

**TELECONFERENCE  
CONTROLLED SUBSTANCE DATABASE  
ADVISORY COMMITTEE  
220 ATHENS WAY  
NASHVILLE, TN  
JANUARY 30, 2008**

The Controlled Substance Database Advisory Committee ("CSDAC") conducted a teleconference meeting on Wednesday, January 30, 2008, at 2:00 p.m. CST in Room 240 of the Board of Pharmacy Office at 220 Athens Way, Nashville, Tennessee to consider the approval of the Annual Report to the House and Senate General Welfare Committee on February 1, 2008; and approval of the November 9, 2007 CSDAC meeting minutes.

A roll call of the attendees was taken and the following committee members participated in the teleconference:

**COMMITTEE MEMBERS PARTICIPATING:**

Elizabeth Miller - Director,  
Health Related Boards

Rosemarie Otto, Executive Director  
Board of Medical Examiners

Donald Polk, DO  
Board of Osteopathy

Jonathan S. White, Committee on  
Physician Assistants

Todd Bess, Pharm D  
Board of Pharmacy

James C. Lyons, DVM  
Board of Veterinary Medical Examiners

Cheryl Stegbauer, PhD, RN, APN  
Board of Nursing

Kevin E. Eidson, Pharm D, Executive Director  
Board of Pharmacy

Monica Franklin, Public Member  
Board of Pharmacy

Mrs. Erin Begley, Legal Counsel  
Department of Health

**NOT PARTICIPATING:**

Berkley H. Nicholls, DPM  
Board of Podiatry

Mary D. Johnson, Public Member  
Board of Medical Examiners

John M. Douglass, DDS  
Board of Dentistry

George L. Eckles, Jr., MD  
Board of Medical Examiners

Richard C. Orgain, OD  
Board of Optometry

Also in attendance were Ms. Martha Agee and Ms. Kolleen Matthews, representatives with the Department of Health, Board of Pharmacy.

A quorum of the members being declared, Dr. Kevin Eidson, Chairperson, called the meeting to order at 2:00 p.m. CST.

Legal Counsel, Mrs. Erin Begley informed the members that pursuant to T.C.A. §8-44-108 (3). Participation by electronic or other means - a statement of necessity would be needed to determine if a teleconference is necessary.

Mrs. Begley noted the word "necessity" is defined as:

(3) "Necessity" means that the matters to be considered by the governing body at that meeting require timely action by the body that physical presence by a quorum of the members is not practical within the period of time requiring action, and that participation by a quorum of the members by electronic or other means of communication is necessary.

Mrs. Begley advised the committee members in accordance with T.C.A. §53-10-309, it provides in addition to the annual reporting requirement, the committee is required to file an annual report with the House and Senate General Welfare Committees on or about February 1, 2008 and each year thereafter to include a monthly analysis about tracking the individuals or entities who/that access the database and the security measures taken to ensure that only authorized persons or entities access the database; and to approve the minutes of the November 9, 2007 meeting.

Ms. Monica Franklin motioned to **accept** the Necessity statement; seconded by Dr. Cheryl Stegbauer. All were in favor and the motion carried.

## **INTRODUCTION OF NEW COMMITTEE MEMBERS**

Chairperson, Dr. Kevin Eidson, introduced and welcomed the new Controlled Substance Database Advisory Committee members, Mrs. Elizabeth Miller, Director for Health Related Boards and Dr. Richard C. Orgain with the Board of Optometry.

## **APPROVAL OF THE MINUTES**

The minutes of the November 9, 2007, Controlled Substance Database Advisory Committee Meeting were presented and reviewed by the Committee. Dr. Kevin Eidson entertained for a motion to approve the minutes. Mrs. Monica Franklin motioned to **approve** the minutes; seconded by Dr. Todd Bess. Dr. (Mr.) Jonathan White made an amendment to the motion for the minutes to reflect that he is not a doctor; seconded by Mrs. Monica Franklin.

A roll call vote was taken:

<u>COMMITTEE MEMBER</u>	<u>VOTE</u>
Donald Polk, DO	Yes
Todd Bess, Pharm D	Yes
Jonathan White, PA	Yes
Rosemarie Otto	Yes
James Lyons, DVM	Yes
Cheryl Stegbauer, PhD, RN, APN	Yes
Monica Franklin	Yes
Elizabeth Miller	Yes

All were in favor and the motion carried.

#### **APPROVAL OF ANNUAL REPORT DUE TO THE HOUSE AND SENATE GENERAL WELFARE COMMITTEE - FEBRUARY 1, 2008**

After reviewing the annual report, Dr. Don Polk motioned to **approve** the Report to the 2007 105<sup>th</sup> Tennessee General Assembly: Controlled Substance Database Report as presented; seconded by Mrs. Monica Franklin. The committee discussed the sharing of information and other states having access to the database. Chairperson, Dr. Kevin Edison noted the statute explicitly states who may have access to the database.

After discussion, a roll call vote was taken:

<u>COMMITTEE MEMBER</u>	<u>VOTE</u>
Donald Polk, DO	Yes
Todd Bess, Pharm D	Yes
Jonathan White, PA	Yes
Rosemarie Otto	Yes
James Lyons, DVM	Yes
Cheryl Stegbauer, PhD, RN, APN	Yes
Monica Franklin	Yes
Elizabeth Miller	Yes

All were in favor and the motion carried.

Chairperson, Dr. Kevin Eidson, requested the Committee will need to vote for the submission of the Annual Report to the House and Senate Welfare Committees as required by Public Chapter 498, Public Acts of 2007. Mrs. Monica Franklin motioned to **send the report to the General Assembly**; seconded by Mr. Jonathan White.

A roll call vote was taken:

<u>COMMITTEE MEMBER</u>	<u>VOTE</u>
Donald Polk, DO	Yes
Todd Bess, Pharm D	Yes
Jonathan White, PA	Yes
Rosemarie Otto	Yes
James Lyons, DVM	Yes
Cheryl Stegbauer, Ph D, RN, APN	Yes
Monica Franklin	Yes
Elizabeth Miller	Yes

All were in favor and the motion carried.

### **ADJOURNMENT**

With no further business to discuss, Chairperson, Dr. Kevin Edison, entertained for a motion to adjourn. Dr. Don Polk requested consideration be given in the future for the scheduling of the meetings in the afternoon. Dr. Cheryl Stegbauer motioned to **adjourn** the teleconference at 2:30 p.m. CST on Wednesday, January 30, 2008; seconded by Mrs. Monica Franklin.

A roll call vote was taken:

<u>COMMITTEE MEMBER</u>	<u>VOTE</u>
Donald Polk, DO	Yes
Todd Bess, Pharm D	Yes
Jonathan White, PA	Yes
Rosemarie Otto	Yes
James Lyons, DVM	Yes
Cheryl Stegbauer, PhD, RN, APN	Yes
Monica Franklin	Yes
Elizabeth Miller	Yes

All were in favor and the motion carried.

Respectfully submitted,

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Kevin K. Eidson, Pharm D  
Chairperson  
Board of Pharmacy

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