



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city, and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://health.state.tn.us/boards/calendar.htm> and on the bulletin board located in the reception area of the Health Related Boards located at 227 French Landing, Suite 300, Heritage Place Metro Center, Nashville, TN 37243.

A detailed meeting agenda will be available online when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615) 532-4384.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM**

Date: October 26, 2011

To: Andrea Turner, Director of Communications and Media Relations

From: Dave Hoffman, Administrator

Name of Board: Tennessee Committee for Clinical Perfusionists

Date of Meeting: November 9, 2011

Time: 1:00 p.m.

Place: HRB Conference Room
227 French Landing, First Floor
Heritage Place Metro Center
Nashville, Tennessee 37243

Major Item(s) on Agenda:

1. Review and approve the minutes from April 26, 2011 Board Meeting.
2. Receive reports and/or requests from the Division Office.
3. Receive reports and/or requests from the Director/Manager.
4. Receive reports and/or requests from the Office of General Counsel.
5. Receive reports and/or requests from the Division of Investigations.
6. Receive reports and/or requests from the Disciplinary Coordinator.
7. Review, approve and ratify new licensure files.
8. Review and discuss Legislation.
9. Adjournment.

This memo shall be forwarded from the individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.