

**Board of Athletic Trainers  
Minutes**

**Date:** June 20, 2007

**Time:** 9:00 a.m., C.S.T.

**Location:** Health Related Boards Conference Room  
3rd Floor  
227 French Landing Drive  
Heritage Place, Metro Center  
Nashville, TN 37243

**Members Present:** Joseph T. Erdeljac, Chair  
Monroe Abram, Vice Chair  
Walter Fitzpatrick  
Janet Rasmussen-Wilbert  
Dr. Kurt Spindler

**Staff Present:** Marva Swann, Unit Director  
Tomica Walker, Board Administrator  
Bob Kraemer, Advisory Attorney  
Juanita Presley, Advisory Attorney  
Jerry Kosten, Regulations Manager

A quorum being present at 10:06 am the meeting was called to order by Mr. Erdeljac, Board Chair.

**Office of General Counsel**

Mr. Kraemer informed the Board of their responsibilities under the Conflict of Interest Policy. Board members were asked to sign exhibit 4 of the policy in acknowledgement of their understanding of its content.

He also informed the Board that by the next scheduled meeting Ms. Juanita Presley would be the new advisory attorney for the Board of Athletic Trainers.

**Approval of Minutes**

A motion was made by Ms. Wilbert and seconded by Mr. Fitzpatrick to approve the minutes of the April 19, 2007 Board meeting. The motion carried.

**Rules**

Jerry Kosten conducted a roll call vote for the rulemaking hearing that was held on 06/19/07 for the promulgation of amendments to the rules and new rules pursuant to T.C.A. 4-5-202, 4-5-204, 4-5-223, 4-5-224, 63-1-115, 63-1-117, 63-1-134, 63-1-138, 63-1-144, 63-1-145, 63-1-146, 63-24-101, 63-24-106, 63-24-107, 63-24-108, 63-24-110, 63-24-111, and Public Chapter 872 of the Public Acts of 2006.

A motion was made by Ms. Wilbert and seconded by Mr. Fitzpatrick to adopt these new rules and amendments as presented. The motion carried.

Jerry Kosten presented to the Board a proposed rulemaking hearing to be held 08/30/07 for the promulgation of amendments to rules pursuant to T.C.A. 4-5-202, 4-5-204, 63-24-105, 63-24-107, and 63-24-111. A motion was made by Janet Wilbert and seconded by Monroe Abram to send to rulemaking hearing. The motion carried.

### **Investigations and Disciplinary Report**

Bob Kraemer presented the disciplinary and investigative report. There was an initial carryover of one (1) complaint from December, 2006. As of May 31, 2007 there have been no new complaints received. One complaint was closed with a letter of warning leaving the Office of General Counsel with no open complaints at the time of this meeting.

### **Administrator's Report**

Tomica Walker presented the Administrator's report. Active current licensee totals are 608, a total of 89 retired, and 348 are in failed to renew status at this time. There is a benchmark of application processing time set for all Health Related Boards of 14 days for renewals and 100 days for initial applications.

We are within our benchmark of 14 days processing time with regard to renewals with the average time of 3 to 4 days. We are meeting the benchmark of 100 days processing time for initial licensure with 43 days being the average time.

Board members were instructed to obtain prior travel approval through the Administrative staff before making travel arrangements outside of the State of Tennessee in order to ensure reimbursement.

The Board requested that they receive the total number of Athletic Trainers that had expired in the last (12) twelve calendar months presented to them at their next scheduled meeting.

### **Policies**

Bob Kraemer presented to the Board a copy of the different policies that were previously adopted by the Medical Board and/or Health Related Boards for them to review. After review of the policies a motion was made to adopt the policies as amended. The motion carried.

The policies are as follows:

Lapsed license policy  
Renewal for licensees called to active duty military policy  
Continuing education policy  
Disciplinary guidelines policy  
Unlicensed practice policy

The Board voted to draft a policy on criminal background checks after the second rejection of fingerprints on out of state applicants. The Board would accept the use of a name and/or social security number search. The Board advisory attorney is to draft the policy.

### **Ratifications**

A motion was made by Mr. Abram and seconded by Mr. Fitzpatrick to approve the following initial applications for Athletic Trainers. The motion carried.

### **Licensed Athletic Trainers**

Derek Matthew Birkley  
Lorelei Tara Boutwell  
Tara Leigh Elliott  
Shaun William Glasgow  
Ahleasha Matthew Hill  
Lacoya Terrell Jones  
Kari Kathryn Kebach  
Brett Richard Raasch  
Jennifer Michelle Rossi  
Lyndsay Lee Smith  
Bethany Ellen Storck  
Elias David Wangaard

There being no further business, the meeting was adjourned at 12:45 pm.

**Adopted by the Board of Athletic Trainers on this the 6<sup>th</sup> day of December 2007.**