



Agenda March 11, 2011

Mission - To ensure that every child in Tennessee receives the best pediatric emergency care in order to eliminate the effects of severe illness and injury.

Vision - To be the foremost advocate for children throughout the continuum of care in Tennessee and the nation.

MEETING CONFERENCE CALL

CALL TO ORDER: Time: 10am central	PLACE: Inn at Evans Mill, Smithville Tennessee
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Present: Yvette DeVaughn, Diana Eckroth, Barry Gilmore, Carolyn Jackson, Deena Kail, James O'Donnell, Mark Ottens, Keri Scott, Kaye Stewart, Lee Blair, Sue Cadwell, Eric Clauss, Richard Collier, Randall Kirby, Bob Roth, Barbara Shultz, Michael Wallace, Michael Carr, Marvin Hall, Marisa Moyers, Leslie Phelps, Angie Bowen, Kevin Brickmann, Christy Cooper, Jennifer Radtke, Sheri Smith, Debi Tuggle, Rita Westbrook, Colin Daley, Ann Reed, Rhonda Phillippi, Eric Powell
Absent: Sandra Castro, Katharine Cox, Trey Eubanks, Gregg Mitchell, Tom Abramo, Chris Clarke, Kate Copeland, Paula Denslow, Anne Haston, Kenneth Holbert, Paulette Johnson, Mark Meredith, Susan Veale, Stan Whiteway, Joel Dishroon, Lucy Bond, Rose Boyd, Joe Holley, Donna Tidwell,
Guests: Brittany Kolemba, Becky Dalton, Rob Seesholtz, Shiva Bozarth

MINUTES OF PREVIOUS MEETING: Previous Meeting Date <u>September 30, 2010</u>
Minutes: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input checked="" type="checkbox"/> Distributed prior to Meeting <input type="checkbox"/> Not Submitted – Not Completed

Overall Lead	Topic	Summary / Decisions	Assignments / Next Steps	Responsible Person	Time Frame
Barry Gilmore, MD, MBA	Introductions Roll Call Review of September 30, 2010 minutes	Minutes approved with Sue Cadwell and ____ absent			
Rita Westbrook	Board Development	Robert's Rule of Order Motions- Rita Westbrook	See attached powerpoint		
		How to Navigate the Legislative Home page-Brittany Kolemba	See attached powerpoint		
		Membership Orientation by Rita Westbrook, Debi Tuggle and Carolyn Jackson	See attached powerpoint		
Barry Gilmore	Memorandum of Understanding –	Dr. Gilmore provided an overview	Members not		



		of the purpose of the MOU and members present completed the form	present will need to complete the MOU and return to EMSC office.		
Rhonda Phillippi	Executive Director Report		See attached powerpoint		
Barry Gilmore: Brief Overview of Meeting Objectives					
Outcome # 1	Divide into task force to review responsibilities, work plan, and how task may interface with another goal. Each committee chair will give a 5 minute update when group re convenes				
Paula Denslow and Sue Cadwell	<ul style="list-style-type: none"> Develop specific communication tools to drive and promote TN EMSC's mission to our members and communities 	Met with Dr. Unni from TSU who is developing a marketing plan and timeline to create a collateral material. Time line to be available in 2 weeks.	Follow up with Dr. Unni	Ms Denslow and Ms Cadwell	May 2011
Lee Blair and Marisa Moyers	<ul style="list-style-type: none"> Use education (including publications) to support, develop and disseminate current best practice for emergency medical services for children 	<ul style="list-style-type: none"> CRPC coordinators met before CoPEC to be trained Lee Blair in data entry to RedCap, a QI tool. This data base of 35 elements created by AAP will be used to track problematic transports to all four CRPCs. 	All CRPC coordinators to complete entry of mock data and begin data collection.	Mr. Blair will provide update at May meeting.	May 2011
Angie Bowen and James O'Donnell	<ul style="list-style-type: none"> To develop and integrate a statewide disaster plan for children 	<ul style="list-style-type: none"> Surge capacity not defined by state –pediatric surge capacity was an output of Dept of Health terrorism grant but not included in the overall state plan Hoping to create an organizational chart of the states response to a disaster Marvin Hall and Mark Otten reviewed disaster courses on tnemsc website Almost completed the 	Provide the source of the broken links for the webmaster to remedy	Ms Phillippi	May 2011



		development of Statewide Pediatric Disaster Resources by Eric Powell and Angie Bowen. It is multi level by county that will be sent to EMS director, EMA office, hospitals, and private practice including family medicine and pediatricians. The original pediatric survey is 10 years old.			
Barb Shultz and Kevin Brinkman	<ul style="list-style-type: none"> Exceed National EMSC Performance Measures 	<ul style="list-style-type: none"> Dept of Transportation ruled that states can regulate aeromedical units. The state EMS board will be reconvening the air ambulance subcommittee. Congenital Adrenal Hypoplasia protocols can be developed and advocated to be on each ambulance. Attempting to determine the pharmacodynamics justification for prehospital to administer med before arrival to ED. Continuing education for requirement for the recertification for prehospital providers in the revision stage of the 	<p>R. Phillippi to request at EMS board meeting for CoPEC member to advise air ambulance committee on pediatric issues.</p> <p>CAH protocol being developed by Dr. Brinkman</p> <p>Ric Collier to ensure compliance with National</p>		<p>April 2011</p> <p>May 2011</p> <p>Ongoing</p>



		<p>education committee for EMS board. Lee Blair and Angie Bowen attend meetings and Ric Collier is CoPEC's representative.</p> <ul style="list-style-type: none"> Barb Shultz working with CRPC coordinators on accomplishing national performance measure on transfer agreements and guidelines 	<p>Performance Measure for continuing education.</p> <p>Barb Shultz has taken responsibility to ensure compliance with national performance measure regarding transfer agreements and guidelines.</p>		<p>May 2011</p>
<p>Michael Carr and Bob Roth</p>	<ul style="list-style-type: none"> Secure Diverse Funding Sources to Increase Revenues by 50% (150,000to 240,000) 	<ul style="list-style-type: none"> Bob Roth discussed the lack of infrastructure for TN EMSC and the need for funding. Suggested a "Give a Shift" campaign where each member to give the equivalent of one hour to one shift of wages to TN EMSC. Invoices will be sent by TN EMSC members that have not paid annual dues. Need recurring donations. 	<p>Stacy to investigate if the website can be set up for reoccurring donations and not have to retype all the information.</p> <p>M. Carr to bring examples in May.</p>	<p>Stacy Schlumbrecht</p>	
<p>Rita Westbrook and Debi Tuggle</p>	<ul style="list-style-type: none"> Membership Orientation/Development 	<ul style="list-style-type: none"> Orientation delivered to CoPEC through powerpoint presentation containing elements of strategic plan Roberts Rules of Order presented by Rita 			



		<p>Westbrook</p> <ul style="list-style-type: none"> • MOU completed by members (voting and non voting) that contained expectation of members • Roll out of “Buddy Program” to match experienced members with new members in May. Please let R. Westbrook know of your interest. 	Roll out of “Buddy Program”	Rita Westbrook	May 2011
Barry Gilmore	<p>New Business</p> <p>Bylaws – Michael Carr Memorandum of Understanding – Barry Gilmore</p>	Add MOU to orientation packet	See bylaws attached		
Michael Carr	TN EMSC Foundation	<ul style="list-style-type: none"> • Overview of Retreat • Fall Conference/ • Fundraiser 2011-Date April 20-21,2011 	R. Phillippi to send to D. Tidwell brochure for conference once completed for continuing education sanctions.		
Barry Gilmore	Completion of meeting evaluation tool				
Adjourn					
<p>ADJOURNMENT: 15:20 [] AM [X] PM</p> <p>NEXT MEETING: May 11, 2011 Wednesday</p> <p>RECORDED BY: R. Phillippi APPROVED BY:</p>		<p>10th Annual Update on Acute and Emergency Care Pediatric Conference October 21 and 22, 2011 Fogelman Executive Conference Center</p>			