

**TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS  
MINUTES**

**DATE:** October 6, 2006

**TIME:** 9:00 a.m.

**LOCATION:** Heritage Place, Metro Center  
French Landing, Suite 300  
Nashville, Tennessee

**BOARD MEMBERS**

**PRESENT:** Albert Richardson, Jr., Chair  
Michael Jackson  
Janice Higgins  
Sharon Trammell  
Garner Cagle

**STAFF PRESENT:** Melody Spitznas, Board Administrator  
Juanita Presley, Advisory Attorney  
Barbara Maxwell, Administrative Director

Mr. Richardson, chair, called the meeting to order at 9:00 a.m. A roll call vote was conducted and all board members were present.

Mr. Richardson welcomed the board's new member, Garner Cagle, to the board.

**Conflict of Interest**

Ms. Presley reviewed the conflict of interest policy asking board members to inform her of any interest they may have in matters coming before the board. Ms. Presley said a conflict of interest may consist of a monetary interest, personal interest, employment interest or relatives. Ms. Presley said board members who recuse themselves from the matter must exit the meeting room during the discussion and vote.

**Review/Approve Minutes**

Upon review of the May 12, 2006 board meeting minutes, Ms. Trammel made a motion, seconded by Mr. Jackson, to approve the minutes as written. The motion carried.

## **Office of General Counsel Report**

Ms. Presley said Rule 1200-30-1-.05 pertaining to criminal background checks became effective May 31, 2006.

Ms. Presley said Rules 1200-30-1-.04, .05, .07, .08, .12, .15, 16, and .17 pertaining to the application process, continuing education provider process, advertising and screening panels were submitted to the Attorney General's Office May 11, 2006 and are pending review and referral to the Secretary of State.

## **Report from Jerry Kosten, Rules Coordinator**

Mr. Kosten reviewed the amendments to Rule 1200-30-1-.04 regarding qualifications for licensure, Rule 1200-30-1-.05 regarding licensure process, Rule 1200-30-1-.12 regarding continuing education and Rule 1200-30-1-.15 regarding disciplinary actions and civil penalties.

Upon discussion of the rule amendment regarding stays and reconsiderations, the board determined the amendment does not have an economic impact on small businesses.

Upon discussion of the rule amendment regarding continuing education, the board determined the amendment could impact course providers that are not pre-approved as it may be more expensive for them to develop a course in a short period of time.

Upon discussion of the rule amendment regarding the licensure process, the board determined the amendment could impact applicants licensed in another state by making it easier to become licensed in Tennessee.

Ms. Trammel made a motion, seconded by Mr. Jackson, to send the amendments to rulemaking hearing December 20, 2006. The motion carried.

## **Disciplinary Report**

Ms. Spitznas reviewed the disciplinary report which contains the names, dates of discipline, license numbers, actions and reasons for the disciplines. Ms. Spitznas said seven alcohol and drug abuse counselors have been disciplined since 2004.

Ms. Spitznas said Ms. Phelps, Disciplinary Coordinator, is currently monitoring one alcohol and drug abuse counselor.

## **Investigative Report**

Ms. Spitznas said there are two open complaints against alcohol and drug counselors in investigations.

Ms. Spitznas said five complaints have been closed, one with no action, two with letters of warning, one referred to screening panel and one referred to OGC.

## **Financial Report**

Ms. Spitznas reviewed the Financial Report stating the board has a cumulative carryover of \$49,320.64 as of June 30, 2006.

Ms. Presley said the A & D Board, along with all Health Related Boards, will be allocated some expenses for the move to Metro Center.

Ms. Spitznas said the year end financial report should indicate the board's costs for the move which should be minimal.

Mr. Richardson asked Ms. Spitznas to ask Ms. Tittle to attend the board's next meeting to give the board an overview of where they are financially.

## **Status Report**

Upon review of the Status Report which lists the following alcohol and drug abuse counselors who were licensed and reinstated from April 29, 2006 to September 29, 2006, Ms. Trammel made a motion, seconded by Mr. Jackson to approve the following:

### Newly Licensed

**Andrew L. Anderson**  
**Charlotte B. Buchanan**  
**Shaundra D. Easley**  
**James B. McFarland**  
**James E. Robinson**  
**Michelle K. Schwartz**

### Reinstated

**Reginia Guess**  
**Willie Lovejoy, Sr.**  
**Tammy Stone**  
**William O. Warr, Jr.**

The motion carried.

## **Administrative Report**

Ms. Spitznas stated there are 496 active, 122 retired, 182 failed to renew and 21 deceased alcohol and drug abuse counselors in Tennessee.

Ms. Spitznas said the benchmark for the board is 304 days which is due to applicants failing the NAADAC examination.

Ms. Spitznas stated that of the ninety-one licensees who renewed their licenses between April 29 and September 29, 2006, only eighteen (18) renewed online.

Ms. Spitznas said letters went out to all licensees with a practitioner's profile on the department's website to inform them a new feature is being added to the website which gives travel directions to the practitioner's practice location and have them notify the board of the address they want displayed.

### **Review and Amend the Jurisprudence Examination**

Ms. Spitznas said due to the revision of the NAADAC ethical standards questions eight (8), nine (9) and sixteen (16) of the jurisprudence examination need to be removed or replaced.

Mr. Richardson stated he thought the task force was reviewing the exam questions.

Upon discussion, the board asked Ms. Spitznas to table amending the exam questions until the next meeting.

### **Review Correspondence**

The board reviewed a letter from **John D. Rollins, LADAC** who is requesting a waiver of his continuing education due to an ongoing medical condition.

Upon review, Ms. Trammel made a motion, seconded by Mr. Jackson, to have Mr. Rollins submit the continuing education hours he has obtained for 2006 and grant him a waiver for those hours he was unable to obtain. The motion carried.

The board reviewed a letter from **Ben R. Dotson, LADC** who is requesting a waiver of his 2003, 2004 and 2005 continuing education due to a medical condition.

Upon review, Ms. Trammel made a motion, seconded by Mr. Jackson, to have Mr. Dotson submit the continuing education hours he accumulated for 2003, 2004 and 2005 and waive the hours he was unable to obtain. The motion carried.

The board reviewed a letter from **Deborah S. Gracia, LCSW, LAODAC** who is requesting an extension to complete her continuing education hours for 2001 and 2002 and approve the continuing education course she submitted called Developmental Needs Meeting Strategy which was previously denied.

Upon review, Mr. Jackson made a motion, seconded by Mr. Trammel, to deny Ms. Gracia's request for an extension to obtain her continuing education hours and deny her request for approval of a previously denied continuing education course. The motion carried.

### **Ratification of Closed Files**

Ms. Spitznas said the board reviewed a reinstatement application for **Ebbie Sharon Ferguson** August 13, 2004. Ms. Spitznas said at that time the board approved Ms. Ferguson's reinstatement upon completion of the required continuing education hours. After several attempts to contact Ms. Ferguson, Ms. Spitznas stated she sent her a certified letter giving her thirty (30) days to respond. Ms. Spitznas said as of this date Ms. Ferguson has not contacted the administrative office.

Upon review, Ms. Trammel made a motion, seconded by Ms. Jackson, to close Ms. Ferguson's reinstatement application. The motion carried.

### **Review/Ratify Oral Examination Results**

Upon review, Ms. Trammel made a motion, seconded by Mr. Jackson, to approve the following candidates who passed the oral examination:

**Raven Chadwell**  
**Melody Morris**

The motion carried.

### **Review/Approve Continuing Education Courses**

Upon review, Ms. Trammel made a motion, seconded by Ms. Higgins, to approve the following continuing education courses:

#### **Laban's Addiction - Home Study Courses**

**Psychopharmacology in Addiction Treatment Settings**  
**Dual Diagnosis: Personality Disorders**  
**Domestic Violence and Substance Abuse**  
**Substance Abuse with Older Adults**  
**Three Theories of Counseling**  
**Motivational Counseling**  
**Interventions in Chemical Dependency**  
**Dual Diagnosis: Mood Disorders**  
**Case Management Issues**  
**Drugs of Abuse**  
**Assessment in Addiction Treatment Settings**  
**Health Issues for Addiction Setting**  
**Understanding Withdrawal and Detoxification**  
**Adolescent Treatment Issues**  
**Criteria Based Documentation**  
**Group Counseling: Process and Techniques**  
**Cognitive-behavioral Treatment of Cocaine Addiction**

**Clinical Supervision Foundations**  
**Coping Strategies in counseling**  
**Cultural Diversity in Counseling**  
**Values Driven Addiction Supervision**  
**Dual Diagnosis: Assessment Issues**  
**Specific Trainings Ethics Training**  
**Specific Trainings HIV/AIDS Training**  
**Addiction Based Treatment Planning**  
**Specific Trainings Aspirational Ethics**  
**Clinical Supervision Principles, Techniques and Methods**  
**The AIDS Rollercoaster: Counseling the HIV Client**  
**21<sup>st</sup> Century Ethics in Counseling**  
**The Methadone Controversy**  
**Working with Gambling Problems**  
**Brief Family Therapy for Adolescents**  
**Confidentiality Training**  
**Exploring Ethical Issues**

**Ken Montrose – Home Study Course**

How well do you know the basic Text?

**Cumberland Heights**

**Principles of Effective Addictions Counseling**  
**Motivational Interviewing**  
**Trauma, Addictions and EMDR**

**Department of Health Bureau of Alcohol and Drug Regional Training System**

**Cornerstone of Recovery**  
**CADAS**

**The Healing Arts Research Training Center**

**The HART Center**

**Carolinas Conference**

**Addiction and Recovery**

The motion carried.

### **Review Applications for Alcohol and Drug Abuse Counselors**

Upon review of the reciprocity application of **Deborah V. Foster, LADAC**, Mr. Cagle made a motion, seconded by Mr. Jackson, to deny Ms. Foster's application until completion of an additional 1,000 hours of supervised experience and passing the NAADAC examination. The motion carried.

Upon review of the reciprocity application of **William Buford, LADAC**, Mr. Richardson made a motion, seconded by Ms. Trammel, to approve Mr. Buford for licensure. The motion carried.

Upon review of the application of **Amy Bullington**, Ms. Trammel made a motion, seconded by Ms. Higgins, to approve Ms. Bullington for licensure. The motion carried.

Upon review of the application of **Gary Cooley**, Ms. Trammel made a motion, seconded by Mr. Jackson, to approve Mr. Cooley for licensure. The motion carried.

Upon review of the reinstatement application for **Murray Brown, LADAC**, Mr. Jackson made a motion, seconded by Ms. Trammel, to approve Ms. Brown for reinstatement. The motion carried.

Upon review of the reinstatement application for **Scott Hollenbeck, LADAC**, Mr. Jackson made a motion, seconded by Ms. Trammel, to approve Mr. Holdenback for reinstatement. The motion carried.

Upon review of the reinstatement application for **Sandra Hill, LADAC**, Mr. Jackson made a motion, seconded by Ms. Trammel, to approve Ms. Hill for reinstatement. The motion carried.

Upon review of the application for **Adolphus Gillespie**, Mr. Jackson made a motion, seconded by Ms. Higgins, to approve Mr. Gillespie for licensure. The motion carried.

Upon review of the application for **Stanley Thomas Worthington**, Ms. Higgins made a motion, seconded by Ms. Trammel, to allow Mr. Worthington to take the oral examination but delay his application pending receipt of information regarding information listed on his criminal background check. The motion carried.

### **Review Requests for Supervision**

Upon review of the request to become a clinical supervisor from **Regina Deriggi, LADAC**, Ms. Trammel made a motion, seconded by Mr. Jackson, to inform Ms. Deriggi that she must complete one more year of licensure to meet the five year requirement to become a supervisor. The motion carried.

Upon review of the request to become a clinical supervisor from **Phyllis Hoppes, LADAC**, Ms. Trammel made a motion, seconded by Mr. Jackson, to approve Ms. Hoppes as a clinical supervisor. The motion carried.

### **Election of Officers**

Upon discussion, Mr. Richardson made a motion, seconded by Ms. Higgins, to nominate Mr. Jackson for chair and Ms. Trammell for secretary. The motion carried.

### **Schedule 2007 Board Meeting Dates**

Upon discussion, Ms. Trammel made a motion, seconded by Ms. Higgins, to conduct quarterly meetings to better serve the applicants and counselors. The motion carried.

Upon review of the availability of the board meeting room, the board scheduled the following dates for its 2007 meetings:

January 26, 2007

April 27, 2007

July 27, 2007

October 26, 2007

With no other board business to conduct, Ms. Trammel made a motion, seconded by Mr. Jackson, to adjourn at 12:04 p.m. The motion carried.

Ratified by the Board of Alcohol and Drug Abuse Counselors on January 26, 2007.