearing.

Ms. Bond read the Consent Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

The Respondent during the month of August 2010 allowed an unlicensed Paramedic to participate in twelve (12) ambulance runs. The Paramedic was licensed in another state and applied for Tennessee licensure however his application was not complete at the time.

Ms. Bond stated that the Respondent for the purpose of avoiding further administrative action has agreed to pay a **Civil Penalty of one thousand two hundred dollars (\$1,200.00)** for twelve ambulance runs in which the service allowed an unlicensed person to participate.

A motion to **DENY** the Consent Order was made by Mr. Parker and seconded by Dr. Smith. A roll call vote was taken. The motion to **DENY** passed unanimously.

### **Medic Ambulance Service, 10035, Memphis, TN 38127**

Robert Thurman was absent and Richard Holliday asked to be recused from the hearing.

Ms. Bond read the Consent Order to the Board and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

On or about August 7, 2009 at approximately 1439 hours, Respondent service was called to transport patient B.H. from her home to her physician's office. Upon arrival at approximately 1520 hours, patient was transferred to the care of the physician. The ambulance crew waited at the office to transport the patient back to her home. During the office visit, the patient suffered shortness of breath, and the doctor asked the ambulance crew to transport the patient to Baptist-DeSoto ER in Southaven Mississippi. A crew informed the doctor they could not transport across state lines.

The doctor then request the patient be transported to Baptist-East ER and a member of the crew telephoned the Medic office, and was told by supervisor Andrea Griffith they could not transport the patient to the emergency room due to "insurance reasons." The patient was then transported to her home, care was transferred to her family until the MFD responded and transported the patient to the ER.

Ms. Bond stated that the Respondent for the purpose of avoiding further administrative action has agreed to pay a **Civil Penalty of one thousand eight hundred dollars (\$1,800.00)**.

A motion to accept the Consent Order was made by Dr. Dunn and seconded by Mr. Mitchell. A roll call vote was taken. All voted **NO** motion failed unanimously.

### **CONTESTED CASES:**

#### **Jessica Danielle Hanes, EMT-IV 36393, Woodbury, TN 37190**

Tim Bell recused himself from both the Ms. Hanes and Mr. Fulghum hearings.

Chairman Griffin introduced Judge Marion Wall to the Board who will be presiding over the hearings and Tracy Foley, the Court Reporter. Judge Wall asked for all persons present for the

hearing. Donna G. Tidwell was present and he asked for Ms. Hanes was present. After no response, Judge Wall opened the hearing with roll call of the Board Members.

Judge Wall stated that Ms. Hanes was not present and motion to hear in Default was in order. A motion to hear in Default was made by Mr. Mitchell and seconded by Dr. Smith. A roll call was taken. The motion passed unanimously.

Ms. Bond read the Notice of Hearing and Charges order to the Board and then submitted and read the Consent Order including Allegations of Fact and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized. The respondent submitted on March 8, 2010 to a pre-employment drug screen which was positive for marijuana. The Respondent on May 24, 2010 signed a twenty-four (24) month monitoring agreement with TNPAP. Ms. Hanes on September 22, 2010 had discontinued advocacy.

Ms. Bond called Ms. Tidwell to testify and she was sworn in by Judge Wall. Ms. Tidwell testified to her licensure status. Mike Harkreader the Director of Tennessee Professional Assistance Program was called to testify and was sworn in. Mr. Harkreader testified that she had complied the terms of the contract.

Ms. Bond stated the state is asking for Ms. Hanes's license to be **REVOKED**. The formal disciplinary action will be reported to the Health Integrity and Protection Data Bank and will be effective date of the order is ratified by the Board.

A motion to accept the **Conclusion of Law** was made by Dr. Sullivan and seconded by Ms. Breeden. A roll call vote was taken. Motion passed unanimously.

A motion to **REVOKED** was made by Jeff Davis and seconded by Kevin Mitchell. A roll call vote was taken. Motion passed unanimously.

A motion to approve a **Policy Statement** "*Whereas it is the responsibility of this board to ensure the safety of the citizens of Tennessee, in so much this board cannot and should not condone habitual use or misuse of illicit drugs, thus this board had no other choice except to take the action so rendered.*" written and read by Mr. Mitchell was made by Mr. Holliday and seconded by Dr. Dunn. A roll call vote was taken. Motion passed unanimously.

**Dale L. Fulghum, Paramedic 24738, Woodbury, TN 37190**

Tim Bell recused himself from the hearing and Dr. Smith had to leave to attend a Legislative meeting.

Chairman Griffin introduced Judge Marion Wall to the Board who will be presiding over the hearings and Tracy Foley, the Court Reporter. Judge Wall asked for all persons present for the hearing. Donna G. Tidwell, EMS Director, Martin Sir, Attorney for Mr. Fulghum, several witness for Mr. Fulghum and Mr. Fulghum.

Judge Wall reminded the board members of their charge. A motion to open the matter of Dale Fulghum was made by Mr. Mitchell and seconded by Mr. Parker. A roll call vote was taken. Motion passed unanimously.

Ms. Bond submit for the record the **Notice of Hearing** filed October 27<sup>th</sup>, 2010, Final Order of **VOLUNTARILY SURRENDERED** dated September 18<sup>th</sup>, 2008, **AGREED ORDER** for **Probation** dated December 12<sup>th</sup>, 2001 and a copies of the transcript from the December 1, 2010 hearing.

Ms. Bond read the Consent Order including Allegations of Fact and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statutes or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

Mr. Fulghum had request to have his license as a Paramedic reinstated.

Ms. Tidwell testified as the Director of Emergency Medical Services. Jennifer A. Hanket, License Clinical Psychologist, Mr. McCallan, a friend/neighbor, Scott McPherson, prior co-worker Paramedic/Firefighter, Melissa Fulghum, wife of Dale Fulghum and Darci Alexander, Professional Landscaper Designer & Contractor testified for Ms. Fulghum.

Mike Harkreader, Director of TPAP testified that Mr. Fulghum and met all the contractual requirements as required. Affidavit's from Dr. Jon Draud, Nashville Wellness Center, Darci Alexander, Professor Laura Hoffman, Retired Captain-Assistant Fire Marshal Nashville Fire and Professor of English with Volunteer State Community College, Jennifer Bartram, ex-wife of Mr. Fulghum.

The Board Member all had questions for all persons that testified and referred back to the transcript for some information.

Mr. Sir gave closing statements and reminded the Board of the testimony of professionals, friends and family and their affidavit.

Ms. Bond gave closing statements, speaking on the issue of Mr. Fulghum's honesty and that no one testified on his honesty.

Judge Wall reminded the Board that the hearing was to establish if Mr. Fulghum had met the requirements for reinstating his license.

A motion in the **Finding of Fact** was that Mr. Fulghum had meet the requirements/qualification for reinstating his license was made by Mr. Mitchell and seconded by Mr. Thurman. A roll call vote was taken. Motion passed unanimously.

A motion in the **Conclusions of Law** to reinstate Mr. Fulghum license in a status of **PROBATION** to run concurrent with TNPAP contract and is extended if his contract with TNPAP is extended was made by Mr. Mitchell and seconded by Mr. Thurman. A roll call vote was taken. Motion passed unanimously.

A motion to approve a **Policy Statement** *"This Board does not condone dishonesty in drug misuse of any kind. However, each case is based on its own merits, testimony, evidence and special circumstance. It is one of the responsibilities of the board to weigh the offense against the public welfare. Today this board finds itself in the role of an advocate for Emergency Medical Services. With our actions, we have given another chance. This opportunity carries a great responsibility to*

*the citizens of this state, the EMS profession and yourself. We believe this decision will be in the best interest of all involved.”* written and read by Mr. Mitchell was made by Mr. Ross and seconded by Mr. Davis. A roll call vote was taken. Motion passed unanimously.

Judge Wall thanked the board for its hard work and closed the hearing.

### **REQUEST FOR REINSTATEMENT:**

#### **Michael W. Lynn, Paramedic 22735, Lyles, TN 37098**

Ms. Bond read the Notice of Hearing and Charges order to the Board and then submitted and read the Consent Order including Allegations of Fact and stipulated the Grounds for Discipline. The Stipulations of Fact were sufficient to establish that the Respondent had violated the following statues or rules which are part of the Act, TENN. CODE ANN. § 68-140-501, *et seq.*, and TENN. COMP. R. & REGS., 1200-12-01-.01, *et seq.*, for which disciplinary action by the Board is authorized.

Mr. Lynn was employed as a Paramedic and Assistant Service Director at Hickman County EMS in Centerville, TN. During his course of employment the Respondent within the duties ordered medications for use at the Service including, but not limited to, morphine sulfate, Fentanyl, and Demerol. The Respondent has been personally using and removing narcotic drugs, or controlled medications from the EMS supplies, including large quantities such as those previously referenced without authorization.

Mr. Lynn's license was **REVOKED** on March 24, 2010 by the EMS Board.

Mr. Stan attorney for Mr. Lynn reviewed the county charges and the plan of diversion that he has gone through. Since March of 2010 he has been contracted with TNPAP.

Ms. Bond asked Ms. Tidwell had Mr. Lynn had met all the requirements for reinstatement of his license. Ms. Tidwell stated that he had met all requirements for reinstatement.

The Board members asked questions. A motion to **DENY** request was made by Mr. Webb and seconded by Dr. Dunn. A roll call vote was taken. The motion to **DENY** passed unanimously.

### **CRITICAL CARE PROGRAM - INITIAL APPROVAL**

#### **Chattanooga Community College**

Ms. Tidwell referred to Tab 13 for the Board Members to review the Institution Approval Survey taken on February 23, 2011. Ms. Tidwell stated that the program should be very good program and that at the site visit evidence of missing equipment had been ordered. A motion to approve the Initial Approval of the Chattanooga Community College Critical Care Program was made by Mr. Webb and seconded by Mr. Davis. A voice vote was taken and the motion passed unanimously.

## **CRITICAL CARE PROGRAM - FULL APPROVAL**

### **Cookeville Regional Medical Center**

Ms. Tidwell referred to Tab 13 for the Board Members to review the Institution Approval Survey taken on March 21, 2011. Ms. Tidwell stated that the site visit found the Cookeville Regional Medical Center to be in Compliance with Rule 1200-12-5-.04. A motion for Full Approval of the Cookeville Regional Medical Center Critical Care Program was made by Ms. Breeden and seconded by Mr. Thurman. Mr. Parker and Dr. Smith recused themselves from the vote. A voice vote was taken and the motion passed unanimously with remaining Board Members.

## **COMMITTEE REPORTS –STANDING COMMITTEES**

### **Air Ambulance Committee**

Ms. Tidwell discussed the setting up of the Air Ambulance Committee. Since Mr. Land had left and we lost on contact information which he had established, we have been working on obtaining another list of prior members. Ms. Tidwell stated that having all Air Services having two representatives, one voting member and an alternate person and having members from other areas of EMS such as TEMA and etc. Ms. Phillippi asked if CoPec could have a seat on the committee. Ms. Tidwell stated what she would be working on getting a meeting set before the next Board Meeting.

### **Clinical Issues Committee**

Dr. Holley asked the Board to refer to the minutes of the last meeting under Tab 14. Dr. Holley discussed the RSI Quality Review. He stated that he reviewed all EMS runs utilizing RSI for a six month period from July through December 2010. Assessed frequency of use, medical reason, appropriate technique, drug use and compared Aeromedical and ground services separately. Dr. Holley discussed the results and the plans for the QI oversight.

Recommendation of CIC is that providers who have not successfully performed the procedure be re-evaluated every six months for competency.

Dr. Holley reviewed the Approved Clinical Practices. He discussed procedure/drug name w/brief description, need, recommended staff/skill level, training/education needed, Quality Improvement Parameters and Scope of Recommendation.

### **Committee on Ambulance Services**

Brandon Ward chairman of the Committee on Ambulance Services was unable to attend today but would have a review for the Board at the June Meeting.

### **Committee on Pediatric Emergency Care**

Rhonda Phillippi submitted the approved minutes of the September 30, 2010 meeting. Ms. Phillippi discussed the Star of Life award dinner that will be May 10, 2011 at the Sheraton Hotel and Convention Center. She spoke of some of the services and persons that have been notated for the awards.

## **Education Committee**

Ms. Tidwell asked the Board to review the approved minutes from the November 30, 2010 Education Committee meeting and discuss the module, Interfacility Transport with Mechanical Ventilator. A motion to adopt the Interfacility Transport with Mechanical Ventilator was made by Dr. Smith and seconded by Mr. Mitchell. A voice vote was taken. Motion passed.

Ms. Tidwell stated that Tim Booker was appointed to the committee.

## **Trauma Care Advisory Council**

Ms. Tidwell introduced Robert Seesholtz to the Board as the Trauma Care Manager. Mr. Seesholtz submitted the approved minutes of the July 23, 2010 minutes. Mr. Seesholtz discussed that Dr. Dunn and Dr. Zarzaur had been working on the TCAC Guideline rules for Registry Policy. Mr. Ross asked what was the position of the Jackson/Madison was on the Trauma Care Level.

## **Division Reports and/or requests from the Director and Staff:**

### **Director's Reports**

Ms. Tidwell reported that the upload of the EMIT's program should be completed next week and that everything was working good.

### **Introduction of New Staff**

Ms. Tidwell introduced Dwight N. Davis as Region 5 Consultant. She welcome Deborah Cox back to the state, she had served as Region 3 Consultant for thirteen (13) years and is back as the Statewide Consultant helping with investigations, inspections and training of new employees. Ms. Tidwell welcomed Jackie Wilkerson as Assistant Director. Ms. Tidwell stated that it was good to be fully staffed after five plus months without three (3) key positions in the Division.

### **EMS Statistical Report**

Ms. Tidwell referred to Tab 18 and the EMS Statistical report. The report showed fact that EMS is still growing in all areas.

### **EMS Personnel Licensure and Education**

Ms. Tidwell referred to Tab 19 and the exam testing report for all levels. That our students are doing much better and our percentages are going up on testing results. The charts showed them by schools, by level and by national averages.

### **Ambulance Service Licensure: Completed 2009 Annual Report**

Ms. Tidwell asked Ms. Keown to review the completed Ambulance Service Licensure report for 2010.

Ms. Keown asked to board to refer to Tab 20 stating that all services had been audited and found to be in compliance and balanced for the renewal period ending June 30, 2011. Ms. Keown reported that the renewals for June 30, 2011 will be mailed out hopefully within the next ten days.

**NEW BUSINESS:**

Mr. Bell introduced and read a Proclamation of Tennessee Emergency Medical Services Board to commend the service of Mrs. Carmen I. Burnette. Mr. Bell made a motion to approve the Proclamation and seconded by Mr. Ross. A roll call vote was taken. Motion passed unanimously.

A motion to adjourn was made by Mr. Davis at 5:55 pm and seconded by Mr. Ross. Motion passed unanimously.

Respectfully submitted,

Judy Lee Keown,  
Administrative Assistant RB 2

**APPROVED BY THE BOARD ON JUNE 22, 2011**