



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

TENNESSEE DEPARTMENT OF HEALTH

MEMORANDUM

Date: January 22, 2009

To: Andrea Turner, Director of Communications and Media Relations

From: Kevin K. Eidson, Pharm D
Executive Director

Name of Board or Committee: **Controlled Substance Database Advisory Committee – Telephone Conference Meeting Sunshine Notice 01/29/09**

Date of Meeting: January 29, 2009

Time: 2:00 p.m., CST

Place: Conference Call Numbers: local 615-532-1399 or toll free 888-375-4655

Major Item(s) on Agenda:

1. Call Meeting to Order
2. Approval of the Minutes-January 30, 2008
3. Approval of annual report due to the House and Senate General Welfare Committee on February 1, 2009
4. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the last working day before 15th of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

H-1850 (Rev. 3/79)

N/A

RDA